

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, September 10, 2019

Opening:

The Finance Subcommittee webinar was called to order at 10:00 A.M. on September 10, 2019 by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.*	James McFarlane*	Dr. Etienne Rabe*
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Subcommittee Members Absent:

Craig Armstrong	Dave Tomlinson
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CDFA Staff and Guests:

Ryan Fong	Jim Gorden*	Craig Hanes
Victoria Hornbaker	Gavin Iacono*	Sara Khalid
Lea Pereira*		

* Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed the Subcommittee, guests and staff participating in person and via webinar.

Review 2019/2020 Budget and Revenue Projections

Victoria Hornbaker stated that the Citrus Pest and Disease Prevention Program's 2018-2019 budget was based on a lesser understanding of cost allocations due to the implementation of FI\$Cal. She noted that the budget for outreach was based on the contract amounts from Nuffer Smith Tucker (NST) and the Grower Liaison contracts. She noted that the decrease in the outreach budget was due to no longer having a contract with Annika Forester and the Cal Poly Pomona Foundation. She also noted that there was a reduction in the budget for the NST contract. She noted that the increase in administration staff was due to the addition of a Staff Services Manager, two Associate Governmental Program Analysts, one Staff Services Analyst, two Office Technicians, and one Executive Assistant. She stated that the Cooperative Agricultural Support Services (CASS) citrus grove trapping budget almost doubled because the Citrus Division is using CASS exclusively. She noted that the Citrus Health Response Program gave the division \$1,000,000 in additional funds and the general fund is giving the division an ongoing \$5,000,000.

The meeting was adjourned at 10:50 A.M. The next Finance Subcommittee meeting will be held on October 1, 2019 at 10:00 A.M.