

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Tuesday October 11, 2016

**Opening:**

The Finance Subcommittee conference call was called to order at 10:00 a.m. on October 11, 2016, by Subcommittee Chair James McFarlane.

**Subcommittee Members Present:**

Bob Felts, Jr.\*                                      James McFarlane\*                                      Dave Tomlinson\*

**CDFA Staff and Guests:**

Jason Chan\*    Victoria Hornbaker\*                                      Paul Martinez\*

**\* Participated via webinar**

**Opening Comments:**

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

**Public Comment:**

There were no public comments.

**2015/2016 Budget Review**

**CPDPC Budget**

The program collected \$975,101 for a new total of \$17,305,946 for current year which represents 99 percent of the total projected revenue of \$17,406,000. The remaining projected revenue balance is \$100,053. There has been \$2,032,257 in expenditures through in the month of August, for a total year to date of \$15,834,524 leaving a budget balance of \$3,470,179. The Committee approved \$2,572,480 to fund the projected overage among several projects, mainly Central Valley Treatments, this will show up on next month's update. The projected ending balance for the 2015/2016 fiscal year is \$13,517,663.

**CHRP Budgets**

The program has received the total CHRP allotment for a total of \$12,444,701. There was \$1,272,371 in expenditures in August, making the total expended year to date \$9,173,594. The new balance to go is \$3,271,107.

**Other Budgets**

There was \$1,871 in expenditures on the HLB MAC budget in June, with a remaining balance of \$32,728. The program received a Citrus Commodity Survey Grant in the amount of \$485,000 that will run from July 2016-June 2017.

### Variance Analysis

The variance for August is 33 percent over the projected expenditures and 2.9 percent over the projected expenditures year to date. The program has expended 82 percent of the allowable budget. The revenues are up 40 percent for the month of August and are up 7.6 percent year to date.

### Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2015 through June 30, 2016. The authority is set at \$15,624,418 with \$15,717,740 spent so far in the State fiscal year, which is 101 percent of the programs budget authority, however this includes \$700,000 more than should be there due to an accounting error. This will be reversed on the September report.

### Fiscal Year 2016/2017 Budget Review

#### Assessment Budget

The Committee set the assessment rate at 9 cents per carton and the projected revenues for 2016/2017 are \$18,000,000. The program has authority for \$16,624,418 and has set the projected spending plan at \$25,524,054 which included additional funding for increased enforcement activities. It was noted that the actual spending plan needed to be adjusted as the CRB submitted and revised proposal at the September CPDPC meeting. Jason will be provided the final CRB budget as it was approved and will make the appropriate correction.

#### CHRP Budget

The program is seeking the same level of funding from CHRP as last year, \$12,444,701, however the initial agreement is for \$10,800,000. The Program will continue to work with USDA to bring the total budget to the \$12,444,701 funding level.

The meeting was adjourned at 11:14 a.m. The next meeting is scheduled for November 2<sup>nd</sup> at 2:00 p.m.