

***Fairground Aid, District Fair
Essential Task Ratings Results***

Task #	Task Statement
2	Collects and disposes trash and manure. Places and empties trash and manure bins.
4	Keeps facilities, restrooms, buildings, and equipment clean and orderly.
5	Assists in the setup, removal, and storage of chairs, tables, and other equipment.
6	Investigates and reports any unusual conditions to supervisor.
7	Checks all doors, windows, and entrance gates to ensure they are locked and secured. and turns lights on and off, as necessary.
8	Turns lights and equipment on and off, as necessary.
9	Operates two-way radio/cell phone to seek assistance or report an emergency.
10	Assists if problems arise with facility-related issues during rentals.
13	Assists the maintenance crew in cleaning and servicing facilities.
14	Assists the maintenance crew in keeping lawns, shrubs, hedges, trees, and flowers watered and presentable.
15	Cleans restrooms, kitchens, floors, and windows using mops, buckets, floor machines, vacuums, and brooms, and performs other janitorial tasks necessary to maintain a clean and orderly facility.
16	Maintains equipment, tools, and cleaning supplies in a clean and orderly condition.
17	Assists maintenance workers in the general maintenance repair, replacement of doors, windows, electrical wiring, and mechanical equipment.
18	Works with other staff members as a team in large maintenance projects.
19	Keeps keys to fairground entrance gates, facility doors, gates, bathrooms, and interim event buildings.
20	Sets and adjusts ventilation, heat, air conditioning, and lighting as needed, according to events and weather conditions.
22	Remains on fairgrounds to observe occupant activity and inspects premises as they are vacated and makes written reports of problems.
23	Assists maintenance crew in general upkeep of all buildings, grounds, livestock area, horse barn area, and stalls for interim rental usage and satellite wagering throughout the year, and for fair time activities.
24	Sets-up or removes bleachers, tables, stages, buildings, shade cloths, and pins in livestock areas.

Task #	Task Statement
25	May be required to drive a small truck or tractor within the fairgrounds.
26	May be required to operate a fork lift to move equipment when needed for rentals and/or fairtime (tables, chairs, bleachers, etc.) according to contracts and work orders.
27	May be required to operate floor sweepers and floor scrubbers/polishers in keeping building floors clean.
28	May be required to operate a boomlift, as needed, to hang banners, work on air conditioner on rooftop, etc.