



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

A. G. Kawamura, Secretary

September 9, 2009

**TO: CALIFORNIA ORGANIC PROGRAM SPOT INSPECTION CHECKLIST TASK  
FORCE AND ALL INTERESTED PARTIES**

A meeting of the California Organic Program Spot Inspection Checklist Task Force has been scheduled for the following:

Date: Tuesday, September 29, 2009  
1:00 p.m. – 5:00 p.m.

Location: California Certified Organic Farmers  
2155 Delaware Ave., Ste. 150  
Santa Cruz, CA 95060

Notification of committee meetings and agendas can be found via the Internet by accessing the following website address: [www.cdfa.ca.gov/is/meetings.html](http://www.cdfa.ca.gov/is/meetings.html).

Attached please find the agenda for the upcoming meeting. If you have any questions, please feel free to contact me at the number provided below.

Sincerely,

David Carlson, Acting Program Supervisor  
California Organic Program  
Inspection and Compliance Branch  
Inspection Services

Enclosure(s)



**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)  
CALIFORNIA ORGANIC PROGRAM SPOT INSPECTION CHECKLIST TASK FORCE**

Tuesday, September 29, 2009  
1:00 p.m. – 5:00 p.m.

California Certified Organic Farmers  
2155 Delaware Avenue, Suite 150  
Santa Cruz, CA 95060  
(831) 423-2263

**AGENDA**

1. Introductions
2. Review of July 9, 2009 Meeting Minutes (Attachment A)
3. Spot Inspection Policy Scope and Procedures (Attachment B)
4. Inspection Checklist for Producers Exempt From Certification (Attachment C)
5. Other Business
6. Next Meeting/Agenda Items
7. Adjournment