



DATE: March 27, 2013 F2013-02

TO: All Fair CEO's
Exhibit Staff

SUBJECT: POULTRY HEALTH INSPECTIONS

The purpose of this circular letter is to announce we have secured funding from USDA for the Poultry Health Inspection (PHI) program for the 2013 fair season. As in previous years, all fairs shall have poultry inspected upon arrival at the fair prior to coop-in for symptoms of disease or illness. Pigeons shall be inspected if the show is held simultaneously as the poultry show in the same building, whereas caged birds (parrots, parakeets, etc.) do not require inspections. Any suspect animals may be dismissed from the fairgrounds.

All health checks must be performed by a certified Poultry Health Inspector(s) (PHI) from one of the designated CDFA/UC Certification Programs. Poultry Health Check Guidelines and a list of certified PHI's are enclosed for your reference. If you need assistance hiring or selecting a PHI, please contact either Dr. Bradley with UC Davis at 760/699-5078.

Each fair is responsible for contacting a certified PHI and making contract arrangements for them to perform the health inspections during fairtime. These arrangements include payment fee for PHI services (\$75-\$250 based on the number of birds inspected, (see scale on next page), travel reimbursement, lodging, per diem, etc. F&E and CDFA have secured funding through USDA for the 2013 fair season to help assist with the cost of the poultry health inspections. Each fair will be reimbursed for actual expenses (inspection fees, per diem costs including: lodging up to \$84 per night including tax, mileage at \$ 56.5 cents per mile, inspector meals at state rate, materials related to inspection and facility set up, etc.) up to **\$350** for the 2013 fair season. All receipts must be itemized and very explicit to the expense. In order to be reimbursed fairs must keep all contracts and receipts related to the poultry health inspection and summarize expenses with an invoice made out to F&E for the total amount of expense and submit copies to F&E within 60 days of the closing of fair.

The Poultry Health Inspection Program will be an ongoing requirement for poultry at California Fairs. However, funding may not be available for 2014 and beyond, so please be prepared to include the expense for inspections in your future operating budgets.





Health Check Guidelines Using the Poultry Health Inspectors (PHI)

Fair Management will need to arrange for:

- A site remote from the poultry building and appropriate protection from the elements (we suggest a nearby building not being used for other events or a tent in the parking lot). If utilizing a tent, it is helpful to have one large enough to house disqualified birds temporarily that have been excused from show while the exhibitor's other birds are cooped in.
- Staff to handle paperwork at inspection site.
- Shortened coop-in time (a 2 day period is strongly discouraged due to expense of inspectors, lodging fees, etc. or time period over 5-6 hours)
- Notify exhibitors of poultry health checks by statement in Exhibitor Handbook or mailing if book has already gone to print.
- Restrict entry to the poultry building during coop-in and provide a monitor for that door who will check paperwork from health inspection site.
- Display PHI poster supplied to Fair by UC Davis Cooperative Extension & Division of Fairs & Expositions.
- Make copies of hand-outs for PHI to distribute to exhibitors (masters to be mailed at later date by UC Davis)

Sample Pay Scale for PHI Payment

<u>Amount</u>	<u>Number of Birds</u>
\$75	0 -24
\$100	25 - 50
\$125	51 - 100
\$150	101-150
\$200	151-200
\$250	201-250

*Over 250 birds will require more than one PHI.





Materials Check List for Inspection Site

- Disinfectant (ex. Nolvasan)
- Hand Sanitizer
- Name Tag for PHI
- Table & Chairs
- PHI Poster provided by UC Davis
- Handouts provided by UC Davis
- Clerk(s)
- Copy of Exhibitor Check in Sheets and PHI Release form (see enclosed sample)

Lists of all Certified and all Active PHIs along with inspection site educational handout materials for reproduction are available at <http://animalscience.ucdavis.edu/phi/>.

If you have any questions or need additional information, please call me at 916/296-9530 or email tjdale@calexpo.com.

Sincerely,

Tomme Jo Dale
Fairs Management Consultant

NAME OF FAIR

Poultry Health Inspection Form

Exhibitor Name _____

Number of Animals Checked _____

SPECIE/BREED	BAND#	PROBLEM	CLEAR

