

California Department of Food and Agriculture  
CCPCB Financial Subcommittee

**SUBCOMMITTEE MEETING AGENDA**  
**Thursday, February 25, 2021 at 9:30 a.m.**

**Zoom Meeting Information:**

Meeting ID: 933 5589 5502

Passcode: =xx%.T5=

Or

**Conference Call Line:**

1-888-793-8939

Access Code: 8017579

All matters noticed on this agenda may be considered for recommendation to the full Board. Items listed on the agenda may be considered in any order at the discretion of the Subcommittee Chair. Any item not so noticed will not be considered or discussed. Each of the agenda items may include discussion and possible recommendation to the full Board by the Subcommittee. Time will be allowed for members of the public to make comments on each agenda item. All meeting agendas and notices are available on the California Department of Food and Agriculture website at: <https://www.cdfa.ca.gov/plant/meetings/>

**1. Call to Order, Roll Call, Introductions**

**2. Financial Review and Discussion**

- Expenditures FY 20/21
- Revenues FY 19/20
  - Update on Missing Assessments from Northern California for the 2019 Cotton Crop
- Revenues FY 20/21
- Current Fund Condition Statement

**3. Potential Costs to the Board in the Case of a Wild Pink Bollworm Find**

**4. Cotton Seed Bug**

**5. Agenda Items for Future Meetings**

**6. Adjourn**

**AMERICAN WITH DISABILITIES ACT**

Persons needing a disability-related accommodation or modification in order to attend or participate in any Subcommittee or Committee meeting or other Subcommittee activity may request assistance by contacting Kaitlyn Beames at (559) 294-2031. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

