CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE
FINANCE SUBCOMMITTEE MEETING

Meeting Minutes
Tuesday, May 19, 2026

Opening:
The Finance Subcommittee webinar was called to order at 9:00 A.M. on May 19, 2026, by Subcommittee Chair Mark McBroom.

Subcommittee Members Present:

Mark McBroom	James McFarlane	Jeff Steen
Jay Gillette		

Subcommittee Members Absent:
Kurt Metheny

CDFA Staff and Guests:

Carl Baum	Keith Okasaki	Claudia Vazquez
Hailey Jones	Alisha Rios	Nilan Watmore
Anmol Joshi	Kurtis Lepper	Jennifer Willems
Eduardo Lopez	ThuyVy Truong	Jason Wu
Dahmoon Maeesomy		

All attendees participated via webinar

Call to Order, Roll Call, Public Comments
Chairman, Mark McBroom, welcomed Subcommittee members, guests and staff participating via webinar. There were no public comments.

Review Fiscal Year (FY) 2025-26 Revenue
Jason Wu presented the updated budget format for 2025-26 revenue. Citrus Pest and Disease Prevention Division (CPDPD) received $11,087,636 in revenue for the reporting months of October 2025 to March 2026, which converts to 116,711,963 cartons and is 61% of the projected 191,299,444 cartons. Mark inquired about the annual schedule for the Crop Year. Jason answered that the Crop Year is October 1–September 30 and this is the schedule that CPDPD uses for tracking revenue.

Review FY 2025-26 Expenditures
Claudia Vazquez presented the displays for the FY 2025-26 approved budget and expenditures. February 2026 closed in the Financial Information System for California (FI$Cal) with $2,644,178 in expenditures. The FY 2025-26 YTD total is $17,885,461 with a remaining balance of $15,198,294. Jeff Steen asked about the Indirect budget being 68% expended. Claudia explained that the Indirect costs are calculated by the Budget Office (BO) and are based off staff time spent in the Executive Office (EO), Administrative Services Division (ASD), and Information Technology Services Division

(ITSD). The monthly costs vary due to the number of hours worked but shouldn't exceed the original budgeted amount, which was the estimate received from the BO.

Jeff asked if CPDPD is spending out of the Federal Fund now that the Citrus Health and Response Program (CHRP) federal agreement has been executed. Claudia answered that starting from January 1, 2026, we have distributed costs to the CHRP agreement allowing CPDPD to bill expenses directly to the Federal Fund. Additionally, the Financial Services Branch has taken over federal billings, rather than using the Agriculture Fund as the primary billing account for the expenditures.

The activity budgets for Data Analysis and Outreach are shown in the Northern District Details slide since that is where they were originally budgeted for FY 2025-26. These activities will be budgeted separately as statewide costs for FY 2026-27.

Jay Gilette acknowledged the Central District Multi-Pest Survey budget being 96% expended and asked if it will exceed the budgeted amount. Claudia answered that although it is possible the activity budget will be overspent, it will not cause the district budget to be overspent. The activity budgets reflect time spent by the field staff and this distribution could be attributed to the reduced detections in the Central District.

Claudia presented a funding source summary for the Emergency Fund (E-Fund) for Huanglongbing in Ventura County (HLB-Ventura). The E-Fund expenditures from FY 2024-25 for HLB-Ventura are $596,820 with a remaining balance of $839,380. The E-Fund is expected to expire on June 30th, but CPDPD is requesting an extension to the timeline as well as updating the scope of work to include both Ventura and Santa Barbara counties.

Claudia presented a display of encumbrances categorized by District/Activity similar to the expenditures display but only refers to agreements and purchase orders.

Mark asked if CPDPD anticipates ending the FY with a reserve. Claudia answered that while the April close report showed a slight reserve, CPDPD must wait for the remaining fiscal year months of expenditures and revenue payments to confidently determine if a reserve was achieved for this FY.

Proposed FY 2026-27 Budget

Claudia presented the CPDPD Budget Proposal for the Fiscal Year (FY) 2026-27. The total proposed budget of $35,080,845 was broken down by district and activity, cost type, and funding sources. This is a 6% increase in comparison to the prior year's budget and are due to various factors such as new detections in Ventura and Santa Barbara County, estimated raises in personnel salaries and increased costs for fuel. Additionally, when this fiscal year's budget was prepared, some expenses were not captured and have been added into this FY's budget proposal, such as the Citrus Research Board Laboratory, shared biocontrol program costs with the Pierce's Disease Control Program and part of the CPDPD Director position costs. The E-Fund costs are also factored into this budget proposal in the case that the current E-Fund does not get

extended. CPDPD anticipates $4,621,975 in funding from the General Fund, $12,497,215 from the Federal Fund, and anticipates $18,173,447 from the Agriculture Fund (Ag Fund) based on estimated revenues. Out of the Ag Fund, CPDPD has budgeted $17,961,654 in expenditures, leaving a projected reserve balance of $211,793. The Administration budget is $1,990,347, which is 6% of the total budget, and covers operating expenses and equipment agreements. The Northern budget is $2,257,761, 6% of the total budget, and covers Asian Citrus Psyllid (ACP) detection trapping, ACP treatment response, multi-pest survey (MPS), and county agreements. The Central budget is $7,852,389, 22% of the total budget, and covers ACP detection trapping, ACP treatment response, Huanglongbing (HLB) delimitation survey, HLB treatment, MPS, county agreements, and the trap screening portion of the Cooperative Agriculture Support Services (CASS) agreement. The Southern budget is $7,335,130, 21% of the total budget, and covers HLB delimitation survey, HLB treatment, MPS, and county agreements. The Biocontrol budget is $1,829,130, 5% of the total budget, and covers the biocontrol portion of the CASS agreement and shared facilities and staff in Arvin. The Data Analysis budget is $1,145,271, 3% of the total budget, and covers the data portion of the Citrus Research Board (CRB) agreement and provides statewide support for trapping, survey, treatment, and regulatory activities. The Diagnostics budget is $2,994,510, 9% of the total budget, and covers CPDPD lab costs and CRB agreement lab costs. The Regulatory budget is $3,975,874, 11% of the total budget, and covers all bulk citrus compliance, nursery compliance, and county regulatory agreements. The Outreach budget is $1,603,447, 5% of the total budget, and covers grower liaisons and all outreach agreements with entities such as the Department of Pesticide Regulation, Office of Environmental Health Hazard Assessment, and Nuffer, Smith, Tucker. The Indirect budget is $3,400,437, 10% of the total budget, and covers staff time spent in the EO, ASD, and ITSD. The Fund Costs budget is $696,549, which is 2% of the total budget, and covers the Pro Rata & Pension Payment for the California State Controller’s Office.

Recommendation to move to Full Committee: To adopt the proposed FY 2026-27 budget of $35,080,845.
First: Jeff Steen
Second: Jay Gillette
Vote: The recommendation passed unanimously (Kurt Metheny was absent).

The meeting was adjourned at 9:53 A.M. The next Finance Subcommittee meeting will be held on August 25, 2026, at 9:00 A.M.