

## Frequently Asked Questions

1. Do the forms have to be in the office by January 10, or postmarked by January 10?
  - a. Postmarked by January 10.
2. I already sent my report in and I'm still getting reminder calls. Why don't you have it yet?
  - a. If you completed the report on paper, the Business Reply mail can take 2-5 weeks to get to us. That is why we use FedEx envelopes for operations that typically complete a paper report. If you sent your report to our PO Box instead of putting it in the FedEx envelope included, it may be a long time before we get it. Let the callers know you mailed it and we'll do our best to pause calling you for a few weeks to give it a chance to arrive.
  - b. If you completed the report in Excel and are still getting calls, please let the callers know the day that you emailed it in and the email address you emailed it from. We will verify receipt with this information. Occasionally emails are not received, and we may ask you to resend it.
3. Do I have to pay the Pierce's Disease Assessment if I crushed less than 100 tons?
  - a. Yes. If you have crushed less than 100 tons, you still have to pay the Pierce's Disease Assessment.
4. Do I have to submit a report if **ALL** my tonnage is custom crushed at another facility?
  - a. Did you purchase any grapes?
    - i. If YES, then you must complete a report. You will include your purchase information in Section 2 of the Datapage, and report who custom crushed for you in Question 2.
    - ii. If NO, then you do not need to complete a report. Your custom crusher will report your tonnage in Question 4 and will remit the Pierce's Disease Assessment to us on your behalf. All you need to do is complete the yellow postcard, titled "Certification of No Grape Purchasing or Crushing".
5. What is the difference between Question 3 and Question 4?
  - a. Question 3 is where you include all the tonnage crushed for clients that purchased grapes or crushed other grapes at their facility (i.e. the custom crush client will complete their own report, put the grapes you crushed for them in Question 2, and pay the Pierce's Disease Assessment to us themselves). All data in your Question 3 will be matched up with Question 2 of the client's report once they are both in our office.
  - b. Question 4 is where you include all information for operations that DID NOT purchase or crush any grapes (i.e. the custom crush client will NOT be completing their own report, so you will be remitting the Pierce's Disease Assessment to us on their behalf). All data in Question 4 is complete – there is no corresponding purchase information that needs to be linked to on the client's report.

6. What does Non-Related Purchase mean? How do I fill out that column?
  - a. A Non-Related Purchase is any purchase where there is less than 5% common ownership between the buyer and the seller.
    - i. If your purchase was non-related (<5% common ownership between buyer and seller), you will enter your purchased tonnage into **both columns 5 AND 6** of the Datapage.
    - ii. If your purchase was related (>5% common ownership between buyer and seller OR a long term lease situation), you will enter your purchased tonnage into column 5 of the Datapage and you will **leave column 6 blank**.
  
7. Do I pay the Pierce's Disease Assessment (PDA) for my custom crush clients?
  - a. It depends - Did they purchase any grapes? Or crush other grapes at their own facility?
    - i. If yes to either of these, you will not pay the PDA on their behalf. They will need to complete their own report and will pay the PDA directly to us. **You will include all their tonnage in Question 3.**
    - ii. If no to both, you will need to include their tonnage on **Question 4** and remit the PDA to us on their behalf.
  
8. I have a long term lease with a grower. Do I report this as grown or purchased?
  - a. If the winery (processor) or an affiliate of the winery, or both the winery and the affiliate of the winery, provided long term financing to the grower in exchange for rights or options to purchase a significant portion of the grower's harvest, this should be reported as a **RELATED** purchase (i.e. leave column 6 blank).
  
9. EXCEL ONLY: My Section A doesn't balance. What is going wrong?
  - a. There are many possibilities. Here are some common mistakes:
    - i. The most common mistake is not entering your total purchased tonnage in the white boxes 9 of Section A. In this situation, you purchased grapes and crushed them yourself. If your purchases were non-related, that total should be entered into the white box 9.

