

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Tuesday November 7, 2017

**Opening:**

The Finance Subcommittee conference call was called to order at 10:02a.m. on November 7, 2017 by Subcommittee Chair James McFarlane.

**Subcommittee Members Present:**

Bob Felts, Jr.\*                                      James McFarlane\*                                      Dave Tomlinson\*

**CDFA Staff and Guests:**

Jason Chan\*    Sara Khalid\*    Carla Thomas\*  
Victoria Hornbaker\*                                      Paul Martinez\*    Scosha Wright\*

**\* Participated via webinar**

**Opening Comments:**

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

**Public Comment:**

There were no public comments.

**2016/2017 Budget Review**

**Assessment Budget**

The program collected \$425,543 in revenues in the month of September for a total received of \$16,295,155 and a remaining balance to go of \$984,845 of the revised revenue projection. The Subcommittee discussed the shortfall in revenues and decided to reduce the original projection from 4 to 6 percent for a new projected revenue of \$16,920,000 which would leave a new balance to go of \$624,845. The Subcommittee felt the new projection was more in line with what would actually be expected. The budget was increased by \$1,135,250 to cover HLB response activities for a new total budget of \$27,030,532. There has been \$1,481,754 in expenditures in the month of August for a year to date of \$16,645,813. The new budget balance is \$10,384,719 and the projected ending balance for the 2016/2017 fiscal year is \$8,675,743.

**CHRP Budget**

To date, the program has received \$12,144,701 in funds from the CHRP agreement. In the month of September the program expended \$1,133,688 for a total of \$9,680,182 in expenditures year to date and leaving a remaining budget balance of \$2,464,519.

**Other Budgets**

The program received a TASC grant has a zero balance and has been completely billed. The Citrus Commodity Survey budget total is \$647,250. There was \$0 expenditures in September on the Citrus Commodity Survey. There was \$1,103 in expenditures on the HLB MAC budget for a

total year to date of \$28,528, leaving a budget balance of \$246,472 which will be moved to the new Federal Fiscal Year.

#### Spending Authority

Since July 1, 2016 program has spent \$19,188,599, which is 75 percent of the new budget authority of \$25,662,293.

#### Variance Analysis

The Assessment Revenue is down 27.06 percent for the month of September and is down 6.29 percent for the year. He noted that the expenditure variance for September is down 34.54 percent for the month and that the overall expenditure variance year to date is lagging behind as well at -32.71 percent.

#### **2017/2018 Budget Review**

The Citrus Pest and Disease Prevention Committee set the 2017/2018 program budget at the September 13, 2017 Committee meeting. The assessment budget was set at \$16,470,000, based on the projected revenue at the 0.09 cent per carton at 183,000,000 cartons. The CHRP budget has been projected at \$14,144,701. There is a one-time general budget of \$10,000,000 and a Citrus Commodity Survey grant of \$470,000 for a total approved budget of \$41,084,701. Jason presented a new display plan for the budgets. There was discussion on the format, with support from the Subcommittee Jason will move ahead with making the revisions which will be reviewed at the Finance Subcommittee Meeting on December 12, 2017.

The meeting was adjourned at 11:00a.m.