

**DEPARTMENT OF FOOD AND AGRICULTURE**

A.G. KAWAMURA, Secretary

Division of Measurement Standards  
6790 Florin Perkins Road, Suite 100  
Sacramento, CA 95828  
Phone: (916) 229-3000  
Fax: (916) 229-3026



DMS NOTICE  
G - 06 - 2

July 31, 2006

Discard: Retain

TO: WEIGHTS AND MEASURES OFFICIALS

**SUBJECT: Electronic Submittal of County Monthly Reports**

The new County Monthly Report (CMR) system is now available online for submitting your reports for the 2006-07 fiscal year. The system will allow you to fill out, review, and submit CMR information via an easy to use web page.

As we would like as many counties as possible to use this system for entering their monthly reports, a user account for you or for the person you have designated to enter data on this system will need to be created. Therefore, please email us the first and last name of the person who will be entering the data into the system. We, in turn, will email the requestor the account ID, password, and web address for the system. We highly recommend that each County Sealer have an account created to view and approve the data being entered.

In addition, during this initial trial phase of the system, we would appreciate your feedback on this system in order to make it as user-friendly as possible for everyone.

If you have any questions or need additional information, please contact Ron Flores, Program Supervisor, at [rflores@cdfa.ca.gov](mailto:rflores@cdfa.ca.gov) or by phone at (916) 229-3045.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Cleary".

Mike Cleary  
Director

cc: Ed Williams, Director, County Liaison Office