

HEMP REPORTING FORMS ANALYSIS

Planting Report

Registrant Information
Planting and Cultivar Information
Planting start date
Planting Completion Date
Physical Address
GPS Coordinates
Total Planting Size
General Description of Planting Location
Cultivar Name
Estimated End of Planned Growing Period
Planting Size

Pre-Harvest Report

The Pre-Harvest report contains **redundant information** from the Planting Report and **information also required** on the Sample Analysis Request Form. The only information **unique to the Pre-Harvest Report** is the **Anticipated Harvest Start Date** which can be **moved easily to the Sample Analysis Request Form to initiate the sampling process.**

Registrant Information
Planting and Cultivar Information
Anticipated Harvest Start Date
Physical Address
GPS Coordinates
Total Planting Size
General Description of Planting Location
Cultivar Name
Estimated End of Planned Growing Period
Planting Size
Testing Laboratory Information

- Name
- Address
- Contact Name

Sample Analysis Request Form

Samples must be collected within 11 days of the Anticipated Harvest Start Date. 4940(a)(1).

Requester Information
County Agricultural Commissioner Information
Planting and Cultivar Information
Physical Address
GPS Coordinates
Total Planting Size
General Description of Planting Location
Cultivar Name
FSA Lot Identification Number
Sample Collection Information

- Sample ID (Previous if Retest)
- Collection Date and Time
- Description of Planting
- Estimated Average Plant Height
- Condition of Plants
- Homogeneity
- Approximate Density
- # of Samples Collected
- Degree of Maturity of Flowering Material
- Sampler Name

Testing Laboratory Information

- Name
- Address
- Contact Name

Sample Testing Information

- Sample Testing Date and Time
- Testing Analyst Name

Planting Report must be submitted within 72 hours following the completion of planting
3 CCR § 4935(a)

In order to request sampling, registrants shall submit a signed pre-harvest report to the commissioner at least 30 calendar days before the anticipated harvest start date to initiate the sampling process. 3 CCR § 4940(b)(1)

The pre-harvest report shall be accompanied by a sample analysis request form 3 CCR § 4940(b)(3)

Proposed Language Changes

CCR § 4940

(a) Sampling Timeframe.

- (1) Samples shall be collected no more than 11 calendar days prior to the anticipated harvest start date listed on the ~~pre-harvest report~~ **Sample Analysis Request Form**.
- (2) Any changes to the harvest date that result in harvest activities to occur more than 30 calendar days after the sample collection date shall require additional sampling for THC concentration prior to harvest.

(b) ~~Sampling Request and Pre-Harvest Report~~. **Sampling Analysis Request**

- (1) In order to request sampling, registrants shall submit a signed ~~pre-harvest report~~ **Sample Analysis Request Form for each composite sample to be taken** to the commissioner at least 30 calendar days before the anticipated harvest start date to initiate the sampling process. **The Sample Analysis Request Form shall include:**

- (2) ~~A separate pre-harvest report shall be completed for each planting to be harvested. The pre-harvest report shall include the:~~

- (A) ~~registrant's registration number,~~
- (B) ~~name and contact information of the registrant,~~
- (C) ~~anticipated harvest start date,~~
- (D) ~~name(s) of the cultivar(s) to be harvested,~~
- (E) ~~physical address, Global Positioning System coordinates, general description of the planting location, and total acreage or square footage of the planting to be harvested,~~
and
- (F) ~~name and contact information of the laboratory to conduct the testing for THC concentration.~~

- (3) ~~The pre-harvest report shall be accompanied by a sample analysis request form for each composite sample to be taken. The sample analysis request form shall be used to record the:~~

- (A) name, contact information, and signature of the sample analysis requester,
- (B) registration number,
- (C) name and contact information of the commissioner,
- (D) physical address, general description of the planting location, and total acreage or square footage of the planting sampled,
- (E) lot identification number as provided by U.S. Department of Agriculture Farm Service Agency,
- (F) **the anticipated harvest start date**
- ~~(F)~~(G) name of the cultivar sampled,
- ~~(G)~~(H) description of the planting to be sampled including estimated average height, appearance, approximate density, homogeneity, condition of the plants, and degree of maturity of flowering material,
- ~~(H)~~(I) unique sample identification number for the composite sample,
- ~~(I)~~(J) number of the samples taken,
- ~~(J)~~(K) date and time of the sample collection,
- ~~(K)~~(L) name and signature of the sampler,
- ~~(L)~~(M) name and contact information of the approved laboratory conducting the THC testing,
- ~~(M)~~(N) name and signature of the person testing the sample,

~~(N)~~(O) date and time of the sample testing,
~~(O)~~(P) testing instrumentation used to analyze the sample for THC concentration,
~~(P)~~(Q) laboratory determination of THC concentration in accordance with Section 4942(c) and limit of detection (LOD), and
~~(Q)~~(R) chain of custody information including the name and signature of the person who received and delivered the sample, and the date, time, and location of each possession or transfer of the sample.

(4) The Department shall make a template of a ~~pre-harvest report and~~ sample analysis request form available on the Department's website.

(5) The sampler, as described in Section 4941(a)(1), shall schedule a sampling date.

(6) Registrants shall notify the commissioner of any changes to the above information no less than two calendar days prior to the scheduled sampling date.