7. Total tons crushed by your firm (Col. 3) that were grown by your firm, not purchased. (Cooperatives report total membership tons crushed.)	7.	0.0			
8. Total tons crushed by your firm (Col. 3.) that were purchased from growers (Col. 5). Enter this amount in both columns. Do not include purchases for distilling material that were listed on line 6.	8.	33.2	8.	33.2	
9. Total Non-Related purchased tons crushed by your firm that were purchased from growers (Col. 6) Do not include purchases for distilling materials that were listed on line 6.					9. 33.2
10. GRAND TOTAL TONS: Sum lines 1 through 9. Totals should agree with grand totals in Section B.	10.	33.2	10.	33.2	10. 0.0

- ii. Another common mistake is not entering your total purchased tonnage in the white boxes labeled **3a** of Section A. In this situation, you purchased grapes and had them custom crushed for you (Question 2). If you had related purchases, the total tonnage purchased and custom crushed should be entered into the white box 3a. If your purchases were non-related, that total should be entered again into second white box 3a to the right of the first one.

1. Total tons you crushed for ANY processors and/or firms or growers, who PURCHASED GRAPES, in 2020. (Question 3 on the "General Information" page.)	1.	0.0		
2. Total tons crushed for growers, who DID NOT PURCHASE grapes, in 2020. (Question 4 on the "General Information" page.)	2.	0.0		
3. Total tons that were crushed for you by other processors (Question 2 on "General Information" page), but were: a. Purchased by your firm for wine, concentrate, etc. (Section II.) b. Purchased by your firm for distilling materials, (Section III.) c. Grown by your firm.			33.2	
	3a.		33.2	33.2
	3b.			
4. Total tons purchased from growers and resold to other processors, but not crushed by your firm (Question 1b on "General Information" page.)	4.	0.0		
5. Total tons crushed by your firm that were repurchased from another processor (winery) not from the original grower (Question 1c on the "General Information" page.)	5.	0.0		
6. Total tons crushed by your firm (Col. 3) that were purchased as distilling materials (Col. 17). Enter this tonnage in both columns.	6.	0.0	0.0	
7. Total tons crushed by your firm (Col. 3) that were grown by your firm, not purchased. (Cooperatives report total membership tons crushed.)	7.	0.0		
8. Total tons crushed by your firm (Col. 3) that were purchased from growers (Col. 5). Enter this amount in both columns. Do not include purchases for distilling material that were listed on line 6.	8.	0.0	0.0	
9. Total Non-Related purchased tons crushed by your firm that were purchased from growers (Col. 6) Do not include purchases for distilling materials that were listed on line 6.				9.
10. GRAND TOTAL TONS: Sum lines 1 through 9. Totals should agree with grand totals in Section B.	10.	0.0	0.0	0.0

- iii. Another mistake involves grown tons. If you do not enter a "1" in column "D" of the Datapage, the workbook will not correctly sort your grown tonnage. Instead of showing up in Box 7 of Section A, the grown tons will show up in Box 8.

7. Total tons crushed by your firm (Col. 3) that were grown by your firm, not purchased. (Cooperatives report total membership tons crushed.)	7.	0.0		
8. Total tons crushed by your firm (Col. 3) that were purchased from growers (Col. 5). Enter this amount in both columns. Do not include purchases for distilling material that were listed on line 6.	8.	33.2	33.2	
9. Total Non-Related purchased tons crushed by your firm that were purchased from growers (Col. 6) Do not include purchases for distilling materials that were listed on line 6.				9.
10. GRAND TOTAL TONS: Sum lines 1 through 9. Totals should agree with grand totals in Section B.	10.	33.2	33.2	0.0

You need to go back to the Datapage and enter a "1" in Column "D". This will move the tons in Section A to Box 7 where they belong.

	1	Repurchases--Question 1C.		0.0		
	2	Crushed for Processors--Question 3.		0.0		
	3	Crushed for Growers--Question 4.		0.0		
	7004	4 Chardonnay	1	5.0	24.0	
	6024	5 Cabernet Sauvignon	1	10.2	24.0	
	6112	6 Pinot Noir	1	5.4	24.0	
	7033	7 Sauvignon Blanc	1	7.9	24.0	
	6084	8 Merlot	1	3.3	24.0	
	6154	9 Zinfandel	1	2.0	24.0	
	10					