



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

Karen Ross, Secretary

April 26, 2016

TO: SHIPPING POINT INSPECTION ADVISORY COMMITTEE  
ALL INTERESTED PARTIES

A meeting of the Shipping Point Inspection Advisory Committee has been scheduled for the following:

When: May 6, 2016  
10:00 a.m. – 1:00 p.m.

Where: Holiday Inn Express  
189 Seaside Circle  
Marina, CA 93933  
(831) 884-2500

For airline ticket reservations or assistance with your travel arrangements, please contact Gina Tenorio in the Sacramento Headquarters' Office at the number below.

Notification of committee meetings and their agendas can be found via the Internet by accessing the following website address: <http://www.cdfa.ca.gov/is/meetings.html>

If you have any questions or have additional agenda items for discussion, please call me at the number listed below.

Sincerely,

Kevin Batchelor  
Program Supervisor

Enclosures



**California Department of Food and Agriculture (CDFA)  
Shipping Point Inspection (SPI) Advisory Committee**

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Friday, May 6, 2016  
10:00 a.m. to 1:00 p.m.

**AGENDA**

1. Roll Call/Introductions
2. Public Comment
3. Election of Officers
4. Approval of Meeting Minutes
  - a. June 11, 2014 Meeting Minutes - Attachment A
  - b. May 21, 2015 Meeting Minutes - Attachment B
5. Vacancies
6. Term Limit review
7. SPI Program Update
8. Commodity Programs Update
9. Food Safety Program Update
10. Budget Approval
  - a. Fund Condition Statement – Attachment C
  - b. FY 2016/17 Proposed Budget – Attachment D
11. Next Meeting/Agenda Items
12. Adjournment

All meeting facilities are accessible to persons with disabilities. If you need reasonable accommodation as defined by the Americans with Disabilities Act, or if you have questions regarding the public meeting, please contact Laurel Rudolph at (916) 900-5030. Requests for reasonable accommodation should be made no later than three (3) days before the meeting.

<http://www.cdfa.ca.gov/is/meetings.html>