

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Tuesday, January 9, 2024

**Opening:**

The Finance Subcommittee webinar was called to order at 9:00 A.M. on January 9, 2024, by Subcommittee Chair Bob Felts, Jr.

**Subcommittee Members Present:**

Bob Felts, Jr.\*                      Dave Tomlinson\*                      Keith Watkins\*

**Subcommittee Members Absent:**

Jared Plumlee                      John Gless, Sr.                      James McFarlane

**CDFA Staff and Guests:**

Alejandro Alaniz\*                      Victoria Hornbaker\*                      Jason Wu\*  
Carl Baum\*                      Keith Okasaki\*                      Sandra Zwaal\*  
Rob Clark\*                      Alisha Rios\*  
David Gutierrez\*                      Michael Soltero\*

\*Participated via webinar

**Opening Comments**

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

**Review 2022-23 Budget and Expenditures**

Jason Wu presented the Citrus Pest and Disease Prevention Division (CPDPD) Fiscal Year (FY) 2022-23 approved budget and expenditures. There are no changes to the FY 2022-23 expenditures. June 2023 closed in the Financial Information System for California (Fi\$Cal) with \$3,090,518 in expenditures. The FY 2022-23 year-to-date total is \$36,239,404 with a remaining balance of \$8,210,350.

**Review 2022-23 Revenue**

Jason presented the FY 2022-23 revenue. From the previous meeting, CPDPD received \$1,645 in revenue increasing the year-to-date total of revenue received to \$13,022,888. This converts to a year-to-date total of approximately 186,041,257 cartons.

**Review 2023-24 Budget and Expenditures**

Jason presented the CPDPD FY 2023-24 approved budget and expenditures. October 2023 and November 2023 have closed in Fi\$Cal. October 2023 closed with \$2,668,800 in expenditures, and November 2023 closed with \$2,980,646 in expenditures. The FY 2023-24 year-to-date total is \$11,929,738 with a remaining balance of \$29,570,262. Bob noted that the year-to-date total is about \$2 million lower than the prior year. Carl Baum

stated that CPDPD is still assisting the Plant Health and Pest Prevention Services Division (PHPPS) which can attribute to the year-to-date difference. Victoria Hornbaker added that majority of the savings are due to programs such as area-wide treatment, border treatment and grove trapping that were reduced and absorbed by other budgets.

### **Review 2023-24 Revenue**

Jason presented the FY 2022-23 revenue. CPDPD received \$1,431,040 in revenue increasing the year-to-date total of revenue received to \$1,846,580. This converts to a year-to-date total of approximately 20,517,555 cartons.

### **Review 2023-24 Clean Citrus Nursery Stock Program Summary**

Jason presented the FY 2023-24 Clean Citrus Nursery Stock Program summary. The approved fund balance is \$255,036. CPDPD recorded \$14,837 in revenue, \$17,312 in expenditures, and \$25,092 in reimbursements bringing the net fund balance to \$277,653.

### **Review Proposed Budget Changes**

As there have been HLB detections in Ventura County, CPDPD has reached out for additional funding to combat the detections. CPDPD has received \$1,627,235 from the California Department of Food and Agriculture Emergency Fund (E-Fund) for the Ventura HLB response. In addition, the CPDPD received \$250,000 from the United States Department of Agriculture (USDA) for Citrus Yellow Vein Clearing Virus in Los Angeles. This is a total of \$1,877,235 in additional funding. These budget changes will be an increase to the total CPDPD budget but will not affect the Agriculture Fund as the funds are coming from E-Fund and USDA. The budget change will be discussed and voted upon at the upcoming Full Committee meeting in February.

### **Accounting Error Correction**

Carl explained that the Accounting Office (AO) has notified CPDPD that an error was made when AO closed FY 2020-21. A \$4 million accrual was accredited to CPDPD when it should have gone to the Animal Division. This has been corrected and will be reflected on the Fund Condition Statement after this FY closes.

### **Other Business**

CPDPD is assisting in the Fruit Fly response in Southern California. This will lead to savings for CPDPD as the costs will be redirected to PHPPS.

Secretary Karen Ross has requested that Victoria assist with leading the outreach efforts for the Fruit Fly response because there are commercial citrus groves within the Fruit Fly quarantine areas that are being greatly impacted and the growers are unable to move their fruit.

The meeting was adjourned at 9:21 A.M. The next Finance Subcommittee meeting will be held on April 9, 2024 at 9:00 A.M.