

**DEPARTMENT OF FOOD AND AGRICULTURE**

A.G. KAWAMURA, Secretary

Division of Measurement Standards  
8500 Fruitridge Road  
Sacramento, CA 95826  
Phone: (916) 229-3000  
Fax: (916) 229-3026

DMS NOTICE  
G – 04 – 3



March 16, 2004

Discard: Retain

TO WEIGHTS AND MEASURES OFFICIALS

**SUBJECT: Distribution of Registered Service Agency Funds**

The Secretary of Food and Agriculture is required by Section 12537 of the Business and Professions Code to distribute sixty percent of the funds derived from Chapter 5.5, Service Agencies for Weighing and Measuring Devices, on or about January 31st, to counties, in proportion to the funds expended in enforcement of Division 5, for the previous fiscal year.

Determining the proportion, the amount to pay each county, and distributing the funds in a timely manner is possible only after all counties report the funds expended.

Recently, late reporting by a few counties has delayed distribution of the funds.

In fairness to those counties who have been prompt in submitting this information, we are considering in the future holding everyone to the deadline mandated in the California Code of Regulations, Section 4087. Payment is contingent on counties reporting expenditures annually, by November 1st, for the prior fiscal year. Any county not submitting the mandated information by that date could be excluded from payment for that year and the funds would be divided between the counties which have responded.

If you have any questions or input regarding this DMS Notice, please contact Ken Lake, Program Supervisor at (916) 229-3047, or via email: [klake@cdfa.ca.gov](mailto:klake@cdfa.ca.gov)

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Cleary". The signature is stylized with a long horizontal stroke and a large, looped flourish at the end.

Mike Cleary  
Director