

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Wednesday January 4, 2017

**Opening:**

The Finance Subcommittee conference call was called to order at 2:00 p.m. on January 4, 2017, by Subcommittee Chair James McFarlane.

**Subcommittee Members Present:**

James McFarlane\*                      Dave Tomlinson\*

**CDFA Staff and Guests:**

Jason Chan\*                              Victoria Hornbaker\*                      Paul Martinez\*  
Jim Gorden\*

**\* Participated via webinar**

**Opening Comments:**

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

**Public Comment:**

There were no public comments.

**2015/2016 Budget Review**

**CPDPC Budget**

The program collected \$72,341 for a new total of \$18,375,915 for current year which represents 106 percent of the total projected revenue of \$17,406,000. There has been \$160,106 in expenditures through in the month of November for a total year to date of \$19,057,152 leaving a budget balance of \$365,208. The projected ending balance for the 2015/2016 fiscal year is \$11,915,098.

**CHRP Budgets**

The program has received the total CHRP allotment for a total of \$12,444,701. There was \$531,904 in expenditures in November, making the total expended year to date \$12,378,791. The new balance to go is \$65,910.

**Other Budgets**

The HLB MAC budget has a remaining balance of \$21,462. The program has expended \$22 on the Citrus Commodity Survey in the month of November, with a remaining budget balance of \$55,386 for this fiscal year.

**Variance Analysis**

The program has expended 99 percent of the allowable budget.

### Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2015 through June 30, 2016. The authority is set at \$15,624,418 with \$15,356,151 spent so far in the State fiscal year, which is 98 percent of the programs budget authority.

### **2016/2017 Budget Review**

#### Assessment Budget

The program collected \$812,142 in revenues in the month of November with a remaining balance to go of \$17,187,858. There has been \$1,686,176 in expenditures through in the month of November leaving a budget balance of \$23,969,132. The projected ending balance for the 2016/2017 fiscal year is \$4,259,767.

#### CHRP Budget

The USDA reduced the CHRP budget from \$12,444,701 to \$9,760,231 due to a continuing resolution. In the month of November the program expended \$719,602, leaving a remaining budget balance of \$9,040,629.

#### Variance Analysis

The variance for November is 9.12 percent under the projected expenditures and 3.9 percent under the projected expenditures year to date. The program has expended 6.5 percent of the allowable budget. The revenues are up 33 percent over the projected revenues for November.

### Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2016 through June 30, 2017. The authority is set at \$16,038,906 with \$5,771,048 spent so far in the State fiscal year, which is 36 percent of the programs budget authority.

The meeting was adjourned at 3:13p.m. The next meeting is scheduled for February 14th at 10:00 a.m.