

THE OFFICE OF ENVIRONMENTAL FARMING & INNOVATION



healthy soils program

2018 HEALTHY SOILS PROGRAM INCENTIVES PROGRAM TECHNICAL ASSISTANCE GRANT

*Request for
Applications*

Released

February 26, 2018

Application Submission Period

Starting on February 26, and no later
than March 9, 2018, 5:00pm PST



California Department of Food & Agriculture
1220 N Street
Sacramento, CA 95814
(916) 900 5377
CDFA.OEFI@cdfa.ca.gov

2018 HSP Incentives Program Technical Assistance Grant REQUEST FOR APPLICATIONS

BACKGROUND

The California Department of Food and Agriculture (CDFA) Office of Environmental Farming and Innovation (OEFI) will award up to \$5,000 per organization to non-profit organizations, California Resource Conservation Districts or California academic institutions that will provide Technical Assistance Workshops and on-demand application assistance to farmers and ranchers looking to submit applications to the second Healthy Soils Program (HSP) Incentives Program solicitation to be released on March 5, 2018. The HSP Incentives Program is designed to provide financial incentive to farmers and ranchers to implement specific management practices that build and sequester carbon in soils, reduce greenhouse gases (GHGs) and provide other benefits. This program is one of the action items identified in the [California Healthy Soils Initiative](#). CDFA was appropriated funding in FY 2016-17 from the California Climate Investments Program for the HSP of which approximately \$1 million will be made available for the second solicitation.

Technical assistance workshops that provide hands-on on-demand application assistance to farmers and ranchers are critical to the success of HSP and the implementation of conservation management practices that reduce greenhouse gases and increase soil health. The provision of technical assistance can improve HSP accessibility to agricultural operations that otherwise may not have the resources or technical expertise to complete required calculations and submit an application to CDFA OEFI.

FUNDING & DURATION

CDFA will award up to \$5,000 per organization. Funding is contingent upon several minimum requirements and will be made available on a first-come-first-served basis (see Deliverables below).

Technical assistance must be provided between March 13 and April 12, 2018. Technical assistance providers may conduct workshops to assist applicants and must provide hand-on on-demand assistance to farmers and ranchers to fill out and submit HSP Incentive Program applications.

FUNDING ELIGIBILITY

California academic research institutions, California Resource Conservation Districts and non-profit organizations are eligible to apply. Only one submission per organization (e.g., one application per Resource Conservation District) will be considered to ensure wide distribution of these funds. CDFA reserves the right to select awardees throughout the state to ensure wide distribution of these funds since HSP is a statewide program.

DELIVERABLES:

1. HSP Incentives Program Technical Assistance must include:
 - a. Assisting potential applicants with HSP Incentives Program application materials including how to use QM (Quantification Methodology) tools; training will be provided by CDFA.
 - b. A conservation management practice expert that is available to potential applicants to help understand program requirements, requirements for implementation of eligible

- management practices, field technical questions and assist in submitting HSP Incentives Program applications to CDFA HSP.
- c. Internet and computer access to allow HSP Incentives Program applicants to access the electronic application for the duration of the grant application period.
 - d. Technical assistance providers must record the name and address of each applicant assisted. Bilingual outreach and assistance is encouraged.
 - e. For those Technical Assistance Providers choosing to conduct workshops, the date, time and location of the workshop must be provided to CDFA no later than Friday, March 16, 2018 for posting on CDFA HSP – Incentives Program website.
2. Organizations will submit a summary report on the workshops within 30 days of holding the workshops, including the information below:
 - a. Name, contact information and addresses of each potential applicant assisted, including within disadvantaged communities, if any. Technical Assistance providers may identify disadvantaged communities using the California Communities Environmental Health Screening tool: (CalEnviroScreen) <http://oehha.ca.gov/ej/ces2.html>
 - b. Budget breakdown of incurred costs, to be submitted on CDFA-provided template.

HOW TO APPLY

Technical Assistance applications must be submitted by email to: cdfa.oefi@cdfa.ca.gov beginning on February 26, 2018 and extending through March 9, 2018 by 5.00 P.M. PST. Applications will be funded on a first come-first served basis until the total available funds are exhausted.

Applicants must complete the enclosed workshop application form.

TIMELINE

Item	Dates
Request for applications released	February 26, 2018
Applications due anytime between	February 26 – March 9, 2018
Announce awardees	March 12, 2018
Training webinar provided by CDFA	March 13, 2018
Awardees provide technical assistance	March 13 – April 12, 2018
Summary report to CDFA	Due by May 31, 2018

2018 HSP Incentives Program Technical Assistance Workshops GRANT APPLICATION

Name of Applicant Organization

Name of Applicant Organization	
Organization Address	
Organization Type (<i>check one</i>)	<input type="checkbox"/> Non Profit <input type="checkbox"/> Academic Institution <input type="checkbox"/> RCD

Technical Assistance Lead & Contact Person

Contact Person(s)	
Contact Person E-mail	
Contact Person Phone	
Workshop Lead(s)	

Funding Request (*no greater than \$5,000*)

Amount of Funding Requested	\$
Number of Workshops Provided (if any)	

Technical Assistance Requirements

TO BE CONSIDERED FOR FUNDING APPLICANT MUST:

- **Agree to all** requirements
- Read and complete Description of Resources column in Table below

Minimum Workshop Requirements	Description of Resources
<input type="checkbox"/> Provide computers with internet access to complete and submit HSP Incentives Program applications	<i>Computer access for HSP – Incentive Program applicants shall be made available for the duration of the application period for submittal.</i>
<input type="checkbox"/> Provide one-on-one technical expertise in conservation management practices to growers in support of HSP Incentives Program applications	<i>Provide conservation management practices expertise to growers to field technical questions and assist in submitting applications for the duration of the application period.</i>
	Name of Technical Expert:
	Technical Expert email address:
<input type="checkbox"/> Provide workshop summary report to CDFA	Technical Expert phone number:
	<i>Provide a summary document to CDFA on number of applicants assisted, photographs of workshops, locations of the workshop and any other pertinent information to CDFA 30 days after the workshop(s).</i>
<input type="checkbox"/> Review HSP Incentives Program Application Materials	<i>CDFA will provide applicants with relevant HSP – Incentives Program application materials which must be reviewed prior to providing assistance.</i>