

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Thursday October 1, 2014

Opening:

The Finance Subcommittee was called to order at 10:00 a.m. on October 1, 2014, by Subcommittee Chair James McFarlane.

CPDPC Members Present:

Jim Bates*

Bob Felts, Jr.*

James McFarlane*

CDFA Staff:

Jason Chan*

Paul Martinez*

Scosha Wright*

Victoria Hornbaker*

Debby Tanouye*

*** Participated via telephone**

Opening Comments:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating via conference call.

Public Comment:

There were no public comments.

Financial Review 2013/2014

CPDPC Budget

There was an increase in revenue received of \$437,862 for a new total of revenue of \$12,529,606 through August 31, 2014. This represents 96 percent of the total projected revenue. The remaining projected revenue for the year is \$503,984. Total expenditures through August 31, 2014 are \$6,202,866 with a remaining balance to go of \$5,815,112. Jason noted that several budgets were reduced as funds were moved from the 2013/2014 fiscal year to the 2014/2015. The biocontrol budget was reduced \$380,020 due to extended delay of new Cal Poly greenhouses and the new budget for 2013/2014 is \$648,131. The CRB Operations was reduced by \$201,849 due to extension of research contracts and the new 2013/2014 budget is \$1,574,507.

CHRP Budget

The final disbursement from USDA was received by CDFA in the amount of \$6,803,332 bringing the total budget to \$9,624,859. The CHRP expenditures through August 31, 2014 are \$6,535,159 with a balance to go of \$3,089,700.

Other Budgets

The TASC grant current cycle is complete and the budget has been zeroed out. The Citrus Commodity budget has a balance remaining to be expended of \$22,000. The HLB MAC funds of \$46,000 are available to the program for biocontrol activities.

Final Budget Projections for 2014/2015

CPDPC Budget

The current budget for 2014/2015 is \$15,072,263, which reflects a decrease of \$198,986 from the budget provided at the September 3, 2014 CPDPC meeting. The decrease is due to reductions in projected expenditures in the CRB Operations Grant. At the Committee's direction, approximately \$200,000 was moved from activities under the CHRP budget to the CPDPC budget. A new column titled CHRP Supplement was added to the CPDPC budget to offset an anticipated CHRP shortfall, the budget amount for this column is \$152,377.

CHRP Budgets

The total projection for 2014/2015 is \$9,624,859. The movement of \$152,377 from the CHRP budget to the CPDPC budget has given a net decrease in the CHRP budget of \$210,951. Additionally a portion of the HLB Survey and Biocontrol work will be billed to the CPDPC to insure that the CHRP budget is not overspent.

TASC Grant Budget

A new TASC grant of \$475,000 is expected, but the agreements have not been signed.

Citrus Commodity Survey

There is a new agreement for \$350,000, of that \$119,000 will be allocated for activities in the current fiscal year. The remaining amount will be allocated to next fiscal year.

Variance Analysis

Jason reported that the variance analysis is still a work in progress, noting that the program is still trying to build in the lags into the program. Some of the items are under spent due to unanticipated lags, like late billings. The program will keep refining the projections and it is hopeful that over time the variance will be reduced.

Meeting adjourned 11:30 a.m.