**APPROVED BUDGETS COMPARED TO ACTUAL SPENT 16/17 - 20/21**

**Pink Bollworm Program**

OBJECT DESCRIPTION	Approved 2016/2017	Actual 2016/2017	Approved 2017/2018	Actual 2017/2018	Approved 2018/2019	Actual 2018/2019	Approved 2019/2020	Actual 2019/2020	Approved 2020/2021	Actual 2020/2021*
Permanent Salaries	350,000	366,000	398,000	369,060	394,301	328,545	375,000	393,925	378,000	123,851
Special Pay/Overtime	10,000	4,712		5,834		28,805		0		3,733
Temporary Salaries	180,000	209,998	198,000	226,309	191,700	286,251	230,000	231,123	230,000	171,600
Staff Benefits	370,000	304,591	375,611	316,178	395,000	270,385	350,000	262,470	265,000	99,272
Sal/Wage Chg/Recovery		-14,274		62,557		-27,260		-42,468		-83,144
Workers Comp; Unemployment		67,131		56,893		72,842		40,410		26,620
<b>TOTAL PERSONNEL SERVICES</b>	<b>\$910,000</b>	<b>\$938,158</b>	<b>\$971,611</b>	<b>\$1,036,831</b>	<b>\$981,001</b>	<b>\$959,569</b>	<b>\$955,000</b>	<b>\$885,460</b>	<b>\$873,000</b>	<b>\$341,932</b>
<b>OPERATING EXPENSE</b>										
General Expense	15,000	7,998	15,000	7,614	15,000	2,446	10,000	1,255	5,000	1,049
Printing	2,000	892	1,000	747	1,000	10	1,000	846	500	0
Communications	6,500	4,484	6,500	5,956	6,500	5,392	6,500	7,595	8,000	3,185
Postage	1,500	571	1,000	163	1,000	1,442	500	178	500	1,328
Insurance	10,000	10,563	10,000	12,031	11,000	13,922	13,000	12,213	14,000	0
Travel In-State	10,000	4,917	4,000	4,417	4,000	2,472	5,000	3,264	1,000	531
Travel Out-State	0	508	4,000	1,959	4,000	826	2,500	0	0	-434
Training	3,000	890	3,000	499	3,000	300	1,000	365	0	0
Facilities Operation	135,000	124,166	135,000	119,455	135,000	112,594	135,000	136,949	165,000	85,034
Utilities	150,000	45,592	150,000	170,690	150,000	277,998	200,000	182,427	110,000	163,312
Consult -Prof - IntraDepart	1,500	65	1,500	4,240	1,500	1	1,500	0	0	0
Consult - Prof - External (CASS)	0	20,858		44,849	35,000	3,873	0	0	0	0
Information Technology (Dir & Ind)	127,000	43,392	57,000	43,136	57,000	53,912	57,000	59,032	61,000	35,824
Intradepartmental Charges:										
(Direct & Indirect Charges)	205,000	219,880	205,000	148,900	210,000	134,191	200,000	110,344	185,000	158,789
Indirect State Admin Costs (Pro Rata)	105,000	55,216	53,617	53,617	67,405	1,870	97,219	94,083		66,264
Equipment	57,000	0	57,000	0	57,000	0	28,500	0	0	0
Field Expenses	25,000	3,451	15,000	13,305	15,000	1,793	15,000	8,222	4,000	1,633
Lab Supplies/Pesticide Purchase	5,000	2,521	5,000	331	5,000	696	3,000	43	2,000	1,968
Vehicle Operations	100,000	54,215	100,000	39,927	100,000	64,351	100,000	63,273	100,000	37,357
Other Items of Expense:	170,000	0	61,000	0	61,000	1,144	61,000	16,336	61,000	0
(Moths, Research, Aerial)										50,000
Payment to Counties	25,000	19,271	25,000	26,365	30,000	54,233	55,000	53,700	90,000	45,949
Unallocated										
Special Items of Expense (Tax)	115,000	107,931	115,000	113,559	115,000	119,147	115,000	122,345	120,000	61,977
<b>TOTAL OE&amp;E</b>	<b>\$1,268,500</b>	<b>\$727,381</b>	<b>\$1,024,617</b>	<b>\$811,760</b>	<b>\$1,084,405</b>	<b>\$852,613</b>	<b>\$1,107,719</b>	<b>\$872,471</b>	<b>\$927,000</b>	<b>\$713,768</b>
<b>TOTAL PROGRAM</b>	<b>\$2,178,500</b>	<b>\$1,665,539</b>	<b>\$1,996,228</b>	<b>\$1,848,591</b>	<b>\$2,065,406</b>	<b>\$1,812,182</b>	<b>\$2,062,719</b>	<b>\$1,757,932</b>	<b>\$1,800,000</b>	<b>\$1,055,699</b>
<b>TOTAL EXPENDITURE</b>	<b>\$2,178,500</b>	<b>\$1,665,539</b>	<b>\$1,996,228</b>	<b>\$1,848,591</b>	<b>\$2,065,406</b>	<b>\$1,812,182</b>	<b>\$2,062,719</b>	<b>\$1,757,932</b>	<b>\$1,800,000</b>	<b>\$1,055,699</b>
<b>AGRICULTURAL FUND (-Gas Tax)</b>	<b>\$2,126,500</b>	<b>\$1,641,694</b>	<b>\$1,956,228</b>	<b>\$1,825,118</b>	<b>\$2,041,561</b>	<b>\$1,784,920</b>	<b>\$2,062,719</b>	<b>\$1,697,290</b>	<b>\$1,800,000</b>	<b>\$1,055,699</b>
<b>Schd Reimbursements</b>										
<b>Unclaimed Gas Tax Refund (224C)</b>	<b>\$52,000</b>	<b>\$23,845</b>	<b>\$40,000</b>	<b>\$23,473</b>	<b>\$23,845</b>	<b>\$27,262</b>		<b>\$60,642</b>		

