

State of California
DEPARTMENT OF FOOD AND AGRICULTURE
COUNTY LICENSING PROGRAM
Licensing Examinations For

COUNTY WEIGHTS AND MEASURES INSPECTOR

SEPARATE EXAMINATIONS FOR THE FOLLOWING INSPECTION LICENSES:

WEIGHT VERIFICATION (Full Examination)
WEIGHING DEVICES (Subcategory Examination)
WEIGHMASTER (Subcategory Examination)

MEASUREMENT VERIFICATION (Full Examination)
MEASURING DEVICES (Subcategory Examination)
ELECTRIC MEASURING DEVICES (Subcategory Exam)
COMPRESSED GASES (Subcategory Examination)

TRANSACTION AND PRODUCT VERIFICATION (Full Examination)
QUANTITY CONTROL OF PACKAGED COMMODITIES (Subcategory Examination)
PETROLEUM PRODUCTS (Subcategory Examination)

Online application for county licensing examinations is available at:

<https://apps4.cdfa.ca.gov/countylicensingexam/>

Candidates applying for the County Agricultural Inspector/Biologist and County Weights and Measures Inspector examinations will be scheduled for both examinations on the same day. Candidates may apply for no more than three (3) examinations whether they be full examinations or subcategories. **Fees must accompany the application. Under special circumstances, refunds may be issued. Applications submitted without payment will not be accepted. Transcripts and/or Diploma must be submitted with the application by the final filing date or will be rejected. Fax: 916-651-9079 or email: pmontez@cdfa.ca.gov**

FEES: SEE FEE SCHEDULE ON LAST PAGE FOR FULL EXPLANATION.

Make Check or money order payable to: Cashier, Department of Food and Agriculture.

CONTINUOUS FILING INFORMATION Applications will be accepted continuously and must be filed, or **POSTMARKED, no later** than the **CUT-OFF** date with the California Department of Food and Agriculture, Cashier, 1220 "N" Street, Sacramento, California 95814. *Applications postmarked or personally delivered after the cut-off date will be held over for the next examination.*

CUT-OFF DATES

MAY EXAM: MARCH 15, 2013

AUGUST EXAM: JUNE 28, 2013

DECEMBER EXAM: OCT. 18, 2013

If you have a disability and need special testing arrangements, please state on the "Application for Licensing Examination Form 13-037." You will be contacted to make specific arrangements.

The application, Form 13-037 **must be accompanied** by a Notice of Time and Place of Examination, Form 13-086. Both forms are available from the California Department of Food and Agriculture, 1220 "N" Street, Room 444, Sacramento, California 95814 or from any County Agricultural Commissioners' and/or Sealers' of Weights and Measures Office. You may also get forms online at: <https://apps4.cdfa.ca.gov/countylicensingexam/>

Written Examination Date:

May examinations will be held during the week of **May 6-10, 2013.**

August examinations will be held during the week of **August 19-23, 2013.**

December examinations will be held during the week of **December 9-13, 2013.**

Place of Examination:

County employees will be scheduled in the county in which they work and/or the county in which their examinations are administered. Others will be scheduled in the county in which they live.

→→→ SUBMIT A COPY OF TRANSCRIPTS AND/OR DIPLOMA WITH APPLICATION ←←←

MINIMUM QUALIFICATIONS

Either I

(1) Possession of one or more valid statewide specific category licenses as a County Weights and Measures Inspector or County Agricultural Inspector/Biologist;

Or II

(2) Possession of a Bachelor's degree from an accredited four-year college or equivalent educational course credits from an accredited college with specialization in:

(A) One or more appropriate disciplines in chemical or physical science, physics, mathematics, engineering, or other job-related majors such as law enforcement, commerce or marketing. Registration in an accredited four-year college as a senior majoring in one of these fields will admit applicants to the examination but a certificate will not be issued until graduation;

Or III

(B) Any discipline with a minimum of 30 semester units, or equivalent, in one or any combination of the following disciplines:

1. Chemical Science,
2. Commerce,
3. Engineering,
4. Law Enforcement,
5. Marketing,
6. Mathematics,
7. Physical Science,
8. Physics, and/or
9. Statistics

(3) The educational requirements in subdivision (a)(2)(B) may be satisfied if specialized requirements of the Bachelor's degree include any combination of one or more of these disciplines totaling at least 30 semester units, or equivalent, or may be satisfied through additional college level education, or combination thereof.

(4) Provided that the candidate possesses a minimum of 30 semester units, or equivalent, in one or any combination of disciplines specified in subsection (a)(2)(B), experience in one or more of the following may be substituted for up to two years of college on a year-for-year basis (equivalent to 30 semester units per year):

- (A) Enforcement of weights and measures or agricultural laws,
- (B) The inspection, maintenance, repair or installation of weighing or measuring instruments or equipment,
- (C) Consumer protection or resolution of consumer complaints in a public or private consumer affairs agency,
- (D) Law enforcement or investigation work in a federal, state or local jurisdiction, or
- (E) Responsible quality or quantity control work in the production of consumer commodities. This experience must have been at a level comparable to that of a county weights and measure inspector or agricultural inspector/biologist.

INFORMATION ABOUT THE POSITION

County Weights and Measures Inspectors are employed by County Departments of Weights and Measures.

