

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
AVOCADO INSPECTION COMMITTEE (AIC)
Meeting Minutes
September 17, 2008
Irvine, CA**

MEMBERS PRESENT

Ross Wileman, Chairman
Rob Wedin
Reuben Hofshi
Bob Bednar
Mark Wollam
Phil Gilligan
Ohannes Karaoghlanian (Alternate Grower)
Chris Varvel (Alternate Handler) Partial

CDFA REPRESENTATIVES

Donella Boreham
Rick Jensen

INTERESTED PARTIES

Mike Sanders
Charles Froehlich

ITEM 1: ROLL CALL

Chairman Ross Wileman called the meeting to order at 1:00 p.m. with a quorum present.

ITEM 2: APPROVAL JUNE 18, 2008 MEETING MINUTES

MOTION: Mr. Reuben Hofshi moved to approve the minutes as submitted. Mr. Rob Wedin seconded. The motion passed unanimously.

A copy of the June 18, 2008 Meeting Minutes are attached as EXHIBIT A.

ITEM 3: LAMB HASS DRY MATTER/RELEASE DATES

The members discussed concerns that sending early season Lamb Hass into the market where there is high quality Hass has the potential to disappoint customers. After the discussion, the committee decided to have the Avocado Inspection Program (AIP) test Lamb Hass one month before (starting in April 2009) release dates and two weeks after each size release date and report data back to committee.

ITEM 4: SIZE 96

Mr. Ohannes Karaoghlanian discussed the possibility of creating a size 120 and questioned if the size will benefit growers. Mr. Ross Wileman said he would discuss sizing and size 48/50 with the California Avocado Commission, Marketing Committee and report back to Avocado Inspection Committee (AIC).

ITEM 5: PROPOSED AVOCADO INSPECTION PROGRAM BUDGET 2007/2008 AND PROPOSED FEE INCREASE

Ms. Donella Boreham presented members with a proposed fee increase from the current crop year (2007/08) of 16 cents per hundredweight to 25 cents per hundredweight for the crop year 2008/09. This is based on an estimated 215 million pound crop year. Including

the proposed fee increase (.25 cents per hundredweight) in 2008/09, the ending fund balance on October 31, 2009 is estimated at \$130,739.

Ms. Boreham presented members with the proposed budget of \$567,685 for the Avocado Inspection Program 2008/09 crop year beginning November 1, 2008. The proposed budget is based on a fee of 25 cents per hundredweight. The total budget for the year (including the CDFA Budget of \$176,576 approved March 12, 2008) will be \$744,261.

MOTION: Mr. Bob Bednar moved to approve the 2008/09 Avocado Inspection Program (AIP) budget of \$567,685 based on a crop of 215 million pounds and approve the certification fee increase to 25 cents per hundredweight for crop year 2008/09. Mr. Mark Wollam seconded. The motion passed unanimously.

Copies of the Proposed 2008/09 Budget and the 2008/09 Projected Operations are attached as EXHIBIT B and EXHIBIT C, respectively.

ITEM 6: NEW BUSINESS

Ms. Boreham reported the testing results from Mexico and Chile. Spot checks will continue to be conducted at cold storage facilities, terminal markets, packinghouses, distributors, and brokers.

ITEM 7: NEXT MEETING

The next meeting will be held in March 2009.

ITEM 8: ADJOURNMENT

Mr. Wileman adjourned the meeting at 2:30 p.m.

Respectfully submitted,

Donella Boreham, Program Supervisor
Avocado Inspection Program
Inspection and Compliance
Inspection Services

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
AVOCADO INSPECTION COMMITTEE (AIC)
Teleconference
Meeting Minutes
June 18, 2008**

MEMBERS PRESENT

Rob Wedin, Handler, Chairman
Ross Wileman, Handler
Reuben Hofshi, Handler
Mark Wollam, Grower
Bob Bednar, Grower
Phil Gilligan, Grower (Absent)
Chris Varvel, Alternate Handler (Absent)
Ohannes Karaoghlanian, Alternate Grower (Absent)

AVOCADO INSPECTION PROGRAM

Donella Boreham (CDFA)
Rick Jensen (CDFA)

ITEM 1: ROLL CALL

Mr. Rob Wedin called the meeting to order at 2:00 p.m. with a quorum present.

ITEM 2: APPROVAL MARCH 12, 2008 MEETING MINUTES

MOTION: Mr. Reuben Hofshi moved to approve the minutes as submitted. Mr. Mark Wollam seconded. The motion passed unanimously.

A copy of the March 12, 2008 Meeting Minutes are attached as EXHIBIT A.

ITEM 3: NOMINATION /SELECTION OF OFFICERS

Mr. Wedin requested nominations to elect a new Committee Chairman and Vice Chairman.

Nominations for officers were made as follows:

Mr. Ross Wileman, Chairman
Mr. Reuben Hofshi, Vice Chairman

MOTION: Mr. Bob Bednar moved to approve the nominations of Mr. Ross Wileman as Chairman and Mr. Reuben Hofshi as Vice Chairman. Mr. Hofshi seconded. The motion passed unanimously.

