



State of California
Department of Food and Agriculture
Safe Animal Feed Education Program

Maintenance

*Scales should be tested for accuracy upon installation and annually thereafter.**

Scale Calibration

Objective:

To eliminate the over or under inclusion of ingredients due to an incorrect measurement.

Responsible Person:

Plant Manager or Designated Employee

Procedure:

Daily Checks

The scale in the drug room is to be checked daily before use by using the weights that are located on the shelf with the drug log.

Refer to the *Maintenance: Hand-add Scale Verification* form and fill out each day by placing the pre-weighed weight on the scale and recording the weight that the scale reads.

Anything more than a 3% deviation will indicate that the scale is no longer correct and needs to be calibrated before being used again.

Scale Calibration

This is done by a 3rd party on an annual basis. (All scales and meters must be checked and calibrated.)

Frequency:

Daily and Annually

Corrective Actions:

Corrective actions will be documented if the daily scale checks are not completed or if scale calibration is not up to date during the time that scales are in use.



**State of California
Department of Food and Agriculture
Safe Animal Feed Education Program**

Maintenance

Related Documents:

Concentrated Ingredients/Drug Room
Maintenance: Hand-add Scale Verification
Annual Equipment Verification Activities

*AAFCO