\* Actuals as of 02/08/2021



## Cotton Pest Control Program - *Can change items in Blue*

Item	Description	Total
<b>Personnel</b>		<b># Positions</b>
Sr. Env Scientist (Supervisory)(S&B)	Board Secretary, Scientific guidance & oversight for program, research & field activities	0.35
Environmental Scientist (S&B)	5 x 8-hour days, Mon-Fri. Oversee data collection, scientific analysis, and reporting	1
Ag Pest Control Supervisor (S&B)	Supervises Fresno & Shafter office field staff, surveys	0.35
Ag Pest Control Specialist (S&B)	Conducts field surveys	0.35
Agricultural Technicians - Temp help	Additional positions roughly \$26,128 each - 9 months max	8
Pest Prevention Assistant III	Conducts field surveys, mapping, program support	1
Office Technician (S&B)	Admin support (payroll, purchasing, invoices)	0.35
Assoc Gov Prog Analyst (S&B)	Admin- Billing, audits, contracts	0.25
Staff Services Analyst (S&B)	Admin support (program assessments, banking, revenue)	0.5
Environmental Program Mgr I (S&B)	Direct field & regulatory activities and budget allocations	0.2
Environmental Program Mgr II (S&B)	General Program oversight, Policy, Regulation & Compliance	0.1
<b>SUBTOTAL PERSONNEL</b>		<b>\$ 664,034.33</b>
<b>Operating Expenses</b>		
General	Office supplies, Printing, Postage, Communications	\$ 14,000.00
Travel & Training	Survey, Training, Board members	\$ 1,000.00
Vehicle Cost	Insurance, Fuel, Maintenance	\$ 114,000.00
Field Supplies	Field supplies	\$ 6,000.00
Safety	Fire extinguishers, PPE, etc	\$ 3,000.00
<b>SUBTOTAL OPERATING EXPENSES</b>		<b>\$ 138,000.00</b>
<b>Facilities and Technology</b>		
Rents and Leases	Rent and other minor facility repair/maintenance.	\$ 111,114.00
Utilities	Electricity, Gas, Sewage	\$ 110,000.00
Moths	Cost to maintain PBW moth colony	\$ 50,000.00
Information Technology	Cost per computer per year + Software and licensing	8 \$ 80,000.00
<b>SUBTOTAL FACILITIES AND TECHNOLOGY</b>		<b>\$ 351,114.00</b>
<b>Indirect Charges</b>		
CDFA Department - Indirect	Secretary, Dept HR, Legal	\$ 185,000.00
PHPPS Division - Indirect	Mapping, Regulations, coordination with OAL, DOF, Diagnostics	\$ 61,000.00
Contracts	County Contracts for Plowdown	\$ 90,000.00
Special Items of Expense (Tax)		\$ 120,000.00
Other Charges	Fees (will change depending on what added)	\$ -
<b>SUBTOTAL INDIRECT</b>		<b>\$ 456,000.00</b>
<b>TOTAL CDFA PROGRAM COST</b>		<b>\$ 1,609,148.33</b>

## COTTON BALE ASSESSMENTS STATEWIDE

### 2020 PRODUCTION ESTIMATES\* 2021 ASSESSMENT PROJECTION\*\*

February 2021

2020 Crop Year *		Production			Assessments
<u>FY 2020/2021</u>	<u>Acreage</u>	<u>Bales/Acre</u>	<u>Total Bales</u>	<u>Rate/Bale</u>	<u>Total</u>
Sac. Valley	1,890	4.22	7,981*	\$0.50	\$3,990.50
SJV & So. CA.	177,945	2.37	210,605*	\$2.00	\$421,210.00
Total	179,835		218,586*		\$425,200.50

2021 Crop Year**		Production Estimates			Assessments
<u>FY 2021/2022</u>	<u>Acreage</u>	<u>Bales/Acre</u>	<u>Total Bales</u>	<u>Rate/Bale</u>	<u>Total</u>
Projection	136,000	3.00	408,000	\$2.00	\$816,000

\*Season assessments as of February 8, 2021

\*\*2021 Projection estimate based on information gathered from Roger Isom, CCGGA. Subject to change.

