

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Tuesday July 1, 2014

**Opening:**

The Conference Call meeting of the Finance Subcommittee was called to order at 10:00 a.m. on July 1, 2014, by Subcommittee Chair James McFarlane.

**CPDPC Members Present:**

Jim Bates\*

Bob Felts, Jr\*

James McFarlane\*

**CDFA Staff:**

Jason Chan\*

Paul Martinez\*

Austin Webster\*

Cong Chan\*

Debby Tanouye\*

**\* Participated via telephone**

**Opening Comments:**

Chairman, James McFarlane, welcomed the Subcommittee and staff participating via conference call.

**Public Comment:**

There were no public comments.

**Financial Review 2013/2014,**

There was an increase in revenue received of \$1,708,531 and the new total revenue through May 31, 2014 is \$9,766,717. The remaining projected revenue amount for this fiscal year is \$3,266,871. The total expenditures for the current fiscal year are \$8,475,041 with a year to go of \$14,376,146.

**Assessment Budget**

The assessment fund expenditures increased by \$579,032 making the expenditures to date for the assessment funds \$3,313,071 with a year to go projection of \$9,270,041. He noted that the ending reserve is projected to be \$7,977,373. It was noted that the CPDPC Biocontrol budget was reduced by \$62,011, this was done to re-allocated remaining funds for adjustments to be made to the Cal Poly greenhouses. Nick Hill approved the movement of funds on June 12, 2014.

### CHRP Budget

The CHRP expenditures increased by \$618,399 and the total expenditures for CHRP are \$4,557,830 with a year to go balance of \$5,067,029. It was noted that the entire CHRP allotment is \$9,624,859, to date \$2,821,527 has been received and the remaining balance of \$6,803,332 is pending final approval from USDA, due to a minor line item shift in the biocontrol budget.

### TASC Grant Budget

No change on this budget, it has a total of \$310,616 expended with a \$0 balance.

### Citrus Commodity Survey

There was \$21,321 in expenditures with a new total expenditures of \$244,207 and a new balance of \$19,185.

### CDFA Funds

The remaining balance of \$49,318 was expended on unfunded HLB survey activities. The new balance for this budget is \$0.

### HLB MAC Funds

This is a new budget of \$46,000 obtained from the MAC funds to increase biocontrol production in California. There have not been any expenditures on this budget item to date.

### Variance Analysis

Jason reviewed the monthly variance analysis stating that the percent difference is -35.60. Jason stated that variance is primarily due to late billings from contractors. CRB has contacted CDFA and reported that they will be billing quarterly, the variance analysis will be adjusted accordingly. The 12/13 and 13/14 Variance Analysis has been updated per the budget changes.

### Additional Items

Jason discussed several upcoming funding items, first he mentioned the new Citrus Commodity Survey funding from the USDA Farm Bill will be starting June 1 and will be in the amount of \$350,000, however it will not be displayed until the as of June 30 report. He also discussed the potential of the Program to receive a new TASC grant. Last year the program received \$475,000; if it is received it will not be displayed until the July 30 report is developed.