

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Friday, June 12, 2015

Opening:

The Finance Subcommittee conference call was called to order at 10:15 a.m. on June 12, 2015, by Subcommittee Chair James McFarlane.

Subcommittee Members Present:

Jim Bates*

Bob Felts, Jr.*

James McFarlane*

CDFA Staff:

Jason Chan*

Paul Martinez*

Debby Tanouye*

Victoria Hornbaker*

*** Participated via webinar**

Opening Comments:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

Public Comment:

There were no public comments.

2014/2015 Budget Review

CPDPC Budget

The program collected \$2,108,939 in revenues in the month of April. The new total revenue year to date is \$8,596,985, which represents 59 percent of the total projected revenues. There has been \$1,125,638 in expenditures in April 2015, making the total expenditures year to date \$7,017,589. The new budget balance is \$9,605,089. Jason noted that the Sec 224 C Recovery was received in the amount of \$233,469, this is \$3,469 more than projected. This is used to offset the prorata charges. He also noted that the Grower Liaison budget was increased by \$50,000 to cover the additional Ventura Grower Liaison contract (\$100K for two years).

CHRP Budgets

The total expected from CHRP per the original agreement is \$9,624,859. There was \$933,833 in expenditures in April, making the new total \$ 3,310,815. There is a new balance to go of \$6,314,044. There will be an additional allotment from CHRP in the amount of \$1,219,842; so far \$800,000 has been directed by the Committee for expenditures in the Assessment budget, \$488,907 for commercial grove trapping and \$311,093 for winter trapping. CDFA staff recommended that allocation of the remaining \$419,842 to commercial grove trapping would be a good use of the funds. It was noted that the funds will not be displayed in the financial documents until contract with USDA is executed.

Other Budgets

The TASC Grant was executed in March, but effective February 1st in the amount of \$475,000. This fund will be used for grove trapping. In April, \$ 87,155 was expended, bringing the total to \$131,842. The remaining balance is \$343,158. The Citrus Commodity Survey has a beginning budget of \$230,999 with \$317,981 in expenditures and a balance remaining of -\$86,982. It was noted that some late invoices have come in, which has created the negative balance, but the amount will be covered by the departments general funds. The HLB Mac budget had expenditures in the amount of \$4,137, leaving a budget balance of \$40,867. There were no changes to the Nu-Psyllid budget of \$84,194.

Variance Analysis

Currently there is a negative 17 percent year to date variance and the program is approximately 42 percent spent. The variance is primarily due to late invoicing from the CRB.

Other

The issue of the Budget authority was brought up was discussed during the meeting. It was noted that the projected budget authority need for the 2015/16 fiscal year is \$16,014,462.98. The existing authority is \$15,600,000. At the direction to the finance subcommittee, Victoria will put forward a budget change proposal concept to increase the budget authority. This is not an actual proposal, but rather a place holder to allow for a proposal in the case that the Committee would like to move forward with one.