



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

DATE: September 25, 2013
TO: All County Agricultural Commissioners
FROM: Plant Health and Pest Prevention Services
SUBJECT: **PEST EXCLUSION ADVISORY NO. 16-2013**
100% High Risk Work Plan Request

This advisory is being issued to replace instructions provided in [Pest Exclusion Advisory \(PEA\) 13-2013](#). After issuance of PEA 13-2013, it was determined that High Risk Working Group's recommendation had been miscommunicated. Please disregard instructions provided in PEA 13-2013. We apologize for the inconvenience and appreciate the counties cooperation.

All counties interested in receiving funds for County High Risk Pest Exclusion (CHRPE) Program in FY 13/14 (July 1, 2013- June 30, 2014) must **submit 100% work plans** based on actual need for the following High Risk pathways:

- Parcel facilities (Federal Express and UPS only)
- Air Freight (including air freight forwarded)
- Nursery Stock shipments from Florida, Hawaii, and southern states

Please submit your 100% CHRPE Work Plan and Personnel Cost Worksheet by October 04, 2013 via email to Jennifer DeBernardi at Jennifer.DeBernardi@cdfa.ca.gov.

Once the 100% work plans are received, CDFA will follow up with an advisory addressing FY 13/14 funding strategies and allocations.

Work plan templates, cost per hour work sheet template, and guidelines for completing work plans are available on the [PHPPS extranet](#) (click on <Programs> at the top of the screen, <Interior Exclusion> on the left, then <County High Risk Pest Exclusion> under the header County Contracts and Cooperative Agreements).

If you have any questions or need clarification regarding CHRPE work plans, please contact Jennifer DeBernardi (Jennifer.Debernardi@cdfa.ca.gov) or Wendi Wilkinson (Wendi.Wilkinson@cdfa.ca.gov) at (916) 654-0312.

