

California Department of Food and Agriculture
Disability Advisory Committee Member

Commitments and Responsibilities

As a valued member of the California Department of Food & Agriculture's (CDFA) Disability Advisory Committee (DAC or committee), your commitment includes a number of responsibilities which contributes to its success now and in the future.

The responsibilities include:

- **Regular attendance at the DAC monthly meetings:** Either the member or their alternate must attend the DAC monthly meetings in order to represent their division and ensure a quorum is met.

Active participation and collaboration in DAC: Active participation and collaboration in DAC will help the committee achieve its goals and support CDFA's efforts to promote a diverse work force, equal treatment of persons with disabilities and an increased awareness of disabilities.

Time Commitment: In addition to the DAC monthly meeting, members may be required to perform various responsibilities which may include, writing documents, researching disability issues, and participating in committee events throughout the year in order to make DAC successful. With supervisory permission, active members may be requested to put in 1-3 hours of work time per month.

- **Cultivate a positive working environment:** Serve as a positive member of the committee, educate others, and overcome barriers for persons with a disability within the workplace for all CDFA employees.