

STATE OF CALIFORNIA

Department of Food and Agriculture
Division of Measurement Standards (DMS)
California Type Evaluation Program (CTEP)
<http://www.cdffa.ca.gov/dms/>
dms@cdffa.ca.gov
DMS Form 40-100 (Rev. 12/2019)

**APPLICATION FOR EVALUATION OF A
WEIGHING OR MEASURING DEVICE**

APPLICATION TYPE

New: CTEP Certificate of
Amendment: Approval (COA) # to be
Amended:

A) APPLICANT INFORMATION (Contact(s) during the evaluation)

Applicant's Name:
Phone: E-Mail
Co-Applicant Name:
Phone: E-Mail
Co-Applicant Name:
Phone: E-Mail

B) COMPANY INFORMATION (As marked on the device)

Company Name:
Address: City:
State: Zip Code: Country:
Additional Country Info:
Phone: Fax:
Contact Person:
E-Mail: Website:

C) PROJECT BILLING AND ANNUAL ADMINISTRATIVE FEE CONTACT(S) (Important!)

Company Name:
Address: City:
State: Zip Code: Country:
Additional Country Info:
Contact Person:
E-Mail: Phone:
Alt. Contact Person:
Alt. E-Mail: Alt. Phone:

FOR OFFICIAL USE ONLY

CTEP PROJECT NUMBER (TA):
DATE APPLICATION RECEIVED:
PROCESSED BY:
APPLICATION VERIFIED BY AND DATE:



D) TYPES OF DEVICE(S) AND DESCRIPTION

Automotive Bulk Weighing System				Measuring Register / Indicator
Automatic Weighing Systems				Meter Indicating Mass
Axle-Load Scales				Meter Indicating Volume
Batch Controller				Monorail Scale
Belt-Conveyor Scales				Non-Computing Scale
Bench/Floor Weighing Elements				On-Board Weighing Systems
Card Readers				Other Measuring Devices
CNG Indicating Element				Other Weighing Devices
Computing Scale				Point-of-Sale (POS) Scales
Console Controller				POS Systems
Crane Scales				POS Retail Motor Fuel Dispenser
Cryogenic Meters				Postal Scales
Electric Meter Indicating Element				Prepackaged Scales
Electric Vehicle Supply Equipment				Prescription Scales
Electronic Cash Register - Measuring				Printers
Electronic Cash Register - Weighing				Railway Track Scales
Floor Weighing Element				Retail Motor Fuel Dispenser
Hanging Scales				Scale System Controller
Hopper Scales				Shipping Scales
Hydrocarbon Gas Vapor Meters				Taximeters
Hydrogen Gas-Measuring Device				Transportation Network Measurement Syst.
Jeweler's Scales				Vapor Recovery Nozzle
Liquefied and Compressed Gas Meters				Vehicle Tank Meters
Liquid Measuring Indicating Element				Vehicle Weighing Element
Load Cells				Water Meters
Loading Rack Meters				Watthour Meters
Mass Flow Meters				Weigh-in / Weigh-out System
Measuring Device Software				Weighing/Load Receiving Element

Description of the device if not listed above.

E) INTENDED METER SIZE(S), ALL UNITS OF MEASURE, AND FLOW RATES

F) INTENDED SCALE TYPE, MASS UNITS OF MEASURE, AND CAPACITY

G) MODEL NUMBERS OR DESIGNATION (as it appears on the Hard ID or Software Screen ID)

H) DESCRIBE THE METHOD OF SEALING

I) INITIAL DEPOSIT REQUEST AND PAYMENT INFORMATION

CTEP does accept credit cards to make deposit payments and pay for the annual administrative fee; however, you must contact this office before attempting to use the link:

Description:	FEES
Non-Refundable Application Fee	\$500.00
Initial Deposit Amount	\$2,500.00
Total Amount Due Today:	\$3,000.00

Make checks or money orders payable to: **REIMB 050-CTEP**

Mail your payments to:

CDFA DIVISION OF MEASUREMENT STANDARDS
6790 FLORIN PERKINS ROAD, SUITE 100
SACRAMENTO, CA 95828

CTEP Credit Card Payment link: <https://secure.cdfa.ca.gov/egov/ctep/>

Questions? Contact the CTEP Administrative Liaison by phone or email at: (916) 229-3000 or dms@cdfa.ca.gov.

H) SIGNATURE

By endorsing this document, you agree to abide by all provisions of the California Business and Professions Code, Div. 5 and the California Code of Regulations, Title 4, Div. 9.

Signature:

Printed Name:

Title:

Date Signed:

E-Mail:

Phone: