**Applicant Organization:**

**Name:** Click here to enter the legal name of the organization that will serve as lead for the project and will receive grant funds.

**Address:** Click here to enter the applicant organization address

**Federal Tax ID:** Click here to enter the applicant organization Federal Tax ID

**Project Director:** Click here to enter the name, telephone number and email address for the authorized representative for the project

**Project Manager:** Click here to enter the name, telephone number and email address for the authorized representative for the project (if different from the Project Director

**Project Title:**

Click here to enter the project title as it appears on the Application Template.

**Application Checklist:**

Check the box below for each file uploaded to the CDFA Web Server Upload Site and enter the file name for each document. All file should be named according to the following format: “Demo\_[Organization Name]\_[Last 4 digits of Tax ID]\_Document Name”. To ensure compatibility with the upload site, do not include any spaces in the file name. Example: “Demo\_AnExperimentStation\_1234\_Application”

[ ]  Coversheet and Application Checklist Click here to enter file name.

[ ]  Application Template Click here to enter file name.

[ ]  Budget Worksheet Click here to enter file name.

[ ]  Landowner Agreement\* Click here to enter file name.

[ ]  Letters of Support Click here to enter file name.

[ ]  Resumes/CVs Click here to enter file name.

[ ]  Cooperator/Collaborator Letters Click here to enter document name.

[ ]  Compost Planner Report\* Click here to enter document name.

[ ]  COMET Planner Report\* Click here to enter document name.

[ ]  Soil Test\* Click here to enter document name.

*\*if applicable*

**Submitted by:**

**Name:** Click here to enter submitter name. **Title:** Click here to enter title.

**Signature: Date:** Click here to enter date.

Once complete, print, sign and scan this document as a pdf and upload to the CDFA Web Server Upload Site along with the other applicable documents selected above.