

**Ad Hoc Advisory Group
Meeting 2 (February 25, 2021)
Virtual Meeting Agenda**

[Zoom Meeting Registration Link](#)

Meeting ID: 880 7164 6290 / Phone: +16699006833,,88071646290#

Time	Item Description	Presenter
10:00 am	Welcome, Introductions, Agenda Review & Meeting Summary Acceptance <ul style="list-style-type: none"> Welcome and Advisory Group Member introductions Brief agenda review Review and acceptance of Meeting #1 Summary (Attachment 1) 	Facilitator
10:15	Public Comment Opportunity	Public
10:20	Meeting #1 Data Request Follow-Up Presentation / Discussion <ul style="list-style-type: none"> Clarifying questions on Data Request Responses (Attachment 2) Presentation on additional related information requests 	SWEET Team
10:50	Theme Review / Process Roadmap <ul style="list-style-type: none"> Anything missing from Consolidated Themes (Attachment 3)? Clarifying questions? 	Facilitator
11:00	Breakout Group Overview <ul style="list-style-type: none"> World Café: 3 rounds of virtual breakout groups allowing all AAG members to review and discuss all developing recommendations All members will be randomly assigned to each group to ensure that all members spend time with each of the three framing questions Summary of collective output at end Members of the public allowed to observe in breakout groups 	SWEET Team
11:05	Café Session #1	Members
12:00 pm	Lunch Break	
12:45	Reconvene: Assign Café #2 Participation	Facilitator
12:50	Café Session #2	Members
1:40	Reconvene: Assign Café #3 Participation	Facilitator
1:45	Café Session #3	Members
2:35	Reconvene: Group Review & Discussion <ul style="list-style-type: none"> 10 minutes per café to share work product. The members of the larger group will share their reactions and add their thoughts. 	Members
3:05	Public Comment Opportunity	Public
3:10	Stretch Break	
3:15	Initial Recommendation Prioritization Exercise <ul style="list-style-type: none"> Using “e-dots”, AAG members to identify recommendations of highest interest Process to be explained at meeting 	Facilitator & Members
3:45	Next Steps <ul style="list-style-type: none"> Recap any requests from the members for the next meeting Identification of volunteers to assist with preliminary draft report writing 	Facilitator
4:00	Adjourn	

Questions? Please email: CDFA.OEFI@cdfa.ca.gov