

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, June 13, 2023

Opening:

The Finance Subcommittee webinar was called to order at 2:00 P.M. on June 13, 2023, by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.* Dave Tomlinson* Keith Watkins*

Subcommittee Members Absent:

John Gless, Sr.* James McFarlane* Jared Plumlee*

CDFA Staff and Guests:

Carl Baum* Paul Figueroa* Jennifer Willems*
Alisha Garcia* Victoria Hornbaker* Jason Wu*
David Gutierrez* Anmol Joshi* Sandra Zwaal*

*Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

2022-23 Budget and Expenditures

Jason Wu presented the Citrus Pest and Disease Prevention Division (CPDPD) Fiscal Year (FY) 2022-23 approved budget and expenditures. March 2023 and April 2023 have closed in the Financial Information System for California (FI\$Cal). March 2023 closed with \$4,189,912 in expenditures, and April 2023 closed with \$2,003,187 in expenditures. The FY 2022-23 year-to-date total is \$30,071,167 with a remaining balance of \$14,378,588. Jason explained that the high March 2023 expenditures are due to many county and outreach invoices that were processed during the month. CPDPD has liquidated and disencumbered many contracts which decreases the total amount of obligated expenditures. Carl explained that this will mostly impact the upcoming Fund Condition Statement. The committee requested to add a column to the budget display to show disencumbrances. Keith Watkins asked what the projected total expenditures would be for FY 2022-23. Victoria answered that the total expenditures are projected to come in around \$36 million.

Review 2022-23 Revenue

Jason presented the FY 2022-23 revenue. From the previous meeting, CPDPD received \$3,666,505 in revenue bringing the year-to-date total of revenue received to \$9,512,518. This converts to a year-to-date total of approximately 135,893,114 cartons.

Other Business

Interim Meeting on Friday, June 23, 2023

Victoria proposed an interim meeting to review the FY 2023-24 Budget Proposal before introducing it at the Full Committee Meeting. Subcommittee members agreed to schedule the interim meeting for Friday, June 23, 2023, at 1:00 P.M and requested to see the updated expenditures display as well.

The meeting was adjourned at 2:20 P.M. The next Finance Subcommittee meeting will be held on June 23, 2023, at 1:00 P.M.