CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
DIVISION OF MEASUREMENT STANDARDS (DMS)
REGISTERED SERVICE AGENCY (RSA) ADVISORY COMMITTEE

October 27, 2026
1:15 P.M. – 3:04 P.M. (PDT)

MEETING MINUTES

Minutes are considered DRAFT until approved by the RSA Advisory Committee

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A. CALL TO ORDER

Lucian Stacy, Committee Chair, called the meeting to order at 1:15 P.M. The meeting was held in person and via Microsoft Teams (Teams).

B. ROLL CALL OF MEMBERS

Membership attendance is reported below. Samuel Ferris conducted the roll call, and Lucian Stacy confirmed a quorum of committee members.

Committee Members Present (Teams):

Lynn Carmichael (LC)
Ann Crowley (AC)
Daniel Garcia (DG)
Chris Gate (CG)
Branden Woolley (BW)
Lucian Stacy (LS)
Steve Myers (SM)

CDFA-DMS:

Samuel Ferris

Committee Members Present (In-person):

None

Presenter(s):

Samuel Ferris, CDFA-DMS

Committee Members Absent:

None

Other Participants:

None

C. APPROVAL OF PRIOR MEETING MINUTES

Lucian Stacy asked the RSA Advisory Committee (Committee) members if any edits were needed to the minutes of the meeting held on July 28, 2026.

No comments were made.

Motion/Vote: To approve the meeting minutes of July 28, 2026, with no additional edits.

Motion: CG **Second**: AC
Yea: (7) LC, AC, DG, CG, SM, LS, BW **Nay**: (0) **Absent**: (0)

D. REPORTS AND INFORMATION (Informational)

1. **CDFA-DMS Updates.** (Samuel Ferris)

   a. Ferris asked members to think of topics from their own industries (e.g., scale service, sealers, petroleum and fuels) for future agendas and to send agenda items to him or to the DMS general inbox. He expects the next meeting to be early in 2027, as another meeting is unlikely before the end of 2026.

   b. Ferris noted that red dye diesel issues are coming up in California that may be of interest to the petroleum industry.

   c. SB 969 was signed by the Governor on September 20, 2026. (See Item E.1.)

   d. Lynn Carmichael was reappointed to the Committee effective October 1, 2026, and no further action is needed on his part.

2. **Committee Chair Updates.** (Lucian Stacy)

   a. None.

E. OLD BUSINESS (Discussion/Action by Committee)

1. **"Factory Audit" Pathway – SB 969 and DMS Notice D-25-01.**

Samuel Ferris provided an overview of SB 969, which was amended to include EVSE factory RSA testing and certification, and of DMS Notice D-25-01 (EVSE factory RSA guidance, issued January 2025). Ferris reported that SB 969 is now chaptered. It directs DMS, in consultation with the California Energy Commission, to update EVSE regulations to conform to new sections 12210.1 and 12210.2 of the Business and Professions Code. These sections allow a risk-based EVSE inspection frequency and preserve county authority, at the sealer's discretion, to inspect and test devices in response to complaints. Ferris noted that DMS, CACASA, and individual counties had opposed the earlier bill (SB 1327), which would have removed state and county authority over EVSE. The new law also allows EVSE to be tested and certified by a "factory registered service agency," which exempts those devices from being installed and placed in service by an RSA or sealer. DMS and some county sealers opposed this provision. Only metrologically relevant repairs must be performed by a service agency. The owner/operator of a factory-tested device may report its installation to the county sealer within 72 hours, while the 24-hour RSA reporting requirement is unchanged.

Branden Woolley stated that most EVSE in California are already installed without being placed in service and that this change will make it harder for counties to find devices in the field. Lucian Stacy noted that the scale industry already faces a similar problem because many devices are bought through catalog and online retailers and are not reported to the county sealer. Ferris encouraged counties and RSAs to coordinate with permitting departments and sealers, and identified the U.S. Department of Energy's Alternative Fuels Data Center as a resource for locating EVSE.