**Department of Food and Agriculture  
Fund Condition Statement  
Pink Bollworm Program  
As of February 2021**

<b>Bank of the West (B of W) Funds</b>					
	<i>Actual</i> 2019/2020	<i>Projected</i> 2020/2021	<i>Projected</i> 2021/2022	<i>Projected</i> 2022/2023	<i>Projected</i> 2023/2024
B of W BEGINNING BALANCE	8,494,480	8,092,404	7,469,566	6,767,718	6,065,870
Revenues deposited into B of W /a	1,581,062	1,079,010	1,000,000	1,000,000	1,000,000
Funds transferred to CDFA Account	(2,081,290)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)
Penalties	0	0	0	0	0
Bank Charges	0	0	0	0	0
Interest	98,152	98,152	98,152	98,152	98,152
<b>TOTAL B of W RESERVE</b>	<b>8,092,404</b>	<b>7,469,566</b>	<b>6,767,718</b>	<b>6,065,870</b>	<b>5,364,022</b>
<b>CDFA Fund Condition</b>					
	<i>Actual</i> 2019/2020	<i>Projected</i> 2020/2021	<i>Projected</i> 2021/2022	<i>Projected</i> 2022/2023	<i>Projected</i> 2023/2024
CDFA BEGINNING BALANCE	593,421	1,304,122	1,200,156	1,090,842	980,766
Prior Year Adjustments	455,042				
Adjusted Balance	1,048,463	1,304,122	1,200,156	1,090,842	980,766
REVENUE:					
Fees and assessments	0	0	0	0	0
Transfer from B of W /b	2,081,290	1,800,000	1,800,000	1,800,000	1,800,000
Penalties	0	0	0	0	0
Interest Income from Loan	0	0	0	0	0
Sale of Fixed Assets	0	0	0	0	0
SMIF Interest /c	527	9,103	8,377	7,614	6,846
<b>TOTAL REVENUE</b>	<b>2,081,817</b>	<b>1,809,103</b>	<b>1,808,377</b>	<b>1,807,614</b>	<b>1,806,846</b>
<b>TOTAL RESOURCES</b>	<b>3,130,280</b>	<b>3,113,225</b>	<b>3,008,533</b>	<b>2,898,456</b>	<b>2,787,611</b>
EXPENDITURES:					
Paid in current year	1,697,290	1,800,000	1,800,000	1,800,000	1,800,000
Pro Rata	97,219	81,419	86,041	86,041	86,041
Pension Payment (Senate Bill 84)	31,650	31,650	31,650	31,650	31,650
Revenue transfer					
<b>TOTAL EXPENDITURES</b>	<b>1,826,158</b>	<b>1,913,069</b>	<b>1,917,691</b>	<b>1,917,691</b>	<b>1,917,691</b>
<b>CDFA RESERVE</b>	<b>1,304,122</b>	<b>1,200,156</b>	<b>1,090,842</b>	<b>980,766</b>	<b>869,921</b>
<b>Combined Reserves</b>					
	<i>Actual</i> 2019/2020	<i>Projected</i> 2020/2021	<i>Projected</i> 2021/2022	<i>Projected</i> 2022/2023	<i>Projected</i> 2023/2024
<b>TOTAL B of W RESERVE</b>	<b>8,092,404</b>	<b>7,469,566</b>	<b>6,767,718</b>	<b>6,065,870</b>	<b>5,364,022</b>
<b>CDFA RESERVE</b>	<b>1,304,122</b>	<b>1,200,156</b>	<b>1,090,842</b>	<b>980,766</b>	<b>869,921</b>
<b>TOTAL PROGRAM RESERVE</b>	<b>9,396,526</b>	<b>8,669,722</b>	<b>7,858,561</b>	<b>7,046,636</b>	<b>6,233,943</b>

/c Based on the SMIF rate at 9/30/2020 of 0.698%



**Department of Food and Agriculture  
Calculator  
Pink Bollworm Program**

**\*INPUT\***

Acres

179835

136000

Bales per Acre

3

3

Assessment per bale:

\$2

\$1.75

**Bank of the West (B of W) Funds**

	<i>Actual</i> 2019/2020	<i>Projected</i> 2020/2021	<i>Projected</i> 2021/2022	<i>Projected</i> 2022/2023	<i>Projected</i> 2023/2024
B of W BEGINNING BALANCE	8,494,480	8,092,404	7,469,566	6,481,718	5,779,870
Revenues deposited into B of W /a	1,581,062	1,079,010	714,000	1,000,000	1,000,000
Funds transferred to CDFA Account	(2,081,290)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)
Penalties	0	0	0	0	0
Bank Charges	0	0	0	0	0
Interest	98,152	98,152	98,152	98,152	98,152
<b>TOTAL B of W RESERVE</b>	<b>8,092,404</b>	<b>7,469,566</b>	<b>6,481,718</b>	<b>5,779,870</b>	<b>5,078,022</b>

