

**Citrus Pest and Disease Prevention Committee  
Executive Subcommittee Webinar Meeting  
November 5, 2025, Minutes**

There was a quorum of the Executive Subcommittee, and the following were in attendance:

**Executive Subcommittee Members:**

Kevin Ball	Mark McBroom	Keith Watkins
John C. Gless	Kurt Metheny	

**California Department of Food and Agriculture (CDFA) Staff:**

Carl Baum	Lauren Murphy	Claudia Vazquez
Kiana Dao	Raymond Niem	Nilan Watmore
Paul Figueroa	Keith Okasaki	Jennifer Willems
David Gutierrez	Grace Radabaugh	Jason Wu
Anmol Joshi	ThuyVy Truong	

**Other Attendees:**

Aaron Dillon	Dr. Subhas Hajeri	Tom Tucker
Christopher Greer	Roger Smith	

All participated via webinar

**Call to Order, Opening Remarks, and Public Comment:**

Keith Watkins called the meeting to order at 2:11 PM, welcoming Executive Subcommittee, guests, and staff. There were no public comments.

Mark McBroom inquired about the Citrus Commission, an idea introduced by California Citrus Mutual. Keith Watkins stated that a discussion on the Citrus Commission would be presented by Casey Creamer at the upcoming full Citrus Pest and Disease Prevention Committee (CPDPC) meeting.

Keith Okasaki acknowledged that the current meeting was taking place on a new platform, Microsoft Teams. The California Department of Food and Agriculture (CDFA) will be exploring options to transition from GoToWebinar to Microsoft Teams as the new platform for CPDPC and Subcommittee virtual meetings.

**Approval of Minutes:**

Kevin Ball recommended approving the minutes from the last Executive Subcommittee meeting held on August 12, 2025. The recommendation was seconded by John C. Gless, and passed unanimously.

### **Central Valley Pest Control Districts (PCDs) Discussion:**

Roger Smith, chair of the Ad Hoc Committee, presented slides for the Central Valley PCD discussion. The CPDPC put forth a motion to establish an Ad Hoc Committee to work between the Alliance of PCDs and CDFA to facilitate augmentation of citrus program activities in commercial areas in the Central Valley, particularly in response to pest detections. The intent of the Ad Hoc Committee is to optimize funds of the citrus grower community. Roger Smith acknowledged that transitioning to using the PCDs may not be the cheapest solution for every activity but may be the local control solution that serves the grower community best.

Actions the Ad Hoc Committee have completed so far include: securing a lab permit to facilitate non-regulatory, grower-submitted samples for testing; providing Grower Liaisons (GLs) access to Asian citrus psyllid (ACP) detection information; establishing protocols for PCDs to treat or require treatment of properties with 25 or more citrus trees following a detection; and establishing a clear communication plan for pest detections. This includes plans for CDFA staff to focus on detection response activities in urban areas, while the PCDs work with growers surrounding detections. Actions the Ad Hoc Committee are currently working on include: allocating CPDPC funds to the PCDs for a GL; evaluating grove trapping information to optimize trapping activities between CDFA and PCDs; investigating if samples collected from PCD traps can be considered an official sample; and evaluating costs of County Agricultural Commissioner's (CAC) program vs PCDs for performing the same activities. Of the CDFA Central District budget, 39.6-percent is allocated to CAC and CDFA residential trapping, which Roger stated could possibly be used to fund the PCDs for the same activities. Only 6.4-percent of CDFA's Central District budget is allocated for commercial grove trapping.

Roger continued by presenting a chart showing commercial grove trapping and screening activities costs for CDFA in comparison to the PCDs. The projected comparison showed that the cost for CDFA to trap and screen a single ACP yellow panel trap was \$22.09, compared to \$26.04 for the PCDs. Roger opened discussion regarding future action tasks for the Ad Hoc Committee to facilitate PCD activities in the Central Valley. The Executive Subcommittee agreed that the CPDPC will need to discuss the scope of work of the Ad Hoc Committee and future PCD activities.

Roger Smith will present slides from this Central Valley PCD discussion and Ad Hoc Committee Activities at the Full CPDPC Meeting on November 19, 2025.

### **Outreach Discussion:**

Aaron Dillon opened discussion regarding what information should be presented by the Outreach Subcommittee in future meetings, as well as designating outreach responsibilities of CDFA and Nuffer, Smith, Tucker (NST) staff. The Executive Subcommittee agreed that Outreach presentations should be more concise, with emphasis on outreach for new detections. The Executive Subcommittee also requested that outreach budget reports be regularly presented.

## **Finance Subcommittee Report:**

### Review Fiscal Year (FY) 2024-25 Expenditures

Carl Baum presented the CPDPD FY 2024-25 approved budget and expenditures. June 2025 year-to-date (YTD) closed with \$34,209,857 in expenditures and \$3,466,852 in encumbrances. July 2025 closed with \$35,334,255 in expenditures and \$2,119,473 in encumbrances.

Carl presented a funding source summary for emergency funding (E-Fund) for the Huanglongbing (HLB) program in Ventura County (HLB-Ventura), the federally funded Citrus Yellow Vein Clearing Virus program in Los Angeles (CYVCV-LA), and the federally funded Outreach program. As of the close of FY 2024-25, the YTD expenditures for HLB-Ventura are \$336,314 with a remaining balance of \$1,099,886. The CYVCV-LA agreement of \$250,000 has been fully expended and billed. The federal Outreach Program YTD expenditures are \$138,899 with a remaining balance of \$8,345. CPDPD expects to fully expend the remaining balance for the Outreach program when incorporating August 2025 expenditures.

### Review FY 2024-25 Revenue

Carl then presented the FY 2024-25 revenue. CPDPD received \$2,314,915 in revenue since the last Finance Subcommittee meeting in July 2025, increasing the YTD total to \$17,044,895 accounting through August. This converts to a YTD total of approximately 189,387,722 cartons.

Carl presented the FY 2024-25 Clean Citrus Nursery Stock Program (CCNSP) summary. The approved budget authority is \$255,155. CPDPD has recorded \$44,840 in YTD expenditures, bringing the net budget authority to \$210,315. The YTD revenue received for the CCNSP is \$162,752. CCNSP summary will no longer be presented at future meetings as funds from the program cannot be used by the CPDPC.

### Review FY 2025-26 Expenditures

Carl presented the new reporting format for the FY 2025-26 approved budget and expenditures. The approved budget is displayed with expenditures categorized by the following: district and activity, cost type, and funding source. Each district has a designated display and all expenditures are displayed by activity.

July 2025 closed with \$2,327,106 in expenditures. The FY 2025-26 YTD total is \$2,327,106 with a remaining balance of \$30,756,649. Fund costs in the amount of \$605,287 have been taken out of the Ag Fund for FY 2025-26.

Carl presented a funding source summary for the HLB-Ventura E-Fund. The YTD expenditures for HLB-Ventura are \$338,978 with a remaining balance of \$1,097,222.

### Review FY 2025-26 Revenues

Carl presented the new reporting format for FY 2025-26 revenue. The display shows the current crop year and two prior crop years, including assessment rates, YTD revenue, YTD cartons, carton projections for the crop year, and the percentage of carton

projection met. CPDPD assessment revenue for the current crop year, which started on October 1, 2025, will be presented at future meetings. The projected number of cartons for the current crop year is 191,299,444 and will be assessed at \$0.095 per carton.

**Closing Comments and Adjournment:**

The Executive Subcommittee meeting adjourned at 3:32 pm.