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Ferris acknowledged that Notice D-25-01 no longer matches the law and will need to be revised along with the regulations. He asked the Committee what "metrologically factory tested" should include. Stacy noted the law does not define a "metrologically significant" change or repair and gave examples, such as replacing a charging cable with a different length or aftermarket part, replacing a junction box, or replacing a display or housing that carries serial number or markings. Woolley suggested the revised notice include example scenarios. Stacy suggested a DMS working group of officials, service agencies, and factory service agencies. Chris Gate and Lynn Carmichael supported obtaining clear definitions or guidance from DMS.

Motion/Vote: To recommend that DMS review DMS Notice D-25-01 and develop a way to determine what constitutes a metrologically significant change and when a placed-in-service report is required, without the Committee prescribing how.

Motion: LS **Second**: LC
Yea: (7) LC, AC, DG, CG, SM, LS, BW **Nay**: (0) **Absent**: (0)

2. **RSA Examination Process Recommendation Paper.** (submitted September 29, 2025)

Stacy asked for a status update on the Committee's recommendations. Ferris highlighted the progress made in the last three months and proposed adding a percent-complete column to the paper posted on the DMS meetings webpage so members can track progress between meetings. He stated that the RSA examination regulation is in the DMS rulemaking queue, but SB 969 regulations now take priority and may push timelines to 2028; changes that do not require rulemaking could be pursued first.

Ann Crowley noted that the NCWM website lists California as accepting the NCWM registered service agency exam. Ferris responded that California does not officially accept it and it is not a prerequisite. Members discussed whether an NCWM exam or other prerequisite could be required; Stacy noted that the statute refers to a single written examination, and Ferris noted that one exam with multiple parts may fit that language. Stacy described the goal of raising service agent knowledge, noting the current exam is short, has a very high first-time pass rate, and is given only in English. Ideas discussed included specialty-specific exams (scales, fuel dispensers, EVSE), a larger question bank, open-book questions on where to find requirements, and aligning questions with violations counties commonly find. Garcia suggested a single comprehensive exam with subsections to ease tracking.

No motion was made. Stacy requested, and Ferris agreed, that Ferris provide a percent-complete status on the recommendation paper, distribute the paper to all Committee members, and report at the next meeting. Stacy also asked that the Committee consider how DMS and Committee activities could be communicated to service agencies; Ferris stated this could be an agenda item for the next meeting.

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F. NEW BUSINESS

1. **RSA Advisory Committee and the National Conference on Weights and Measures (NCWM).**

Stacy reported that after he presented the Committee's work at the National Conference on Weights and Measures annual meeting in Sacramento, Don Onwiler of NCWM asked him to discuss the idea of an RSA-style advisory committee within NCWM or in other states. Stacy stated that NCWM has placed the idea on its agenda for consideration and that he encouraged service agencies in other states to engage directly with their weights and measures officials. Ferris suggested a state-level committee may suit individual states better than a national one and asked how a national committee would initiate action, since NCWM generally acts through Form 15 submissions. No motion was made with this item.

G. PUBLIC COMMENT

No comments received.

H. NEXT MEETING AGENDA

Lucian Stacy asked Committee members to send agenda items to Samuel Ferris. The following were requested for the next meeting: a percent-complete status update on the RSA examination recommendation paper, a discussion of how to communicate DMS and Committee activities to service agencies, and topics of interest from members' respective industries.

I. ADJOURNMENT

Motion/Vote: To adjourn at 3:04 P.M.

Motion: LC **Second**: AC
Yea: (7) LC, AC, DG, CG, SM, LS, BW **Nay**: (0) **Absent**: (0)

Respectfully submitted on behalf of the Committee Chair by:

Daniel Garcia, Committee Secretary
Samuel Ferris, CDFA-DMS Liaison to the RSA Advisory Committee

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