

**California Department of Food and Agriculture (CDFA)  
Division of Measurement Standards (DMS)**

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**REGISTERED SERVICE AGENCY ADVISORY COMMITTEE AGENDA**

Tuesday, July 23, 2024, 1:00 p.m. – 4:00 p.m.

**Meeting Options**

**Physical Location:**

Division of Measurement Standards  
6790 Florin Perkins Road, Suite 100  
Sacramento, CA 95828-1812

**OR**

**Zoom:**

<https://us02web.zoom.us/j/83655625915?pwd=Q1lhcC9UOE1iY0EyK2puQUpBNldWUT09>

**Meeting ID:** 836 5562 5915 • **Zoom Passcode:** DMS2024!

**OR**

**Toll Free Number:** 1 (669) 900-6833 US (San Jose)

**Meeting ID:** 836 5562 5915 • **Phone Passcode:** 66895588

**Find your local number:** <https://us02web.zoom.us/j/83655625915?pwd=Q1lhcC9UOE1iY0EyK2puQUpBNldWUT09>

All matters noticed on this agenda may be considered for action. Any item not so noticed will not be considered or discussed.

- A. CALL TO ORDER** (*Committee Chair, Lucian Stacy*)
- B. ROLL CALL OF MEMBERS** (*Lucian Stacy*)
- C. APPROVAL OF PRIOR MEETING MINUTES** (*Lucian Stacy*)

Prior Meeting Minutes for April 25, 2024, may be reviewed on CDFA-DMS' website at:

<https://www.cdfa.ca.gov/dms/meetings.html>.

- D. REPORTS AND INFORMATION** (*Informational*)

- 1. DMS Updates (*Samuel Ferris, DMS*)
- 2. Committee Chair Updates (*Lucian Stacy*)

- E. OLD BUSINESS**

- 1. RSA Service Agent Exam Working Group Update (*Lucian Stacy*)
  - i. Update and Schedule next subcommittee meeting.
- 2. Review Form Requested by Committee – “Administration of Service Agent Examination (rev. 8/00)” form requested to be reviewed on page 3 of the [RSA](#)

[Advisory Committee Recommended Changes to CCR Sections 4080-4088](#) posted on the DMS Meetings webpage. (*Samuel Ferris*)

3. Update on Proposed California Bill – [Assembly Bill \(AB\) 2453](#) (Villapudua, Introduced 2/13/2024).
  - i. Committee Letter language
  - ii. Status of Bill

**F. NEW BUSINESS**

1. Review/Revisit [4 CCR 4002.5 \(b\)](#) – Labeling of Temperature Compensation on Hydrocarbon Gas Vapor-Measuring Devices. (*Breanne Matsuura, committee member*). Also See [RSA Committee Recommendations for CCR §§ 4000-4002 \(NIST Handbook 44\)](#).
2. RSA Application Process – Reporting Multiple Office/Maintenance Locations. (*Lynn Carmichael, committee member*). [BPC Section 12535](#).

**G. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

**H. NEXT MEETING AGENDA**

**I. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT**

All Committee meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification to attend or participate in any Committee or subcommittee meetings or other Committee activities may request assistance by contacting Cameron Perez at the Division of Measurement Standards at [cameron.perez@cdfa.ca.gov](mailto:cameron.perez@cdfa.ca.gov) or (916) 229-3000. Providing your request at least ten (10) calendar days before the meeting will help ensure availability of the requested accommodation.