



State of California
California Department of Food and Agriculture Office of Farm to Fork (CDFA-F2F)

2022 CALIFORNIA FARM TO SCHOOL INCUBATOR GRANT PROGRAM

TRACK 4: THE CALIFORNIA FARM TO SCHOOL PRODUCER GRANT

Letter of Intent

Date:

Project Title:

Name of Grant Applicant:

Name of School District, County Office of Education, Directly funded Charter School, or Center-based Program for Children that is completing this letter:

Please respond to the questions below. Please note that the school district, county office of education, directly funded charter school, or center-based program for children named in this letter must respond "Yes" to Question 3 and/or Question 4.

1) Name the school meal program(s) you operate:

2) Describe your relationship with the Grant Applicant:

- 3) Do you intend to purchase or accept whole or minimally processed food product(s) from the Grant Applicant for school meals?

NOTE: This is a “good faith” intention to purchase or accept, not a commitment.

- Yes (please answer questions 3a–3c)
 No (please skip questions 3a–3c)

- (a) Describe how this project will contribute to your effort to source California grown or produced, whole or minimally processed foods for your school meal program(s):

- (b) Describe the California food product(s) you intend to purchase or accept from the Grant Applicant:

- (c) Estimate the start date when you plan to begin purchasing the food product(s) or accepting donations of food product(s) from the Grant Applicant:
(NOTE: the start date does not need to occur during the grant term of 12/1/22–11/30/24 as long as all of the Grant Applicant’s spending of grant funds will occur during this grant term)

- 4) Do you intend to collaborate with the Grant Applicant to implement hands-on educational opportunities for your students that complement the Grant Applicant’s food sales or donations to your organization?

- Yes (please answer questions 4a–4c)
 No (please skip questions 4a–4c)

- (a) Describe how the project will contribute to your efforts to provide hands-on educational opportunities for students and how these opportunities will complement the Grant Applicant’s food sales or donations to your organization:

- (b) Describe the type(s) of educational opportunities you plan to implement with the Grant Applicant for your students:

- (c) Estimate the start date when you plan to begin implementing the educational opportunities with the Grant Applicant for your students:
(NOTE: the start date does not need to occur during the grant term of 12/1/22–11/30/24 as long as all of the Grant Applicant's spending of grant funds will occur during this grant term)

Intent to Collaborate Agreement

By signing this document, the School District, County Office of Education, Directly funded Charter School, or Center-based Program for Children named above manifests its intent to collaborate with the Grant Applicant as described above in this letter. Both parties will make a good faith effort to execute the sale/donation of the food product(s) and/or the implementation of the educational opportunities as described in the terms above.

Printed Name [School District, County Office of Education, Direct-Funded Charter School, or Center-based Program for Children Authority]

Signature [School District, County Office of Education, Direct-Funded Charter School, or Center-based Program for Children Authority]

Date

Printed Name [Grant Applicant]

Signature [Grant Applicant]

Date