

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday February 14, 2017

Opening:

The Finance Subcommittee conference call was called to order at 10:15 a.m. on February 14, 2017 by Subcommittee Chair James McFarlane.

Subcommittee Members Present:

Bob Felts, Jr.*

James McFarlane*

Dave Tomlinson*

CDFA Staff and Guests:

Jason Chan*

Paul Martinez*

Bob Wynn*

Victoria Hornbaker*

Debby Tanouye*

*** Participated via webinar**

Opening Comments:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

Public Comment:

There were no public comments.

2015/2016 Budget Review

CPDPC Budget

The program collected \$8,466 for a new total of \$18,384,381 for current year which represents 106 percent of the total projected revenue of \$17,406,000. There has been \$238,158 in expenditures through in the month of December for a total year to date of \$19,295,310 leaving a budget balance of \$118,050. The projected ending balance for the 2015/2016 fiscal year is \$11,756,905.

CHRP Budgets

The program has received the total CHRP allotment for a total of \$12,444,701. There was \$199,763 in expenditures in December, making the total expended year to date \$12,578,544. The new balance to go is overspent by \$133,853.

Other Budgets

The Program received a TASC grant for the 2015-2016 fiscal year that will show up as on February 2017. HLB MAC budget has a remaining balance of \$21,462. The program has expended \$490 on the Citrus Commodity Survey in the month of December, with a remaining budget balance of \$54,895 for this fiscal year.

Variance Analysis

The program has expended 99 percent of the allowable budget and has a year to date expenditure variance of 5.62 percent. .

Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2015 through June 30, 2016. The authority is set at \$15,624,418 with \$15,356,151 spent so far in the State fiscal year, which is 98 percent of the programs budget authority.

2016/2017 Budget Review

Assessment Budget

The program collected \$1,326,017 in revenues in the month of December for a total received of \$2,138,159 and a remaining balance to go of \$15,861,841. There has been \$1,092,857 in expenditures through in the month of December for a year to date of \$2,779,056 and leaving a budget balance of \$22,876,275. The projected ending balance for the 2016/2017 fiscal year is \$4,344,469.

CHRP Budget

The USDA reduced the CHRP budget from \$12,444,701 to \$9,760,231 due to a continuing resolution. In the month of December the program expended \$689,258 for a total of \$1,408,860 in expenditures year to date and leaving a remaining budget balance of \$8,351,371.

Other Budgets

HLB MAC budget for 2016/2017 is \$275,000, with \$10,398 in expenditures year to date and balance remaining of \$264,602. The Citrus Commodity Survey budget for 2016/2017 is \$412,250. The program has expended \$27,842 on the Citrus Commodity Survey in the month of December, with a remaining budget balance of \$384,408 for this fiscal year.

Variance Analysis

The variance for December is 41 percent under the projected expenditures and 23 percent under the projected expenditures year to date. The program has expended 6.5 percent of the allowable budget. The revenues are down 13 percent for December and up .21 percent year to date.

Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2016 through June 30, 2017. The authority is set at \$16,038,906 with \$6,999,569 spent so far in the State fiscal year, which is 44 percent of the programs budget authority.

The meeting was adjourned at 11:15 a.m. The next meeting is scheduled for March 1 at 2:00 p.m.