State of California, DEPARTMENT OF FOOD AND AGRICULTURE
Pest Exclusion/Nursery Services Program
64-029a (Rev. 11/25)

NIPM Item #2.1.a

Departmental Use Only

Lic. No._____

Temp. Lic._____

Annual Lic._____

APPLICATION FOR LICENSE TO SELL NURSERY STOCK

☐New
Previous License #_____
☐Branch Addition
☐Change of Ownership
☐Change of Address Only
☐Growing Ground Addition
☐Change of Name Only

Please print or type information in spaces where indicated. Complete ALL sections.

FIRM NAME OR DBA (AS IT WILL APPEAR ON YOUR LICENSE:			SALES LOCATION (GIVE SPECIFIC ADDRESS, NOT A P.O. BOX):	
MAILING ADRESS:			CITY:	ZIP:
CITY:	STATE:	ZIP:	COUNTY:	# ACRES FOR THIS LOCATION:

CONTACT PERSON:	PHONE NUMBER:	EMAIL:	OWNER'S NAME(S) OR PARENT CORPORATION NAME:

PART I – CALCULATE YOUR FEES HERE

1. MINIMUM LICENSE FEE:$150 due annually per licensee.		**1a. $150**
2. SALES LOCATION FEE: $150 per sales location. For additional locations please fill out Supplemental Sheet 1 and calculate fees in 2a.	LIST TOTAL # OF SALES LOCATIONS =	**2a. $** **2b.** ☐Please check this box if you have no sales locations AND enter zero fees in box 2a.
3. ACREAGE FEE**: Required for land in excess of one acre used in the production, sale or storage of nursery stock (include growing grounds acreage from reverse side in this calculation). List total # of acres to assist in calculating the fee **ACREAGE FEE EXEMPTION*****: If greater than 75% of your nursery's gross income comes from sales of cut flowers/cut ornamentals, you do not need to pay the acreage fee. Check box 3a and enter zero fees in box 3b. List total #acres in box to right (examples: 0.25, 1.5, 12).	0 - 1.0 acres $0 1.01 - 5.0 acres $100 5.01 - 20.0 acres $250 20.01 - 50.0 acres $400 50.01 - 200.0 acres $600 200.02 - 500.0 acres $800 500.01 - + acres $900 LIST TOTAL # ACRES (up to $1/10^{th}$ of an acre) =	**3a.** ☐Please check this box if you qualify for the acreage fee exemption AND enter zero fees in box 3b below. **3b.** Calculate your acreage fees due and enter amount here (do not include fractions of an acre in calculations). **$**
4. TOTAL FEES DUE (Add total of 1a, 2a and 3b and enter in 4a)		**4a. TOTAL DUE** **$**

SEND THIS APPLICATION ALONG WITH CHECK OR MONEY ORDER PAYABLE TO: "CDFA – 208" AND MAIL TO:

California Department of Food and Agriculture
Attn: Cashier – Account 208
1220 N Street
Sacramento, California 95814

Note: *Allow six to eight weeks for license processing*

PART II – TYPE OF BUSINESS (Check one or more and answer questions below. See reverse for business descriptions)

☐	Cut Flowers/Cut Ornamentals	☐	Jobber/Commission Merchant	☐	Producer
☐	Incidental Retailer	☐	Landscaper	☐	Retailer
☐	eCommerce/Online Sales	☐	Broker		

PART III – TYPE OF NURSERY STOCK (Check as many as applicable. Commercial producers must complete this section)

☐	1. Coniferous evergreens	☐	7. Bulbs, corms, rhizomes, etc.	☐	D. Other subtropical and tropical fruit trees, including avocado
☐	2. Broad-leaved evergreens	☐	8. Decorative plants, foliage or florist's potted plants, including orchids	☐	E. Strawberry, bushberry, etc.
☐	3. Deciduous shade trees	☐	9. Cacti and succulents	☐	F. Vegetable plants
☐	4. Deciduous shrubs	☐	A. Deciduous fruit and nut trees****(see reverse)	☐	G. Sod (turfgrass)
☐	5. Rose plants	☐	B. Grapevine and kiwi plants****(see reverse)	☐	H. Ground covers
☐	6. Herbaceous ornamental annuals and perennials and aquatics	☐	C. Citrus trees****(see reverse)	☐	J. Palms

