



State of California  
Department of Food and Agriculture  
Safe Animal Feed Education Program

## **Purchasing and Receiving Feed Ingredients**

*The purpose of having an approved supplier is to ensure that all feed and ingredients received are from firms that monitor and guarantee the products quality and safety.*

### **Approved Supplier**

#### Objective:

To ensure that all feed ingredients and feed additives meet label guarantees, are safe and free from adulteration upon acceptance by your firm.

#### Person Responsible:

Plant Manager or Designated Employee

#### Procedure:

Firm must have a written contract with all feed ingredient suppliers. The contract will state conditions that the products must be kept in, and possible guarantees for the product.

Included in the written contract will be that suppliers must:

Maintain a valid California Department of Food and Agriculture Commercial Feed License.

Be in compliance with the provisions of the ruminant feeding ban (FDA's BSE-prevention regulations 21 CFR 589.2000 & 2001).

All ingredients are approved for use in commercial feed and are properly labeled.

The written contract may include annual inspections and may require that a hazard analysis be completed by the supplier for the products that are being distributed.

Note: When an Approved Supplier Prerequisite Program is used in the hazard analysis determination, then the written contract should address the specific hazards which are identified for each of the products received from each supplier.



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Frequency:

The label guarantees (outlined in your contract) shall be affixed to or accompany each shipment of product.

The contract will be updated annually or if any change occurs that could affect food/feed safety or the quality of the product supplied.

Corrective Action:

In the event that ingredients or formula feeds received are not from a supplier that is on the approved supplier list or from an approved supplier that has not upheld their contract, a corrective action will be documented stating that the firm will not allow further product to be received until all contract agreements are met.

Related Documents:

Bag Receiving

Bag Receiving Form

Bulk Receiving

Bulk Ingredient Receiving Form

Bulk Receiving Form

Concentrated Ingredients/Drug Room

Concentrated Ingredient/Drug Inventory Log

*NOTE: SAFE guidance materials are provided for educational purposes only and do not guarantee adequacy of procedures or compliance with regulations.*