



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

A. G. Kawamura, Secretary

June 17, 2009

DMS NOTICE  
W – 09 – 1  
Discard: Retain

TO: WEIGHTS AND MEASURES OFFICIALS

**SUBJECT:** Revised Common Tare Notice and Instructions, Rev. 6/09

California Business and Professions Code, Sections 12722 and 12723 enable a licensed weighmaster to establish common tares.

A common tare weight is the average weight of a group (lot) of containers or pallets, determined by a weighmaster prior to the time of delivery of the product.

To provide additional Common Tare information to the DMS Weighmaster/Petroleum Branch, the Common Tare Notice form has been revised. Starting July 1, 2009, please use the new form and delete any old copies you may have. A copy of the new form and instructions is included with this notice and may also be found on the DMS webpage <http://www.cdfa.ca.gov/dms/programs/wm/wm.html>.

If you have questions, please contact Gary Castro, Weighmaster/Petroleum Branch Chief, at (916) 229-3049 or via email [gcastro@cdfa.ca.gov](mailto:gcastro@cdfa.ca.gov).

Sincerely,

Edmund E. Williams  
Director

## COMMON TARE NOTICE INSTRUCTIONS

The Common Tare Notice is to be completed by a Deputy Weighmaster based on the following instructions:

1. Enter code designation, effective date and common tare weight. CODE DESIGNATIONS are to be entered as B-bins, P-pallets, and C-boxes or trays. The code designation includes the initials of the company for whom the tare weight is established.

Examples: Jones Fruit Company primary (plastic) bins would be **JFC-B-1**  
Jones Fruit Company secondary (wood) bins would be **JFC-B-2**

Please check this box if this common tare replaces an existing one.

2. THE EFFECTIVE DATE is the date the company will begin using the tare, not necessarily the date the containers were weighed or the date the common tare notice was completed.
3. THE COMMON TARE WEIGHT is the average weight rounded to the nearest 1/10 lb. if under 30 lbs. or one (1) lb. if 30 lbs. or more.
4. Enter the name, phone number, county name, address, city, state, and zip code of the company that will be using the containers that the Common Tare Notice is being completed for.
5. Enter the weighmaster certificate number(s) used to establish this common tare weight.
6. Check the type of container, if a measurement is exterior or interior, and the length, width and height **in inches**. If the container type is "Other", provide more detail under the Container Description section.
7. Container description is to show type of construction and material (i.e., wood, plastic, plywood; number and kinds of boards; slats and runners).
8. Marks are the labels, trademarks and/or company names printed on the containers.
9. Commodities – Indicate the commodities the common tare will be used for, such as pears, peaches, and plums, or all commodities.
10. Enter the **complete street address** and county name of each storage location where lot(s) sample(s) was taken.
11. Enter the number of containers or the number of pallets with containers weighed and the total number in use.
12. Enter the **total container weight**, the **number weighed**, and the **average weight**. Total container weight is the weight of all the containers from the weighmaster certificates(s). Divide by the number weighed to get the average weight. The average weight is the mathematical average, **not** the common tare weight. The mathematical average weight is carried out at least one decimal point if above 30 lbs. and two decimal points if below 30 lbs.
13. Enter the weighmaster name, license number, business phone and address from the weighmaster license.
14. Enter the signature of the deputy weighmaster who established the common tare and the submitted date.



# COMMON TARE NOTICE

**To be maintained at each weighing location using this tare. The actual tare shall not vary from this common tare by more than two-tenths (0.2) pound or two percent (2%), whichever is greater.**

**Code Designation** \_\_\_\_\_ **Effective Date** \_\_\_\_\_ **Common Tare Weight**  **lb**

Replaces existing common tare

Processor/User	Business Phone	County	
Address	City	State	Zip Code

Established by Weighmaster Certificate Number(s) \_\_\_\_\_ (attached)  
 under the authority of California Code of Regulations, Title 4, Division 9, Chapter 9, Article 5, Sections 4440-4443

**Type of Tare**  
*(Check one only)*

- Bins
- Boxes
- Pallets
- Other

**Dimensions**  
*(Check one only)*

- Exterior
- Interior

**Dimensions in Inches:**

\_\_\_\_\_ Length  
 \_\_\_\_\_ Width  
 \_\_\_\_\_ Height

Container Description: \_\_\_\_\_

Marks: \_\_\_\_\_

Commodity: \_\_\_\_\_

**Storage Location(s)**

Location Address	City	County
Location Address	City	County

Number weighed \_\_\_\_\_ Total number in use \_\_\_\_\_

Total container weight \_\_\_\_\_ lb / Number weighed \_\_\_\_\_ = Average weight  **lb**

Weighmaster Name	License Number	Business Phone
Weighing Address	City	Zip Code

\_\_\_\_\_  
 Deputy Weighmaster Signature

\_\_\_\_\_  
 Submitted Date

The originals of this Common Tare Notice and the weighmaster certificate(s) issued to establish the common tare are to be mailed to the Division of Measurement Standards, 6790 Florin Perkins Road, Suite 100, Sacramento, CA 95828, (916) 229-3000, within five (5) business days.