

2018 ALTERNATIVE MANURE MANAGEMENT PROGRAM
QUESTIONS AND ANSWERS (Q&A)
APRIL 13, 2018

GENERAL QUESTIONS

1. Q. What information should be included in the Work Plan? Should Work Plan include all project activities or just grant funded activities?
A. Work Plan should identify specific tasks/work to be performed, individual(s) who will complete the work and the approximate timeframe in which the work will occur. Work Plan should include all project activities.
2. Q. Is the landowner letter of agreement optional or required?
A. Applicants must demonstrate that they have control of the land which will be part of the project. If the land is leased, a letter of agreement from the landowner stating their consent for the project duration is required.
3. Q. Can projects be for less than the maximum grant duration? If so, is there a minimum amount of time for a project?
A. Projects may be for less time than the maximum grant duration. While there is no minimum project duration, applicants must ensure project can be implemented within the project duration specified and all activities occur within the grant period (September 1, 2018 through August 31, 2020).
4. Q. Can AMMP funds be used to build upon or expand on a project funded by another Federal or State grant program?
A. Yes, AMMP funds may be used to build upon or expand on a project funded by another Federal or State grant program, as long as the AMMP funds do not duplicate the activities funded by the other project, but rather supplement or expand efforts.
5. Q. If there is potential for funding from another Federal or State grant program for a small percent of the project is it necessary to list the funding information?
A. Yes, potential funding from another Federal or State grant program should be listed on the Budget Worksheet as Cost Share.
6. Q. Where may applicants find information about projects previously awarded AMMP funding?
A. Applicants may find project descriptions of past year awards on the [AMMP website](#), under Archives tab.
7. Q. When completing the Estimated GHG Reductions Calculator, if changes are made to the default values, where should applicants provide explanations to support the changes within the application?
A. If applicants choose to change the default values in the Estimated GHG Reductions Calculator, applicants should attach supporting documentation for use of non-default factors as a single PDF attachment 5.1 Explanation of Assumptions for GHG Calculations explaining any circumstances or variance.
8. Q. Are resumes or curriculum vitae (CV) required?
A. Resumes and CVs are not required; however, applicants are required to address the project team's qualifications within section III of the Project Narrative Template.

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9. Q. How long must recipients maintain the AMMP practice?
- A. Adoption of the AMMP practice represents the GHG reductions that are reasonably expected to occur for five years after project implementation. As a result, recipients are expected to maintain AMMP for five years after project implementation. Additionally, recipients are required to report their GHG reductions to CDFA for five years after project implementation. Reference page 22 of the Request for Grant Applications for post-project completion requirements.
10. Q. Is a project proposing to modify an existing manure management practice (e.g. adding an additional solid separator) eligible for funding?
- A. Yes, however, applicant must ensure to include pre-AMMP project components (e.g. existing solid separator) as part of their baseline scenario when calculating GHG reductions.