



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

A. G. Kawamura, Secretary

June 19, 2009

TO: CALIFORNIA ORGANIC PROGRAM SPOT INSPECTION CHECKLIST TASK  
FORCE AND ALL INTERESTED PARTIES

A meeting of the California Organic Program Spot Inspection Checklist Task Force has been scheduled. Enclosed is the agenda.

Date: Thursday, July 9, 2009  
10:00 a.m. – 4:00p.m.

Locations: CA Department of Food and Agriculture  
Inspection and Compliance Branch  
560 J Street, Room 395  
Sacramento, CA

The conference room is located inside the Downtown Plaza. Find the elevators across from the Golden One Credit Union on the plaza level. Take the elevator to the third floor. Room 395

Notification of committee meetings and their agendas can be found via the Internet by accessing the following website address: <http://www.cdfa.ca.gov/is/meetings.html>

Please find the enclosed agenda. If you have any questions regarding this meeting, please feel free to contact me at the number listed below.

Sincerely,

David Carlson, Acting Program Supervisor  
California Organic Program  
Inspection and Compliance Branch  
Inspection Services

Enclosure(s)



California Department of Food and Agriculture (CDFA)  
California Organic Program Spot Inspection Checklist Task Force

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10:00 a.m. – 4:00 p.m.

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560 J Street, Room 395  
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AGENDA

1. Introductions
2. Review Purpose of Meeting
3. Determine Scope of Spot Inspections
4. Review and Evaluate Spot Inspection Assignment Matrix Procedures (Attachment 1)
5. Review and Evaluate Spot Inspection Assignment Matrix (Attachment 2,3,4,5,6)
6. Review and Evaluate Spot Inspection Checklist and Report of Inspection (Attachment 7,8)
7. Public Comments
8. New Items
9. Next Meeting/Agenda Items
10. Adjournment