

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, October 13, 2015

Opening:

The Finance Subcommittee conference call was called to order at 10:00 a.m. on October 13, 2015, by Subcommittee Chair James McFarlane.

Subcommittee Members Present:

James McFarlane*

CDFR Staff:

Jason Chan*

Paul Martinez*

Debby Tanouye*

Victoria Hornbaker*

*** Participated via webinar**

Opening Comments:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar and called the meeting to order at 10:04 a.m.

Public Comment:

There were no public comments.

2014/2015 Budget Review

CPDPC Budget

The program collected \$583,716 in revenues in the month of August for a new total of \$13,376,978 for current year which represents about 92 percent of the total projected revenue. We are receiving revenue at a rate of about 10 percent more than projected. There has been \$1,357,546 in expenditures in August 2015, making the total expenditures year to date \$12,044,118. The new budget balance is \$5,110,077. The new budget balance includes the budgets that were approved at the August 13, 2015 CPDPC meeting for activities in Santa Clara (\$257,904), San Benito (\$100,937), CDFR Diagnostic Lab (\$160,000). The projected ending balance is \$11,370,853.

CHRP Budgets

The total executed budget from CHRP per the original agreement and the augmentation is \$10,844,701. There was \$1,028,481 in expenditures in August, making the new total expenditures \$6,822,365. There is a new balance to go of \$2,802,494.

Other Budgets

The TASC Grant had \$56,344 in expenditures in August and is now fully expended with a zero balance. There was a CDFR transfer in to the Citrus Commodity Survey budget of \$82,042,

which zeros out the budget. It was reported that the NIFA Funds are on hold as there has been a delay in associated prior phase research, therefore. The funds will probably not be spent by the end of the fiscal year however; there is a slight possibility of some expenditure so the budget will remain in the display. There was no change in the HLB MAC budget, a budget balance of \$91,940 remains in place.

Variance Analysis

Currently there is a negative 14 percent year to date variance and the program is approximately 70 percent spent. Compared to the previous year, there is a 94 percent variance in expenditures, which is due to earlier use of the treatment applicators due to finds occurring earlier in the fiscal year than last year.

2015/2016 Projections

Revenue Projection

It was reported that NASS released a revised projection for navels, from 79,000,000 to 86,000,000 cartons. It was discussed whether the revenue projections should be adjusted and the determination was made to research all of the other varieties and present any and all revisions to the full committee at the November 18, 2015 meeting.

Budget Projections

No changes were presented from the approved budgets and no expenditures have been billed yet.

Spending Authority

A spending authority tracking sheet has been developed, which will be used to track expenditures from services and work in July 1, 2015 through June 30, 2016. This will help the program ensure that the authority is not overspent. That CDFA budget office was consulted and they have additional authority available if the program needs exceed the existing authority. Note: the program will pay the prorata on any borrowed authority.

The meeting was adjourned at 11:23 a.m.; the next meeting is scheduled for November 16, 2015 at 1:00 p.m.