

Instructions for Taking and Sending Photos with Geotagging Information Available

How to allow photos taken with geotagging information

1. When using an iPhone

- 1) Open/Unlock your phone
- 2) Go to **Settings**, tap **Privacy** and then **Location Services**;
- 3) Tap **Camera** and then **While Using**;
- 4) See the screenshot below for additional information.

2. When using an Android Phone

- 1) Go to your Android device's home screen, then press the "**Menu**" button. Tap "**Settings**" to access the settings menu.
- 2) Drag your finger up the screen to scroll down the phone's menu until you find the "Location" option. Tap the "**Location**" option to continue. Note that on some Android devices this may be labeled "**Location and Security.**"
- 3) Tap the option labeled "**Use GPS Satellites**" to place a green check mark next to it. This option must be turned on for the geotagging option to work.
- 4) Press the "**Home**" button to go back to the main screen, then tap the camera icon to launch your Android smartphone's camera.
- 5) Tap the "**Menu**" button once the camera application loads, then tap the "**Settings**" option. On some Android cameras, this option will simply be a small cog icon.
- 6) Scroll down to "**Store Location in Pictures,**" or "**Geo-tag Photos,**" depending on your OS version, and tap that option to put a green check mark next to it. Tap "**OK**" when you see a message telling you that the GPS function needs to be turned on. Your photos will now be geotagged with your location as long as your phone can get your position from the GPS satellites.

How to send photos with geotagging information:

- 1) Send individual photos as attachment files from a computer.
- 2) Do not make changes to the photo before sending.
- 3) If a file is too large, send one by one
- 4) Send photos to your assigned HSP environmental scientist or cdfa.HSP_Tech@cdfa.ca.gov if you are not sure whom to send.
- 5) Your assigned HSP environmental scientist may also ask you to text the photos to his/her work cell phone if that is more convenient for you.

Example - Screenshot of iPhone that allow photos with geotagging information for an iPhone

