



State of California
California Department of Food and Agriculture Office of Farm to Fork (CDFA-F2F)
CA Farm to School Incubator Grant Program

Land Purchase Reporting Template

Submit To:

Office of Farm to Fork, Farm to School Program
California Department of Food and Agriculture
cafarmtoschool@cdfa.ca.gov

Instructions:

- **Section 1:** Complete Section 1 upon purchasing agricultural land with grant funds (NOTE: land purchases must have prior written approval from the CDFA). Submit this form (Section 1 only) to the CDFA Farm to School (F2S) Program when you either: (a) submit a reimbursement request for the land purchase, or (b) submit advance payment expense documentation for the land purchase.
- **Section 2:** Complete Section 2 at the end of the grant agreement term. Submit this form (Sections 1 & 2) to the CDFA F2S Program when you submit your final invoice.

SECTION 1: Complete this section upon purchasing land with grant funds.

RECIPIENT NAME (as it appears on grant agreement)

GRANT AGREEMENT NUMBER (assigned by CDFA)

DESCRIPTION of LAND

LOCATION of LAND

WHO HOLDS TITLE

ACQUISITION DATE

ACQUISITION COST

COPY of DEED

Include a copy of the deed as an attachment.

SECTION 2: Complete this section at the end of the grant agreement term.

FAIR MARKET VALUE of LAND

DATE PREPARED

INTENDED PURPOSE of LAND AFTER GRANT PROJECT ENDS