

## REPORT NUMBER 7



### NURSERY INSPECTION REPORT

SUBMIT QUARTERLY

COUNTY:	MONTH/YEAR:
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A. NURSERY INSPECTIONS				
TYPE	NUMBER OF LOCATIONS INSPECTED	TOTAL ACRES INSPECTED	NUMBER OF NON-COMPLIANCES	HOURS
<b>ANNUAL INSPECTION *</b>				
- PRODUCTION (Type 1)				
- TURF & WHOLESALE CUT FLOWERS/CUT GREENS (Type 2)				
- WHOLESALE CUT FLOWERS/CUT GREENS (Type 4)				

#### REINSPECTION FOR NONCOMPLIANCE

- PRODUCTION (Type 1)				
- TURF & WHOLESALE CUT FLOWERS/CUT GREENS (Type 2)				
- WHOLESALE CUT FLOWERS/CUT GREENS (Type 4)				
- RETAIL, BROKER, JOBBER, LANDSCAPER (Type 3)				
<b>TOTAL HOURS of SECTION A</b>				

B. LICENSING ACTIVITIES			
TYPE	NEW LICENSES	RENEWALS	HOURS
NUMBER OF NURSERIES LICENSED *			
FEE EXEMPT LICENSES (non-billable) *			
OTHER (describe activity in "E. Comments")			
<b>TOTAL HOURS of SECTION B</b>			

C. ENFORCEMENT ACTIONS (Office, Administrative, Court Hearings)			
ACTIVITY	TYPE	NUMBER	HOURS
<b>TOTAL HOURS of SECTION C</b>			

D. PROGRAM SUPPORT ACTIVITIES (Planning, Training, Administration, etc.)	
ACTIVITY	HOURS
<b>TOTAL HOURS of SECTION D</b>	

<b>E. COMMENTS</b>
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\* SEE SUPPLEMENTAL SHEET(S) FOR DETAILED LISTING OF ACTIVITIES.

SIGNATURE:	TITLE:	DATE:
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**REPORT NUMBER 7**  
(Supplemental Sheet 1)



THIS SUPPLEMENTAL SHEET TO REPORT 7 SHALL BE USED FOR  
**NURSERY INSPECTION REIMBURSEMENT BILLING**  
BY THE COUNTIES

CDFA USE ONLY	
APPROVED BY:	
NURSERY REIMBURSEMENT:	
LICENSE REIMBURSEMENT:	
TOTAL REIMBURSEMENT:	

COUNTY:	AGREEMENT NUMBER:	MONTH/YEAR:
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PRODUCTION/WHOLESALE INSPECTIONS						
NAME OF NURSERY	LICENSE NUMBER	DATE(S) INSPECTED	NUMBER OF ACRES			CDFA USE ONLY
			TYPE 1*	TYPE 2*	TYPE 4*	

NUMBER OF LOCATIONS INSPECTED:		TOTAL ACRES:	0.00	0.00	0.00	
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NURSERY LICENSE ACTIVITY				
NAME OF NURSERY LICENSED (Use firm name)	NEW (LICENSE NUMBER)	RENEWAL (LICENSE NUMBER)	FEE EXEMPT (LICENSE NUMBER) - Non-Billable	CDFA USE ONLY

SIGNATURE:	TITLE:	DATE:
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\* **Type 1** = Nursery production acreage consisting of nursery stock for farm and landscape planting, ornamentals in containers, and potted plants. Reimbursement amount is based on the number of acres inspected multiplied by the reimbursement rate as stated in the contract.

\* **Type 2 & 4** = Turf, cut flowers, and cut greens. Reimbursement amount is the number of acres inspected divided by four and multiplied by the reimbursement rate as stated in the contract.

**REPORT NUMBER 7**  
(Supplemental Sheet 1)



## SAMPLE BILLING

THIS SUPPLEMENTAL SHEET TO REPORT 7 SHALL BE USED FOR  
**NURSERY INSPECTION REIMBURSEMENT BILLING**  
BY THE COUNTIES

CDFA USE ONLY	
APPROVED BY:	
NURSERY REIMBURSEMENT:	
LICENSE REIMBURSEMENT:	
TOTAL REIMBURSEMENT:	

COUNTY:	AGREEMENT NUMBER:	MONTH/YEAR:
Sacramento	20-XXXX-XXX-SA	July - June 2024-2025

PRODUCTION/WHOLESALE INSPECTIONS						
NAME OF NURSERY	LICENSE NUMBER	DATE(S) INSPECTED	NUMBER OF ACRES			CDFA USE ONLY
			TYPE 1*	TYPE 2*	TYPE 4*	
ABC Nursery	A1110.01	1/1/2025	10	3	20	
XYZ Nursery	D2345.G01	3/28/2025	100			

NUMBER OF LOCATIONS INSPECTED:		TOTAL ACRES:	110.00	3.00	20.00	
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NURSERY LICENSE ACTIVITY				
NAME OF NURSERY LICENSED (Use firm name)	NEW (LICENSE NUMBER)	RENEWAL (LICENSE NUMBER)	FEE EXEMPT (LICENSE NUMBER) - NON BILLABLE	CDFA USE ONLY
Exclude retail only nurseries				

SIGNATURE:	TITLE:	DATE:

\* **Type 1** = Nursery production acreage consisting of nursery stock for farm and landscape planting, ornamentals in containers, and potted plants. Reimbursement amount is based on the number of acres inspected multiplied by the reimbursement rate as stated in the contract.

