

THE OFFICE OF ENVIRONMENTAL FARMING & INNOVATION



alternative manure management program

2018 ALTERNATIVE MANURE MANAGEMENT PROGRAM TECHNICAL ASSISTANCE GRANTS

*Request for
Applications*

Released

March 5, 2018

Application Submission Period

Starting on March 5, and no later than
March 14, 2018, 5:00pm PST



California Department of Food & Agriculture
1220 N Street
Sacramento, CA 95814
(916) 900 5377
CDFA.OEFI@cdfa.ca.gov

2018 AMMP

Technical Assistance Grant

REQUEST FOR APPLICATIONS

BACKGROUND

The California Department of Food and Agriculture (CDFA) will award up to \$10,000 to non-profit organizations, California Resource Conservation Districts or California academic institutions that will provide Technical Assistance and on-demand application assistance to support the Alternative Manure Management Program (AMMP). AMMP is designed to provide financial incentives to dairy and livestock operators to implement non-digester manure management practices that reduce their greenhouse gas emissions. This program is one of two programs designed by CDFA to reduce early and extra methane emissions from dairy and livestock operations. CDFA was appropriated \$99 million in FY 2017-18 from the California Climate Investments Program for these programs. CDFA has allocated approximately \$19-33 million of these funds to AMMP.

Technical assistance that provides hands-on application assistance to livestock and dairy operators are critical to the success of AMMP and the reduction of methane emissions from dairy and livestock operations. The provision of technical assistance can improve AMMP accessibility to dairy and livestock operators that otherwise may not have the resources or technical expertise to complete required calculations and submit an application.

FUNDING & DURATION

CDFA will award up to \$10,000 per organization. Funding is contingent upon several minimum requirements and will be made available on a first-come-first-served basis (please see Deliverables below).

Technical assistance must be conducted between April 1 and April 30, 2018. Assistance for application submission must be made available for the entire duration of the application period.

FUNDING ELIGIBILITY

California academic research institutions, California Resource Conservation Districts and non-profit organizations are eligible to apply. Only one submission per organization (e.g., one application per Resource Conservation District) will be considered to ensure wide distribution of these funds. CDFA reserves the right to select awardees throughout the state to ensure wide distribution of these funds since AMMP is a statewide program.

DELIVERABLES:

1. AMMP Technical Assistance must include:
 - a. Assisting potential applicants with AMMP application materials including how to use QM (Quantification Methodology) and calculator tool; training will be provided by CDFA.
 - b. A non-digester manure management practice expert that is available to dairy and livestock operations to field technical questions and assist in submitting electronic AMMP applications.
 - c. Internet access to allow AMMP applicants to access the electronic application.
 - d. Technical assistance providers must record the name and address of each applicant assisted. Bilingual outreach and assistance is encouraged.

- e. For those Technical Assistance Providers choosing to conduct workshops, the date, time and location of the workshop(s) must be provided to CDFA no later than Friday, March 30, 2018 for posting on CDFA's AMMP website.
2. Organizations will submit a summary report on the workshops within 60 days of providing assistance or holding workshops.
 - a. Name, contact information and addresses of each potential applicant assisted.
 - b. Name, organization name, contact information and addresses associated with each submitted application.
 - c. Budget breakdown of incurred costs, to be submitted on CDFA-provided template.
3. Payments: CDFA will provide \$400 per individual assisted, or, \$1,000 per application submitted. Costs incurred toward conducting of workshop(s) (if any) are allowable, and must be included in the Budget Template provided by CDFA. The total costs of all activities, including indirect costs, must not exceed \$10,000.

HOW TO APPLY

Technical Assistance applications must be submitted by email to: cdfa.oefi@cdfa.ca.gov beginning on March 5, 2018 and extending through March 14, 2018 by 5:00 P.M. PST. Applications will be funded on a first come-first served basis until the total available funds are exhausted.

Applicants must complete the enclosed application form.

TIMELINE

Item	Estimated Dates
Request for applications released	March 5, 2018
Applications due anytime between	March 5 – March 14, 2018
Announce Awardees	March 19, 2018
Training webinar provided by CDFA	March 20, 2018
Awardees provide technical assistance	April 2 – April 30, 2018
Summary report to CDFA	Due by June 29, 2019

2018 AMMP Technical Assistance GRANT APPLICATION

Name of Applicant Organization

Name of Applicant Organization	
Organization Address	
Organization Type <i>(check one)</i>	<input type="checkbox"/> Non Profit <input type="checkbox"/> Academic Institution <input type="checkbox"/> RCD

Technical Assistance Lead & Contact Person

Contact Person(s)	
Contact Person E-mail	
Contact Person Phone	

Funding Request *(no more than \$10,000)*

Amount of Funding Requested	\$
Number of Workshops Provided (if any)	

Technical Assistance Requirements

TO BE CONSIDERED FOR FUNDING APPLICANT MUST:

- ***Agree to all*** requirements
- Read and complete Description of Resources column in Table below

Minimum Requirements	Description of Resources
<input type="checkbox"/> Provide computers with internet access to complete and submit AMMP applications	<i>Computer access for AMMP applicants shall be made available for the duration of the application period for submittal</i>
<input type="checkbox"/> If conducting workshop(s), provide workshop information to CDFA.	<i>Workshop time, date and location (full street address of venue) must be provided to CDFA to be posted on AMMP website no later than 5:00 p.m. PDT on March 30, 2018.</i>
<input type="checkbox"/> Provide one-on-one technical expertise in non-digester manure management practices to dairy and livestock operators in support of AMMP applications	<i>Provide conservation management practices expertise to growers to field technical questions and assist in submitting applications for the duration of the application period.</i>
	Name of Technical Expert:
	Technical Expert email address:
<input type="checkbox"/> Provide summary report to CDFA	Technical Expert phone number:
	<i>Provide a summary document to CDFA on total number and details (e.g. names, addresses, contact information) of applicants assisted, photographs of workshops, locations of the workshop and any other pertinent information to CDFA 60 days after providing assistance or holding workshop(s).</i>
<input type="checkbox"/> Review AMMP Application Materials	<i>CDFA will provide applicants with relevant AMMP application materials which must be reviewed prior to providing assistance.</i>