# CALIFRONIA CITRUS PEST AND DISEASE PREVENTION PROGRAM FINANCE SUBCOMMITTEE MEETING

Meeting Minutes Friday September 9, 2016

#### **Opening**:

The Finance Subcommittee conference call was called to order at 10:00 a.m. on September 9, 2016, by Subcommittee Chair James McFarlane.

#### **Subcommittee Members Present:**

Bob Felts, Jr.*	James McFarlane*

### **CDFA Staff and Guests:**

Jason Chan\* Victoria Hornbaker\* Paul Martinez\*

Debby Tanouye \*

#### \* Participated via webinar

#### **Opening Comments**:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

### **Public Comment:**

There were no public comments.

### 2015/2016 Budget Review

#### CPDPC Budget

The program collected \$1,034,623 for a new total of \$16,330,845 for current year which represents about 88% of the total projected revenue (which has been revised to \$17,406,000 from \$15,984,000). The remaining projected revenue balance is \$1,075,155. There has been \$1,193,206 in expenditures through in the month of July, for a total year to date of \$13,803,268 leaving a budget balance of \$5,502,436. There was a transfer out to CHRP of \$368,119 in allowable expenses. The new projected ending balance for the 2015/2016 fiscal year is \$13,517,663.

### CHRP Budgets

The program has received the total CHRP allotment for a total of \$12,444,701. There was \$1,088,889 in expenditures in June, making the total expended year to date \$7,901,223. The new balance to go is \$4,543,478.

### Other Budgets

There was \$1,871 in expenditures on the HLB MAC budget in June, with a remaining balance of \$32,728. The program received a Citrus Commodity Survey Grant in the amount of \$485,000 that will run from July 2016-June 2017.

## Variance Analysis

The variance for July is 21 percent under the projected expenditures and .45 percent below projected expenditures year to date. The program has expended 65 percent of the allowable budget. The revenues are down 7.6 percent for the month of July and are up 5.77 percent year to date.

## Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2015 through June 30, 2016. The authority is set at \$15,624,418 with \$14,362,867 spent so far in the State fiscal year, which is 92 percent of the programs budget authority. At the last meeting the program noted, that we wouldn't exceed about 90 percent, but that was using a straight-line, without considering nuances with some large encumbrances. We will continue to closely monitor the balance each month and make the necessary adjustments to allow us to continue business.

### Fiscal Year 2016/2017 Projections

Jason shared 2 versions of the projected assessment budget. The Cadillac Plan, which is a very extensive plan, would require a budget of \$40,122,940 and the budget for a plan at the Current Rate would be \$23,726,872 (\$4,421,169 more than 15-16).

The program is seeking the same level of funding from CHRP as last year, \$12,444,701. This projection was submitted to USDA- pending approval. This year, all personnel charges will be removed from the CHRP proposal and be moved to the assessment budget, this will save \$1,284,589 in federal indirect charges

The meeting was adjourned at 11:21 a.m. The next meeting is scheduled for October 11<sup>th</sup> at 10:00 a.m.