

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
STANDARDIZATION ADVISORY COMMITTEE MEETING
Coalinga, CA
Meeting Minutes
March 22, 2007**

Members Attending

Dean Thonesen
Pete Dinkler
Gilbert Coelho
Kerry Whitson
Mark Perez, Jr.
Mike Gardoni
Jim Simonian
Dennis Johnston
Jerry Preito, Jr.

CDFA Representatives

Kevin Masuhara
Stacey Hughes
Steve Patton
Susan Shelton

Interested Parties

Kamaljit Bagri, Stanislaus County
Dennis Bray, Alameda County
Ron Bray, Riverside County
Dennis Plann, Fresno County
Marcy Martin, CA G&TFL
Gary VanSickle, CTFA

ITEM 1: ROLL CALL

Mr. Jim Simonian called the meeting to order at 10:08 a.m. Mr. Kevin Masuhara called roll and a quorum was established.

ITEM 2: APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN

Mr. Masuhara announced a new Chair and Vice Chair needed to be appointed. Mr. Simonian is the current Chair and Mr. Stephen Patricio, who is no longer on the committee, is the last appointed Vice Chair.

MOTION: Mr. Dennis Johnston moved to nominate and appoint Mr. Simonian as Chair. Mr. Mike Gardoni seconded. The motion passed unanimously.

MOTION: Mr. Gilbert Coelho moved to nominate and appoint Mr. Johnston as Vice Chair. Mr. Pete Dinkler seconded. The motion passed unanimously.

ITEM 3: COMMITTEE VACANCIES AND TERMS

Mr. Masuhara announced the Standardization Advisory Committee currently has four vacancies. The vacancies are for two lettuce representatives, one fresh fruit representative, and one mixed fruit representative.

The committee was encouraged to recommend those they think would be interested in joining the committee.

ITEM 4: APPROVAL OF JANUARY 18, 2007 MEETING MINUTES

MOTION: Mr. Coelho moved to accept the January 18, 2007 meeting minutes as submitted. Mr. Gardoni seconded. The motion passed unanimously.

ITEM 5: REGULATION UPDATE

A. ADMINISTRATIVE CIVIL PENALTY MATRIX

The regulation regarding Standardization's civil penalty matrix was approved by the Office of Administrative Law (OAL) and will become effective April 15, 2007.

B. PEENTO PEACH AND NECTARINE NOMENCLATURE

The final package regarding the regulation to include Peento peach and nectarine nomenclature has been submitted to OAL. CDFA expects the regulation will be approved and become effective within the next two months.

C. NEW JUICE GRAPE CONTAINER

The California Grape and Tree Fruit League has requested CDFA submit amended regulations to allow recyclable plastic containers for juice grapes.

ITEM 6: CITRUS FREEZE INSPECTION UPDATE

Mr. Masuhara explained there are nine specific counties that work with the Citrus Program. Producers from those counties pay an additional assessment for citrus activities. Expenses for citrus inspections done outside of those counties fall under the Standardization Program. Due to the citrus freeze, inspections have been necessary outside of those nine counties. Approximately \$20,000 will be charged to Standardization for those expenses.

A. SAN DIEGO COUNTY CONTRACT FOR FY 2006-07

No contract was presented to the committee. No action taken.

ITEM 7: COUNTY CONTRACT UPDATE AND FY 2007-08 PROPOSALS

A copy of County Cost Comparison is attached to these minutes and labeled as EXHIBIT A.

All counties that had Standardization contracts in FY 2006-07 submitted their budgets for FY 2007-08. Contracts for Alameda and Stanislaus counties were also introduced.

MOTION: Mr. Mark Perez moved to approve the FY 2007-08 county contracts totaling \$667,031. Mr. Coelho seconded. The motion passed unanimously.

ITEM 8: STATE AND COUNTY ENFORCEMENT RESULTS

A copy of State Personnel Enforcement and Activity Summary is attached to these minutes and labeled as EXHIBIT B.

Mr. Steve Patton reviewed the activity of state personnel. The state has three inspectors and two supervisors throughout California that support the Standardization Program. This allows CDFA to quickly respond to training and inspection needs as they arise.

Each county in attendance gave an update of their inspection activities. Some of the issues reported were:

- Fresno – gunny sacking issues with table grapes
- Alameda – thanked the committee for the contract to inspect the Oakland markets
- Riverside – carried out 1,384 hours of inspections and training throughout southern California
- Stanislaus – over 200 hours of inspection activity currently, and have a new citrus packing shed in their county

ITEM 9: BUDGET STATUS REPORT

A copy of Standardization Program Projection and Proposals is attached to these minutes and labeled as EXHIBIT C.

A. REVENUE AND FUND BALANCE

The beginning fund balance for FY 2007-08 is estimated to be \$1,074,553. Assessment revenue for FY 2007-08 is projected to be \$1.8 million.

B. FISCAL YEAR 2007-08 BUDGET PROPOSAL

The proposed budget for FY 2007-2008 is \$1,757,835. This includes personnel services of \$443,752, operating expenses of \$852,471, and program overhead of \$461,612. Mr. Masuhara explained some of the personnel costs are now included in program overhead. These expenses constitute support personnel that are shared with other programs in the Branch.

MOTION: Mr. Coelho moved to approve the FY 2007-08 budget as submitted. Mr. Johnston seconded. The motion passed unanimously.

ITEM 10: OTHER BUSINESS

Mr. Jerry Prieto informed the committee the Light Brown Apple Moth has been found in Contra Costa and Alameda counties. This moth is a stone fruit and grape pest.

