



Disability
CDFFA Advisory
Committee

Disability Advisory Committee Meeting Minutes
Held on Thursday, May 9, 2019
at the California Department of Food and Agriculture Room 261
2800 Gateway Oaks Drive, Sacramento, CA 95833

Teleconference location:
California Department of Food and Agriculture
1220 N Street, Conference Room 333
Sacramento, CA 95814

DAC MEMBERS:

Members Present: Peggy Blincoe, Amanda Brown, David DaSilva, Mike Francesconi,,
Kapua Kahumoku, Ronald Nies, Athar Tariq, Timothy Valles

Members Absent: David Bott, Kathy Diaz-Cretu, Christina Mitchell, Colleen Murphy-
Vierra (Alt), Mara Noelle (Alt), Stacie Oswald (Alt), Dave Preciado
(Alt), Thamara Rogers, Tim Valles, Niki Weber

DAC ADVISORS: Stephanie Kerr

CALL TO ORDER

The Disability Advisory Committee (DAC) Chair Peggy Blincoe called the meeting to order at 9:05 a.m.

ROLL CALL AND INTRODUCTIONS

DAC Advisor Stephanie Kerr conducted the roll call for the DAC. There was a quorum present. No attendees were present via teleconference.

APPROVAL OF MINUTES

DAC Chair Peggy Blincoe asked the DAC for a motion to approve the minutes from the meeting held on March 14, 2019.

It was moved, seconded, and unanimously passed by the DAC to approve the minutes from the meeting held on March 14, 2019.

EQUAL EMPLOYMENT OPPORTUNITY OFFICE UPDATE

DAC Advisor Stephanie Kerr provided an update on the annual workforce analysis, which is due June 1, 2019. It was also announced that ADA web and document compliance efforts are ongoing by the Department. In addition, the Upward Mobility Program is will be

announced later this month. Employees in lower classifications are encouraged to apply. If DAC members have questions they should contact the EEO Office for more information.

FINANCIAL REPORT

There was no change to the balance in the DAC Treasury. The current balance is \$297.25.

AD-HOC COMMITTEE FOR OUTREACH UPDATES

There were no updates provided by the committee at this meeting.

DAC Advisor Stephanie Kerr reported that the EEO would like the DAC to conduct more outreach, whether via a newsletter, email, or other format. The focus should be on disability awareness and the importance of accessibility. Members discussed different outreach ideas, including hosting more information on the DAC webpage and including a pay stub insert with disability awareness information.

OLD BUSINESS

UPDATE ON DEPARTMENT WEBSITE ACCESSIBILITY

DAC Chair Peggy Blincoe reminded the DAC that all Department webpages must comply with specific accessibility guidelines beginning July 1, 2019. The DAC discussed whether an ad-hoc committee would be needed to review CDFA's DAC website for compliance purposes. Chair Peggy Blincoe reported that she will update the DAC website and it was determined that no ad-hoc committee would be necessary.

NEW BUSINESS

NOMINATION & ELECTION OF CHAIRPERSON

Chair Peggy Blincoe opened discussion for nominations for the new DAC Chairperson. Peggy Blincoe nominated Kapua Kahumoku to be the new DAC Chairperson. Following her acceptance of the nomination, Kapua was unanimously voted in by the DAC members to serve as the next DAC Chairperson.

PUBLIC COMMENT

DAC Chair Peggy Blincoe discussed that Sean Coyle from the California Highway Patrol reached out to her regarding a DAC event at the State Capitol in October 2019. The discussion of whether the DAC would like a table at the event will be added to the next meeting's agenda.

She also suggested that the DAC return to having monthly meetings and that this discussion item be added to the next meeting's agenda.

New DAC Chair Kapua Kahumoku requested that the Bylaws be added to the next meeting agenda to discuss reconsideration of the DAC Bylaw revisions submitted back in October 2018.

NEXT MEETING

The next DAC meeting will be held Thursday, June 13, 2019 at 9:00 a.m. at the CDFA Gateway Oaks North Facility located at: 2750 Gateway Oaks Drive, Suite 200, Conference Room B, Sacramento, CA 95833.

Teleconference Location: CDFA, Headquarters, 1220 N Street, Sacramento, CA 95814

ADJOURNMENT

The meeting was adjourned by DAC Chairperson Peggy Blincoe at 9:39 a.m.

Submitted by: Amanda Brown, DAC Secretary