

**INSTRUCTIONS FOR COMPLETION OF APPLICATION FOR MILK HANDLER'S
LICENSE - PROCESSOR**

Question 1

Enter handler number issued by the Milk Pooling Branch (six digits). If your company does not have a handler number, enter "None." If your company has not had a handler number issued yet, enter "Not issued."

Question 2

Enter the date your business began operations.

Question 3

Enter the legal name under which you will conduct business.

Question 4

If the business operates under a "Doing Business As" name, enter here.

Question 5

Are you a subsidiary and/or associated with a parent company? If so, please indicate name of the parent company.

Question 6

Enter the physical address of the plant which is to be licensed.

Question 7

Enter the mailing address, if different from the plant location. If the mailing address and the plant address are the same, please mark "Same."

Question 8

Enter the telephone number for the business.

Question 9

Enter the fax number for the business.

Question 10

Enter the email address for the business.

Question 11

Please check what type of business entity you will operate; an Individual, Partnership, Corporation, LLC or LLP.

Question 12

List the Name, Title, Address and Phone Number for: the individual Owner(s); or all Members of the Partnership, LLC or LLP; or Officers of the corporation.

Question 13

Enter the:

- state jurisdiction of which your corporation is registered
- the corporate number issued by the California Secretary of State (starts with C followed by seven digits, i.e. C1234567)
- date your business was incorporated

Question 14

For Corporations: Please list on a separate sheet, the names and address of persons who hold more than 10% of the stock.

Question 15

If you are purchasing bulk milk from a producer or cooperative association of producers, please check "yes." If purchasing from other sources, please check "no."

Question 16

If you are purchasing milk which has had non-dairy additives or ingredients added to it, please check "yes." If you are purchasing bulk milk, please check "no."

Question 17

Enter the total daily gallons of milk purchased and/or received from the following:

- Own Production
- Contract Producers (Direct Shippers)
- Cooperative Associations
- Producer-Handler
- Bonded Handler

Enter the names from each source of milk. Attach a separate sheet if more room is needed.

Question 18

Please indicate if you have entered into contracts with every producer, including cooperative associations of producers, from whom you will make bulk milk purchases.

Question 19

Enter all the products manufactured or processed at the plant.

Question 20

If purchasing from a producer, a bond is required. Please enter the:

- Name of the bonding company
- Phone number for the bonding company
- Amount of the bond

If you do not have a bond, or are not required to obtain a bond, please write "None."

MILK HANDLER'S BONDS REQUIRED IN THE FOLLOWING AMOUNTS

(Sections 61405 and 62182 of the Food and Agricultural Code)

Surety bonds are required in the following amounts for single plants:

When the daily average purchase of milk from producers is less than 1,000 gallons (1 to 999 inclusive).....\$5,000.00

When the daily average purchase of milk from producers is 1,000 gallons, but less than 4,000 gallons (1,000 to 3,999).....\$10,000.00

When the daily average purchase of milk from producers is 4,000 gallons, but less than 8,000 gallons (4,000 to 7,999).....\$15,000.00

When the daily average purchase of milk from producers is 8,000 gallons or more.....\$20,000.00

Handlers operating more than one plant in California must obtain a single bond covering all plants. The amount of the bond is determined by multiplying \$20,000 by the number of plants.

CREAM CONVERSION RATE

The same bond requirements apply to the purchase of cream, except that for the purposes of computation of the required bond amount, 10 gallons of cream shall be deemed to be the equivalent of 100 gallons of milk.

Question 21

Please enter “yes” or “no” as appropriate for each of the eight parts of this question. If the answer is “yes” to any part, please explain fully on a separate sheet.

Question 22

If the business has been licensed as a milk producer in any other state, please check “yes” and specify which state. If the business is a producer or producer organization which has not been licensed in any state other than California, or the business is not a producer or producer organization, please check “no.”

SIGNATURE

The application must be signed by: an Owner; a Member of the Partnership, LLC or LLP; or Officer of the Corporation; or an authorized representative of the business. Also, please print the name and title of the person, and enter the date the form was completed.

LICENSES

Food and Agricultural Code Sections 61402,61490,61491,61492,61493,61494,62142,
62143, 62144, and 62145

A Milk Handler’s license is required of every person who purchases, handles, receives, or otherwise acquires ownership, possession or control, directly or indirectly, as owner, agent, broker intermediary of **market milk** or **manufacturing milk** in unprocessed or bulk form from a producer, including a cooperative, a producer-handler or another handler for the purpose of manufacturing, processing, sale or other handling.

No person who qualifies as a handler shall deal in market milk or manufacturing milk without first obtaining a Milk Handler’s License for each market milk or manufacturing milk plant owned or operated.

“PERSON” includes any individual, firm, corporation, partnership, association, nonprofit cooperative association, or any other business organization.