

**2023 Dairy Digester Research and Development Program
Questions and Answers (Q&A)**

July 20, 2023

1. What is the maximum page limit for the DDRDP Work Plan Template (Attachment 2)?

The maximum number of pages is five (5) pages for the Work Plan Template attachment. Please refer to page 31 of [DDRDP Request for Grant Applications \(RGA\)](#).

2. Can an entity account associated with one email address submit multiple applications for the Amplifund portal?

Yes, one entity can create an Amplifund account (one email associated with an entity's account) and submit multiple applications under one entity account. Each applicant does not need to create a separate email address for application submission, regardless of the number of applications under the same entity.

3. Could you provide clarity on "If the project will be a new partnership with little or no history, please submit key financial information from all collaborators (e.g., dairy operators and developers)." - in Attachment 4: Financials. What key financial information should the applicant use in the described case?

Information about all collaborators independent of whether it is a new or old/established partnership is required. Please refer to page 20 of the [DDRDP RGA](#). Key financial information should include:

- Most recent independent CPA Auditor's Report (preferred).
- Most recent federal tax returns and accompanying schedules.
- Recent Profit/Loss statements.
- Project financing letter from a financial institution.
- Other appropriate documentation that demonstrates your organization's (e.g., Limited Liability Company) financial stability, such as Articles of Incorporation; Operating Agreement; Bank Statements (including those related to operating and payroll, and lines of credit if applicable); or General Ledger.

4. Can you explain what qualifies as a matching fund from the applicant? Could this include funds from other federal funding sources?

Matching contributions include allowable costs incurred that are directly related to the implementation of the digester system (i.e., supplies and materials, equipment, contractor/consultant fees, and other associated project costs). Other State or Federal grants may serve as matching funds,

**2023 Dairy Digester Research and Development Program
Questions and Answers (Q&A)**

July 20, 2023

however, Dairy Plus Program funds will not be considered as matching funds.

5. Are permits required for a DDRDP application or is knowledge and communication about the process sufficient during the application submission process as seen for AMMP?

No, not all permits need to be in place upon application submission, but how far along a project is in the permitting process will count toward the project readiness scoring criteria.

6. Does a DDRDP Dairy Plus Program project have to deal with post-digester manure?

Yes, a DDRDP Dairy Plus Program portion of a DDRDP project will exclusively deal with the post-digester manure, i.e., the digestate.