CASHIER ACCOUNT 208

PART IV – GROWING GROUNDS (List locations where nursery stock is grown but neither sold nor delivered directly to customers)* Please list additional location on Supplemental Sheet 1.				
ADDRESS (LOCATION):	CITY:	ZIPCODE:	COUNTY:	# ACRES
ADDRESS (LOCATION):	CITY:	ZIPCODE:	COUNTY:	# ACRES
ADDRESS (LOCATION):	CITY:	ZIPCODE:	COUNTY:	# ACRES

PART V – FARMERS' MARKET (List locations where you will be selling your stock)		
ADDRESS OR DESCRIPTION OF LOCATION:	CITY:	COUNTY:
ADDRESS OR DESCRIPTION OF LOCATION:	CITY:	COUNTY:
ADDRESS OR DESCRIPTION OF LOCATION:	CITY:	COUNTY:

I hereby certify that the information submitted in this application is true and correct to the best of my knowledge and belief.

SIGNATURE OF AUTHORIZED REPRESENTATIVE:	OFFICIAL TITLE:	DATE:

TYPE OF BUSINESS DESCRIPTION

- Cut flowers/cut ornamentals – wholesale only
- Incidental retailers – an operator of a retail sales outlet for nursery stock, which is handled incidental to other merchandise
- Jobber/broker/commission merchant – a dealer, not a producer, who buys and resells nursery stock at wholesale
- Landscaper – a landscape contractor who maintains a sales yard or holding yard for the nursery stock handled
- Producer – a commercial producer who grows and sells a total of $1,000 or more of nursery stock in one year
- Retailer – an operator of a retail sales outlet which has no growing grounds except small areas devoted to the production of plants for local distribution and those producing less than $1,000

***SALES LOCATION(S) AND GROWING GROUND(S)**

If possible please include GPS coordinates and a map indicating the location of your sales location(s) and growing ground(s). This information will assist CDFA and County Agricultural Commissioners when conducting inspections.

****ACREAGE FEE**

Please include acreage used for nursery stock that is entered in a Registration and Certification Program.

*****ACREAGE FEE EXEMPTION**

A change in the law, effective January 1, 2000, exempts licensees from paying acreage fees if their gross income from the production of cut flowers and/or cut ornamentals is 75% or greater of their gross income for their nursery. If qualified for this exemption, licensees must still list total acreage on the front page, however, in the adjacent acreage fee block, please enter zero fees.

******ASSESSMENTS FOR CITRUS, FRUIT OR NUT TREES AND GRAPEVINES**

If a producer nursery grows and sells citrus trees, deciduous pome and stone fruit trees or grapevine nursery stock during the past fiscal year, it may owe an assessment. Sections 6981-6988 of the California Food and Agricultural Code established an annual assessment to be collected from producers of deciduous pome and stone fruit trees, nut trees, and grapevine nursery stock. The assessment is 1% of the gross sales made in the producer's most recently completed fiscal year. Some exceptions may apply. The law does not allow the License to Sell Nursery Stock to be renewed until assessment fees are paid.

ALTERNATIVE FORMATS

This application can be made available in alternative formats for visual or hearing-impaired individuals. Please allow 7-10 working days for production of the alternative format. Requests for an alternative format may be directed to the address and telephone number below.

TIME PERIODS

The Department of Food and Agriculture has established time periods for the processing of permit applications, in compliance with Government Code Section 15374-15378. Failure to comply with these time periods may be appealed to the Secretary of Food and Agriculture, 1220 N Street, Sacramento, CA 95814, pursuant to Regulations set forth in Title 3, California Code of Regulations, Section 301. Under certain circumstances, the Secretary may order that the applicant receive a reimbursement of filing fees.

If you have additional questions, please contact:

Pest Exclusion Branch Nursery Services Program
1220 N Street
Sacramento, CA 95814

(916) 654-0435
nurseryservices@cdfa.ca.gov