**CDFA Fund Condition**

	<i>Actual</i> 2019/2020	<i>Projected</i> 2020/2021	<i>Projected</i> 2021/2022	<i>Projected</i> 2022/2023	<i>Projected</i> 2023/2024
CDFA BEGINNING BALANCE	593,421	1,304,122	1,200,156	1,090,842	980,766
Prior Year Adjustments	455,042				
Adjusted Balance	1,048,463	1,304,122	1,200,156	1,090,842	980,766
REVENUE:					
Fees and assessments	0	0	0	0	0
Transfer from B of W /b	2,081,290	1,800,000	1,800,000	1,800,000	1,800,000
Penalties	0	0	0	0	0
Interest Income from Loan	0	0	0	0	0
Sale of Fixed Assets	0	0	0	0	0
SMIF Interest /c	527	9,103	8,377	7,614	6,846
<b>TOTAL REVENUE</b>	<b>2,081,817</b>	<b>1,809,103</b>	<b>1,808,377</b>	<b>1,807,614</b>	<b>1,806,846</b>
<b>TOTAL RESOURCES</b>	<b>3,130,280</b>	<b>3,113,225</b>	<b>3,008,533</b>	<b>2,898,456</b>	<b>2,787,611</b>
EXPENDITURES:					
Paid in current year	1,697,290	1,800,000	1,800,000	1,800,000	1,800,000
Pro Rata	97,219	81,419	86,041	86,041	86,041
Pension Payment (Senate Bill 84)	31,650	31,650	31,650	31,650	31,650
Revenue transfer					
<b>TOTAL EXPENDITURES</b>	<b>1,826,158</b>	<b>1,913,069</b>	<b>1,917,691</b>	<b>1,917,691</b>	<b>1,917,691</b>
<b>CDFA RESERVE</b>	<b>1,304,122</b>	<b>1,200,156</b>	<b>1,090,842</b>	<b>980,766</b>	<b>869,921</b>

**Combined Reserves**

	<i>Actual</i> 2019/2020	<i>Projected</i> 2020/2021	<i>Projected</i> 2021/2022	<i>Projected</i> 2022/2023	<i>Projected</i> 2023/2024
<b>TOTAL B of W RESERVE</b>	<b>8,092,404</b>	<b>7,469,566</b>	<b>6,481,718</b>	<b>5,779,870</b>	<b>5,078,022</b>
<b>CDFA RESERVE</b>	<b>1,304,122</b>	<b>1,200,156</b>	<b>1,090,842</b>	<b>980,766</b>	<b>869,921</b>
<b>TOTAL PROGRAM RESERVE</b>	<b>9,396,526</b>	<b>8,669,722</b>	<b>7,572,561</b>	<b>6,760,636</b>	<b>5,947,943</b>

# Cotton Seed Bug Survey Budget

Item	Description	
<i>Survey 10% of 179,000 acres</i>		
<b>Personnel</b>		
Environmental Scientist (S&B)	5 x 8-hour days; Lead Ag Techs and provide program coordination. Will oversee data collection, analysis, and reporting	\$3,365
Agricultural Technicians - Surveying	(2 positions) Schedule would be 4 x 10-hour days, Mon-Thurs; for four months	\$23,232
Agricultural Technicians - Lab	(2 positions) Schedule would be 4 x 10-hour days, Mon-Thurs; for four months	\$23,232
Sr. Env Scientist (Supervisory)(S&B)	Oversee day to day supervision of personnel	\$2,079
Environmental Program Manager I	Administrative and program oversight	\$5,062
Associate Government Program	Administrative function	\$5,798
Staff Benefits		\$33,895
<b>SUBTOTAL PERSONNEL</b>		<b>\$96,662</b>
<b>Trapping</b>		
Vehicle Fuel Cost	Sampling will be at a rate of 10% of each cotton field's perimeter travel to survey site and back (estimate each refuels twice a week \$65 a tank)	\$4,160
Vehicle Rental	Estimate \$865/month, per vehicle	\$6,920
Per Diem	Meal and lodging	2400
Supplies	Gloves, ziplock bag, etc.	1000
<b>SUBTOTAL TRAPPING</b>		<b>\$14,480</b>
Facilities	Rent and utilities	\$7,735
Indirect Charges	Administrative Fees (will change depending on what added)	\$31,754
<b>TOTAL PROGRAM COST</b>		<b>\$150,631</b>