

**NOTICE OF MEETING OF THE
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
MILK POOLING PRODUCER REVIEW BOARD
TO BE HELD ON THURSDAY, MARCH 29, 2012
2800 GATEWAY OAKS DRIVE
1ST FLOOR, ROOM 101
SACRAMENTO, CALIFORNIA
BEGINNING AT 1:00 P.M.**

The purpose of this meeting of the Board is for Department staff to present status reports regarding operations of the Pool and related issues. The Agenda for the meeting is listed below.

AGENDA

- 1. Call to Order**
- 2. Self Introductions**
- 3. Establish a Quorum**
- 4. Selection of Chair and Vice-Chair**
- 5. Review and Approval of minutes from prior meeting**
- 6. Milk Pooling Branch Matters**
 - a. Quota Transfer Summary**
 - b. Enforcement Unit Update**
 - c. Audit Program Update**
 - d. Pool Operations Statistical & Research Unit Update**
- 7. Other comments/questions from the Board Members or the Public**
- 8. Agenda Items for Next Meeting and Set Next Meeting Date**
- 9. Travel Expense Claims and Personnel Documents**
- 10. Adjournment**

Note: Each of the agenda items listed above will include discussion and possible action by the Board at this meeting. People requiring accommodation in order to attend or participate in this meeting should contact Steven Donaldson at (916) 900-5012 at least one week prior to the meeting date.

Meetings of the Producer Review Board are open to the public and comply with the Bagley-Keene Open Meeting Act. This Act allows for public comment on all agenda items. For further information related to the agenda, please contact Don Shippelhoute or John Lee at 916-900-5012.

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