ITEM 4: LAMB HASS DRY MATTER/RELEASE DATES

On January 9, 2008, the Avocado Inspection Committee (AIC) added size 32 (05/08) and size 36 (5/22) to the Date/Size Maturity Releases for Lamb Hass, based upon a hedonic score of 6.0 (Liked Slightly) and 22.8 percent dry weight. Release dates were obtained from Dr. Mary Lu Apria's "Summary of Lamb Hass Results."

Concerns were voiced that sending early season Lamb Hass into the market where there is high quality Hass has the potential to disappoint customers. Mr. Wileman stated that Lamb Hass growers should be invited to the next AIC meeting to discuss this potential problem.

ITEM 5: AVOCADO SIZE 96

Mr. Ohannes Karaoghlanian requested a discussion on size 96. Since Mr. Karaoghlanian was absent, the discussion was tabled until the next AIC meeting.

ITEM 6: OTHER BUSINESS

None.

ITEM 7: NEXT MEETING

The next meeting is tentatively scheduled for Wednesday, September 17, 2008 at 1:30 p.m. at the UCR-South Coast Field Station, 7601 Irvine Blvd., Irvine, CA.

ITEM 8: ADJOURNMENT

MOTION: Mr. Wileman moved to adjourn. Mr. Bednar seconded. The motion passed unanimously.

Mr. Wedin adjourned the meeting at 2:30 p.m.

Respectfully submitted,

Donella Boreham, Program Supervisor
Avocado Inspection Program
Inspection and Compliance
Inspection Services

AVOCADO INSPECTION PROGRAM BUDGET 2008/09
 PROPOSED FEE .25 PER 100 LBS.
 CROP 225,000,000

EXHIBIT B

ACCT CODE	DEPT/ ACTIVITY	2007/2008 APPROVED BUDGET	2007/2008 PROJECTED EXPENDITURES	2008/2009 PROPOSED BUDGET	VARIANCE INCREASE (DECREASE)	COMMENTS	PERCENT CHANGE
57101	SALARIES	336,957	301,000	309,784	8,784	Increase from 2007-08 Projected	2.9%
57102	BENEFITS	104,910	98,000	99,974	1,974	Increase from 2007-08 Projected	2.0%
57103	TRAVEL EXPENSES	55,000	53,636	55,000	1,364	Increase from 2007-08 Projected	2.5%
57105	PAYROLL EXP.	4,200	3,000	3,500	500	Increase from 2007-08 Projected	16.7%
57107	RENT	29,095	28,500	29,925	1,425	Increase from 2007-08 Projected	5.0%
57200	RESEARCH/CONSULTING	10,000	-	0	-	Same as 2007-08 Projected	
57201	ADMIN. EXP.	6,000	8,643	9,000	357	Increase from 2007-08 Projected	4.1%
57202	CAC ADMIN. CHARGES	30,000	30,000	37,702	7,702	Same as 2007-08 Projected	25.7%
57204	COMMUNICATION EXP.	5,200	4,600	4,800	200	Increase from 2007-08 Projected	4.3%
57205	EQUIP/SUPPLIES	18,000	13,000	12,000	(1,000)	Decrease from 2007-08 Projected	-7.7%
57206	LEGAL EXPENSES	6,000	6,000	6,000	-	Same as 2007-08 Projected	0.0%
	TOTAL INSPECTION PROGRAM	605,362	546,379	559,983	13,604	Increase Over 2007-08 Projected	2.5%
	CDFA AVOCADO INSPECTION BUDGET (APPROVED MARCH 12, 2008)			176,576			
	TOTAL PROGRAM EXPENDITURES			736,559			

Avocado Inspection Program
Projected Operations 2008/2009
 .25 per hundred weight

EXHIBIT C

POUNDS CROP YEAR **225,000,000**

Beginning Cash Balance (estimated through October 31, 2008) **300,000**

PROJECTED REVENUE 2008/2009

Certification Fees (\$0.25 per hundred weight)	562,500
Standard Charges	25,000
Mileage	7,000
Information Dry Matter Tests	2,500
Interest	3,000
TOTAL REVENUE	<u>600,000</u>

EXPENDITURES 2008/2009

CDFA

Salaries/Sacramento Support Staff/Benefits	125,876
Communications	5,500
Travel	14,000
Facilities Operation	2,200
Misc. Operating Charges(training,postage,utilities)	4,800
Direct/Indirect Charges	24,200
TOTAL	<u>176,576</u>

AIP

Salaries	309,784
Benefits	99,974
Travel	55,000
Payroll/Admin Exp/Comm. Exp/Rent/Legal	53,225
Reseach/Consulting	0
Equipment/Supplies	12,000
CAC Admin.	30,000
TOTAL	<u>559,983</u>

TOTAL CDFA/AIP EXPENDITURES 736,559

ENDING CASH BALANCE (estimated through October 31, 2009) **163,441**