ITEM 11: NEXT MEETING

The next meeting is scheduled for mid-November at Harris Ranch.

ITEM 12: ADJOURNMENT

The meeting adjourned at 11:40 a.m.

Respectfully submitted by:

Kevin Masuhara, Program Supervisor
Standardization Program
Inspection and Compliance Branch

KM/ss

County Cost Comparison

Exhibit A

County	2005-06 Actual Expenses	2006-07 Contract Amount		2007-08 Proposal Amount		Change from Prior Year	Commodities or Inspection Activity
		Dollars	Hours	Dollars	Hours		
Alameda				5,773	96	New	Wholesale Markets
Fresno	112,593	180,743	3,731	197,958	4,046	9.5%	Grapes, Honeydews, Cherries and Watermelons
Kern	50,947	59,519	1,500	56,523	1,250	-5.0%	Various Fruits and Vegetables
Kings	19,750	20,312	453	21,098	480	3.9%	Grapes, Cherries, Melons and Apricots
Merced	9,557	11,475	225	15,840	250	38.0%	Honeydew Melons and Watermelons
Monterey	45,000	48,320	1,130	61,378	1,130	27.0%	Mixed Vegetables
Riverside	127,551	195,854	2,080	107,357	1,800	-45.2%	Wholesale Terminal and Port of Arrival
San Bernardino	23,780	28,293	464	36,934	540	30.5%	Wholesale Markets and Fruit Packinghouses
San Joaquin	25,676	44,129	736	49,740	736	12.7%	Cherries
Stanislaus				21,053	385	New	Citrus Maturity, Honeydew Melons, Watermelons and Apricots
San Mateo		59,522	1,040	62,101	1,040	4.3%	Wholesale Terminal
Yolo	24,416	32,969	507	31,276	510	-5.1%	Honeydew Melons
\$ 439,270		\$ 681,137	11,866	\$ 667,031	12,263	-2.1%	

STATE PERSONNEL ENFORCEMENT AND ACTIVITY SUMMARY 2006/07

ENFORCEMENT AT WHOLESALE AND PORTS/BORDERS

Wholesale Mkt. Inspections	15 counties from Alameda to San Diego
Port Inspections	2 – San Pedro & Harborside
Border Inspections	2 – Calexico & Otay Mesa

Total number of containers inspected by state personnel: 7,650,091

Total number of containers rejected by state personnel: 222,485
(3% rejection rate)

TRAINING SESSIONS PROVIDED BY STATE STAFF TO COUNTY PERSONNEL

Training classes were held in 24 different counties. California minimum standards and inspection procedures were covered on the following commodities:

Apples	Apricots	Avocados	Cantaloupes
Cherries	Citrus	Honeydews	Lettuce
Nectarines	Peaches	Plums	Potatoes
Tomatoes			

Citrus freeze training also provided to Industry.

ADDITIONAL STATE ACTIVITIES

Seasonal County Exams	County Inspection Uniformity
Lab Certification	Calibration of County Equipment
Out of State Processors Program	Follow-up Inspections – CFM
Conduct Citrus Freeze Survey	Appeal Inspections
Experimental Container Permit Audits	
Supply/Order Equipment and Solutions	

**STANDARDIZATION PROGRAM
PROJECTION AND PROPOSALS**

	2005-06 ACTUALS AMOUNTS	2006-07 APPROVED BUDGET	2006-07 MID YEAR PROJECTION	2007-08 PROPOSED BUDGET	CHANGE
BEGINNING FUND BALANCE	\$1,629,511		\$1,062,509	\$1,074,553	
ASSESSMENT REVENUE	880,000	1,900,000	1,600,000	1,800,000	-5.3%
TOTAL AVAILABLE RESOURCES	2,509,511		2,662,509	2,874,553	
SALARIES	337,748	453,775	213,910	265,134	-41.6%
BENEFITS	120,052	156,731	114,721	178,618	14.0%
TOTAL PERSONNEL SERVICES	\$457,800	\$610,506	\$328,631	\$443,752	
GENERAL EXPENSES	3,130	25,000	1,151	2,210	-91.2%
PRINTING AND POSTAGE	7,452	15,000	12,143	8,815	-41.2%
COMMUNICATION	7,796	25,000	6,697	7,000	-72.0%
TRAVEL (IN-STATE AND OUT-OF-STATE)	91,071	100,000	78,032	83,170	-16.8%
FACILITIES OPERATION	27,929	65,000	28,616	32,670	-49.7%
DIRECT CHARGES		50,000	40,000	40,000	-20.0%
PAYMENT TO COUNTIES	439,272	592,268	622,289	667,031	12.6%
OTHER ITEMS OF EXPENSE	3,501	7,000	2,851	11,575	65.4%
TOTAL OPERATING EXPENSES	\$580,151	\$879,268	\$791,779	\$852,471	
STATE PRO RATA	34,516	35,879	56,810	55,699	55.2%
INDIRECT EXEC/ADM	104,742	99,902	108,217	104,634	4.7%
INDIRECT DIV.	34,939	38,423	45,413	44,173	15.0%
DIVISION CHARGES	234,514		257,106	257,106	
INDIRECT CHG/RECOVERY					
INTERDEPT CONS/PROF/OAH HEARINGS	340	10,000			
INDIRECT LEGAL		6,000			
TOTAL OVERHEAD COST	\$409,051	\$190,204	\$467,546	\$461,612	
UNALLOCATED	0		0	0	
TOTAL PROGRAM COST	\$1,447,002	\$1,679,978	\$1,587,956	\$1,757,835	4.6%
ENDING FUND BALANCE	\$1,062,509		\$1,074,553	\$1,116,718	