A County Weights and Measures Inspector assists the County Sealer of Weights and Measures and his/her Deputies in the enforcement of laws and regulations as found in the Business and Professions Code and the California Code of Regulations pertaining to the Office of County Sealer of Weights and Measures.

County Weights and Measures Inspectors should be willing to increase their basic knowledge and to accept and fulfill increasing responsibilities because it is from the ranks of inspectors that future Deputy County Sealer of Weights and Measures and County Sealer of Weights and Measures are developed. The salary for County Weights and Measures Inspector is set by the county in which employed and varies from county to county.

INFORMATION ABOUT THE EXAMINATION

PERSONAL CALCULATORS MAY BE USED IN THE EXAMINATIONS. The examination will consist of written multiple-choice questions in the subjects listed in the Scope of the Examinations. A separate examination is given for each subject. Each candidate may elect to be examined in one, two or all of three subjects. A minimum rating of 70 percent must be attained for a passing score.

Candidates applying for both County Weights and Measures Inspector and County Agricultural Inspector/Biologist examinations, or either one, will limit themselves to a total of no more than three (3) subjects. **Only candidates who already possess a subcategory license may elect to take a subcategory to complete the license.**

Candidates must not only qualify in the California Department of Food and Agriculture examinations for licenses of eligibility, but must meet all of the requirements of the county which may include an additional examination.

A license of eligibility will be issued to each successful candidate to cover one or more of the three (3) different types of inspection work for which qualified.

After each examination is processed, a list of the candidates who were successful in the examination will be sent to all County Sealers of Weights and Measures.

The examination will cover the subject matter and those applicable sections of the Business and Professions Code and California Code of Regulations that are in effect at the final filing date of the examination.

SCOPE OF THE EXAMINATIONS

1. **Weight Verification** - (Weighing Devices and Weighmaster) - Examples of subject matter included in the examination.
Knowledge of:
 - Inspecting and testing various types of retail, industrial, farm and specialty scales for accuracy within established tolerance limits and for compliance with specifications and use requirements.
 - Auditing of weighmaster operations and records for compliance with California codes and complaint investigation
 - * **Items on investigative techniques are also included in examinations.**

2. **Measurement Verification** - (Measuring Devices, Electric Measuring Devices and Compressed Gases) - Examples of subject matter included in the examination.
Knowledge of:
 - Inspecting and testing of various types of liquid measuring devices for petroleum products, chemical, water and fertilizers; grain moisture measuring devices, taximeters, compartments and tanks used as volume measures, linear and volumetric measures, and timing devices.*
 - Inspecting and testing electric watt hour measuring devices, principles of electricity, and electrical safety.*
 - Inspecting and testing of devices used to measure the quantity dispensed of liquefied petroleum gas in the vapor or liquid states, natural gas, and cryogenic fluids such as liquid nitrogen and oxygen. The measuring devices are located in locations such as mobile home parks, apartments, retail service stations and distribution centers.*
 - * **Items on investigative techniques are also included in examinations.**

3. **Transaction and Product Verification** - (Quantity Control of Packaged Commodities and Petroleum Products) - Examples of subject matter included in the examination.
Knowledge of:
 - Inspecting and testing of packaged goods for proper weights, measure, or count, using statistical sampling procedures; labeling requirements; and the method of sale of specific products.*
 - Inspection of petroleum products for compliance with advertising, labeling, registration, minimum quality requirements as well as product integrity; and complaint investigation.*
 - * **Items on investigative techniques are also included in examinations.**

RIGHT OF APPEAL

Within thirty (30) days after the notice of examination results has been mailed, a candidate may appeal in writing to the Secretary of the California Department of Food and Agriculture, 1220 "N" Street, Sacramento, California 95814 to have written examination papers reviewed on the ground of errors which may have been committed in the rating.

RENEWAL OF LICENSES

Licenses of eligibility for County Weights and Measures Inspector are valid for five (5) years unless revoked.

Licenses of eligibility shall be renewed upon expiration without further examination if the holder is employed in a county agricultural inspector/biologist or weights and measures inspector position, the California Department of Food and Agriculture or with the California Department of Pesticide Regulation.

A holder of a license of eligibility who is not employed in a county agricultural inspector/biologist or weights and measures inspector position, with the California Department of Food and Agriculture or with the California Department of Pesticide Regulation, but who otherwise meets the minimum qualifications for the class, or has served as an incumbent in the class, may apply to renew the license prior to its expiration upon successful completion of a requalifying examination.

A SUGGESTED READING LIST FOR COUNTY WEIGHTS AND MEASURES INSPECTOR EXAMINATIONS IS AVAILABLE ONLINE AT: http://www.cdfa.ca.gov/employment_county_reading_list.html

FEE SCHEDULE

<u>EXAMINATION TYPES</u>	<u>AMOUNT DUE</u>
<u>Full Examinations</u>	
Full examination	\$75.00
Full examination plus one (1) additional examination (full examination).....	\$150.00
Full examination plus two (2) additional examinations (full examination).....	\$225.00
Full Examination plus one (1) subcategory examination.....	\$125.00
Full Examination plus two (2) subcategory examinations.....	\$145.00
<u>Subcategory Examinations</u>	
Subcategory examination.....	\$50.00
Subcategory plus one (1) additional subcategory examination	\$70.00
Subcategory plus two (2) additional subcategory examinations.....	\$90.00

Please remit the amount indicated with your application.