\* **Type 2 & 4** = Turf, cut flowers, and cut greens. Reimbursement amount is the number of acres inspected divided by four and multiplied by the reimbursement rate as stated in the contract.

COUNTY:	AGREEMENT NUMBER:	MONTH/YEAR:

[illegible]

NUMBER OF LOCATIONS INSPECTED:		TOTAL ACRES:				
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\* **Type 2 & 4** = Turf, cut flowers, and cut greens. Reimbursement amount is the number of acres inspected divided by four and multiplied by the reimbursement rate as stated in the contract.

**REPORT NUMBER 7**  
(Supplemental Sheet 3)



<b>COUNTY:</b>	<b>AGREEMENT NUMBER:</b>	<b>MONTH/YEAR:</b>

REINSPECTIONS							
NAME OF NURSERY	LICENSE NUMBER	DATE - 1st Inspection	DATE - Additional Inspections	NUMBER OF ACRES REINSPECTED			CDFA USE ONLY
				TYPE 1*	TYPE 2*	TYPE 4*	
<b>NUMBER OF LOCATIONS INSPECTED:</b>				<b>TOTAL ACRES:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\* **Type 1** = Nursery production acreage consisting of nursery stock for farm and landscape planting, ornamentals in containers, and potted plants. Reimbursement amount is based on the number of acres inspected multiplied by the reimbursement rate as stated in the contract.

\* **Type 2 & 4** = Turf, cut flowers, and cut greens. Reimbursement amount is the number of acres inspected divided by four and multiplied by the reimbursement rate as stated in the contract.

## **INSTRUCTIONS FOR REPORT NUMBER 7 (Form 64-057)**

### **Nursery Inspection Report - Submit Quarterly**

Include time spent on activities related to enforcement of State Nursery Laws and Regulations. *Do not report time spent on inspections of nursery stock shipments in transit or at destination, or inspections conducted to certify for export. These are quarantine activities.*

**Definitions of Nursery Types:** Type 1 = Producer, Type 2 = Cut Flowers - no exemption of acreage fee (less than 75% of total production is in cut flowers), Type 3 = Retailer, Type 4 = Cut flower producer - exempt from acreage fee (75% or greater of total production is in cut flowers)

### **Section A. Nursery Inspections**

Report in this section the number of regulatory inspections and the total time spent for such inspections. Regulatory inspections include inspecting nurseries for pest cleanliness, labeling, and grades and standards. Several partial inspections may be required to complete a required inspection at a given location. Such inspections should be counted as one inspection at a given location. Time spent by county personnel in nurseries for collecting, preparing and submitting pest specimens and/or plant samples for identification by the CDFA Diagnostics Lab (Activity code 70 in Form 65-020, Pest and Damage Record), and for providing information on pest control operations for pest cleanliness may be included for determining the hours for a given location. Details of the nursery, such as name of nursery, license number, acreage used for production, storage and sale of nursery stock, type of nursery stock, etc., must be entered on the Supplemental Sheet for Report Number 7.

The time spent on follow-up inspections of nurseries to determine compliance with pest cleanliness requirements, complaints, spot checks, reconditioning nursery stock, and release or disposition of lots placed on hold for noncompliance, etc., must be indicated under 'reinspection for noncompliance' with details reported on Supplemental Sheet 3.

Nursery inspection for nematode certification at a given location, such as for supervision of soil fumigation, sampling for nematodes, etc., must be reported on a different form (Form 64-054, NURSERY STOCK NEMATODE CERTIFICATION).

### **Section B. Licensing Activities**

Report in this section the time spent by county personnel in nurseries for initial inspection of new applicants for a License to Sell Nursery Stock, or for verifying a License to Sell Nursery Stock. Indicate the number of nurseries licensed under the column 'new' or 'renewals' as appropriate, and the time spent on such activity in the last column (hours). Name(s) of nursery must be entered on supplemental sheet 1 for report number 7

### **Section C. Enforcement Actions**

Report in this section the time spent by county personnel on enforcement actions, such as administrative hearings, court hearings, and disciplinary actions related to nursery laws.

### **Section D. Program Support Activities**

Report in this section the time spent by county personnel on program support activities such as planning, training, administration, etc., that are essential for enforcement of nursery laws and regulations.

### **Section E. Comments**

Use this section to report any additional information regarding regulatory nursery inspections and/or related activities, which is pertinent but not reported in the sections above.