

## CPDPC Executive Committee Webinar Meeting

### August 7, 2020 Minutes

The meeting was called to order by Jim Gordon at 1:00 p.m. on August 7, 2020. There was a quorum of the Executive Committee and the following were in attendance via webinar:

#### Executive Committee Members Present:

|               |                   |                |
|---------------|-------------------|----------------|
| Jim Gordon*   | Dr. Etienne Rabe* | Keith Watkins* |
| Mark McBroom* |                   |                |

#### Executive Committee Members Absent:

Bob Felts, Jr.

#### CDFA Staff:

|                      |                |                   |
|----------------------|----------------|-------------------|
| Fidan Aghayarova*    | Gavin Iacono * | Lydia Rodriguez*  |
| Kiana Dao*           | Anmol Joshi*   | Michael Soltero * |
| Ryan Fong*           | Zach McCormack | Claudia Vasquez*  |
| Alisha Garcia*       | Alex Muniz*    | Jennifer Willems* |
| David Gutiérrez*     | Keith Okasaki* |                   |
| Victoria Hornbaker * | David Phong*   |                   |

#### Other Attendees:

|                |                     |                   |
|----------------|---------------------|-------------------|
| Subhas Hajeri* | Jasmine Lopez*      | Judy Zaninovich * |
| Michael Kulis* | Francisco Quintana* |                   |

\*Participated via webinar

#### Opening Comments:

Jim Gordon welcomed the Executive Committee (Committee), guests, and staff participating via webinar. There were no public comments.

#### Discuss Frequency and Length of Committee and Subcommittee Meetings

Victoria Hornbaker discussed the frequency of committee and subcommittee meetings and how to best maximize its efficiency. Streamlining reports, identifying key issues and motions, and focusing more on items that need decision making will shorten meetings. It was decided that the Full Committee meeting will continue to be held six (6) times per year. A proposal to move the meeting time to 9:00 a.m. – 12:30p.m. will be added to the next Full Committee meeting. Additionally, the Executive Committee meeting will be moved to Thursdays at 1:00 p.m. with a one-hour duration.

#### Finance Subcommittee Report

##### 2019-20 Expenditure and Revenue Reports

Victoria Hornbaker presented the budget reports in Bob Felts Jr.'s absence. FISCAL is closed through May 2020 and there was a total of \$17 million in expenditures through May 2020, with a

remaining balance of \$23 million. Revenues are on track with a monthly total from November 2019 to July 2020 showing as \$16.3 million, and approximately \$1 million pending.

#### 2020-21 Budget Preparation

Victoria Hornbaker advised the Committee that a draft budget was presented to the Finance Subcommittee totaling \$43 million. That budget includes one-time expenditures associated with being a new division and will not be included in future budgets. Victoria also pointed out that the new division will be charged \$3.2 million indirect costs for Fiscal Year 2020-21 and will be an ongoing cost. Dr. Etienne Rabe suggests reducing budget to \$35 million. Discussion centered on identifying efficiencies, however, reducing the budget will affect contracts. Many contracts cannot be scaled back due to many variables (i.e. unknown detections). A new proposed budget will be presented at the upcoming interim finance meeting on August 25, 2020.

#### **Operations Subcommittee Report**

Keith Watkins reported that treatment timelines will be reset for San Bernardino, Hemet, and San Ysidro/Tecate. Keith discussed fine/penalty structure at farmer's markets to encourage compliance of stem/leave removal in addition to a possible email system that growers can provide their compliance number. Keith also expressed that treatments are time-consuming and asked that a timeline (from the time of a positive finding to the time of treatment) be added to the Operations Subcommittee meeting agenda.

#### **Science Subcommittee Report**

Dr. Etienne Rabe reported the possibility of joint Science and Operations Subcommittee meetings in the future. Additionally, the Science Subcommittee is summarizing all available options for pesticide chemical mixes in residential areas as some active ingredients may be removed.

#### **Outreach Subcommittee Report**

Mark McBroom provided an update on the Grower Liaison working group. Issues discussed included the implications of Assembly Bill 5 on contractor status, grower liaisons not being well utilized, their roles and responsibilities, and their value added as a group. David Gutiérrez mentioned that grower liaison roles and responsibilities are being cross-checked with CDFA's to identify gaps, overlaps, and redundancies.

#### **Closing**

The meeting was adjourned at 2:31 p.m. The next meeting will be held on September 3, 2020.